

Minutes Approved: December 16, 2020 ESP

OFFICE OF THE CIVIL SERVICE COMMISSION
One Government Center, Suite 1920
December 2, 2020 2:00 p.m.

A regular meeting of the Toledo Civil Service Commission was held at the time and place specified above.

Present: Commission President Dr. Marjorie L. Holt
Commission Member Wilma D. Brown
Commission Member David L. O'Connell
Tyrome D. Alexander, Interim Director-Administrative Services (Office of Diversity & Inclusion)
Victoria Coleman, Manager-Administrative Services (Human Resources)
Kelly A. Murphy, Manager-Administrative Services (Selection & Evaluation)
Erica S. Powell, Secretary - Toledo Civil Service Commission
Silvia Fofrich, Administrative Analyst 1

Review and approval of minutes from Regular Meeting November 18, 2020. A motion to approve the minutes was made, seconded and approved unanimously at the December 2, 2020 Regular Meeting.

ANNOUNCEMENTS:

2020-00175 Police Communications Specialist (CP/CR) announce Thursday, December 3, 2020 to Saturday, December 12, 2020

2019-00266 Planner (NCP/NCR) announce Thursday, December 3, 2020 to Monday, December 28, 2020

2020-00169 Construction Contract Specialist (NCP) announce Thursday, December 3, 2020 to Saturday, December 5, 2020

2020-00170 Construction Technician (NCP/NCR) announce Thursday, December 3, 2020 to Wednesday, December 26, 2020

ELIGIBLE LISTS:

None

CLASSIFICATION REPORTS:

GIS Technician (New) (Department of ICT) (KM) - **Approved**

Planner (Revise) (Plan Commission) (EP) - **Approved**

Associate Planner (Revise) (Plan Commission) (EP) - **Approved**

Principal Planner to Senior Planner (Revise) (Plan Commission) (EP) - **Approved**

OTHER:

RCA – Appeal of Rejection of Application for Building & Grounds Maintenance Worker – Zachary Broderick (EP)

Mr. Broderick has appealed the rejection of his application for Building & Grounds Maintenance Worker for not meeting the minimum experience requirements. Based upon the information provided, Staff recommends that the Commission deny Mr. Broderick's appeal and uphold the rejection of his application stating he does not meet the minimum experience requirements for the position of Building & Grounds Maintenance Worker.

After review and discussion, the Commission denied Mr. Broderick's appeal and upheld the rejection of his application stating he does not meet the minimum experience requirements for the position of Building & Grounds Maintenance Worker.

RCA – Appeal of Rejection of Application for Building & Grounds Maintenance Worker – George Costic (EP)

Mr. Costic has appealed the rejection of his application for Building & Grounds Maintenance Worker for not meeting the minimum experience requirements. Based upon the information obtained, Staff recommends to the Commission that Mr. Costic's appeal be granted and his application deemed qualified for the position of Building and Grounds Maintenance Worker.

After review and discussion, the Commission granted Mr. Costic's appeal and deemed his application qualified for the position of Building & Grounds Maintenance Worker.

RCA – Appeal of Rejection of Application for Heavy Equipment Operator 1 – Dylan Urbaniak (EP)

Mr. Urbaniak has appealed the rejection of his application for Heavy Equipment Operator 1 for not meeting the minimum experience requirements. Based upon the information obtained, Staff recommends to the Commission that Mr. Urbaniak's appeal be denied and uphold the rejection of his application for failing to meet the experience requirements for the position of Heavy Equipment Operator 1.

After review and discussion, the Commission denied Mr. Urbaniak's appeal and upheld the rejection of his application for failing to meet the experience requirements for the position of Heavy Equipment Operator 1.

INFORMATIONAL PURPOSES:

Follow up information from last meeting

David Benschoter - The Commission decided that Mr. Benschoter should be disqualified for the position of Bridge Mechanic pursuant to Civil Service Rule 60.00, Section 60.03 and 60.05.

Ralph Curry - The Commission denied Mr. Curry's appeal due to the fact that his employment with Asplundh was unverifiable; therefore, the rejection of his application is upheld.

Larry Greene - After additional information was received, the Commission deemed Mr. Greene's application as qualified for the position of Heavy Equipment Operator 2.

Justin Hardin – After additional information provided, the Commission denied Mr. Hardin's appeal and upheld the rejection of his application for Heavy Equipment Operator 2 for not meeting the experience requirements.

Darren Ramasocky – The Commission requested that this item remain "on hold" until the next meeting.

APPEARANCES (via Phone-ZOOM):

None

EXTENSIONS:

End User Support Technician (NCP/NCR) eligible list was established on 3/4/2020 and is set to expire on 12/4/2020. Staff is requesting a three (3) month extension. If approved, this eligible list would expire March 4, 2021. - **Approved**

General Foreman – Streets (CP) eligible list was established on 12/4/2019 and is set to expire on 12/4/2020. Staff requests a three (3) month extension. If approved, this eligible list would expire on March 4, 2021. - **Approved**

HEARINGS:

Appeal of Termination – Dorothy Spurlock Hearing TBD

A request for a continuance was approved by the Civil Service Commission.

There being no further business, the meeting adjourned at 3:00 p.m.