



CITY OF TOLEDO

Division of Building Inspection



LICENSE RENEWAL APPLICATION

One Government Center, Suite 1600 • Toledo, OH 43604 • Phone (419) 245-1220 • Fax (419) 245-1329 • www.toledo.oh.gov

Required Documents to be submitted:

- **All Contractors** – Current State License

Please fill out form completely to renew your City of Toledo License.

Business Name: _____

First Name: _____ Last Name: _____

License #: _____

Check all that apply:

☐ Contractor ☐ Journeyman ☐ Apprentice

Address: _____

City: _____

State: _____ Zip: _____

Please Circle One

Phone (Home, Cell or Work): _____

Email: _____

License Holder Signature: _____

- ☐ Electrical
- ☐ HVAC
- ☐ Plumbing
- ☐ Refrigeration
- ☐ Hydronics
- ☐ Home Remodeling
- ☐ Fire Company Class A
- ☐ Fire Company Class B
- ☐ Fire Company Class C
- ☐ Sewer Cleaner
- ☐ Sewer Tapper
- ☐ Sidewalk
- ☐ Sign
- ☐ Late Fee

2023 License Renewal – Renew before Dec 31st, 2023

- Late fee required – must submit this form, cannot renew online

2024 License Renewal

- Fill out this application and drop off to Building Inspection, Suite 1600 or mail to our office
- Can renew online at City of Toledo, OH | ePermit Online
- Renewals submitted after January 31, 2024 through December 31, 2024 will have a late fee for each license.

How to pay for the license:

1. Check or money order payable to "City of Toledo"
2. Credit Card Payments are NOT accepted.

Renewal Fees

Apprentice	- \$25
Journeyman	- \$50
Contractor	- \$140
Fire Contractor	- \$200
Sewer Tapper	- \$210
Sewer Cleaner	- \$210
Sidewalk	- \$75

Late Fees*

Journeymen	- \$50
Contractor	- \$60

Mail to: Building Inspection
One Government Center
Suite 1600
Toledo, Ohio 43604

* Late Fees do not apply to any Apprentices, Fire, Sign, Sewer or Sidewalk Contractors