

Dear applicant:

Thank you for your interest in having a public area designated to honor a distinguished citizen of Toledo.

Please complete the enclosed application and return it to our office along with the required petition signatures and \$100 application fee and your request will be considered at a Board of Honor meeting to be held no more than 90 days after receipt of your completed application.

Please note the following criteria that will be discussed by the Board of Honor during the decision process:

- The proposed honoree's historical and/or cultural influence in the City of Toledo
- Proof of lineage/association to the City
- Any public contribution that was made
- Examples of how this person exhibited outstanding character and positive influence
- Honoree must be deceased
- Location of renaming and why it is relevant
- No names will be considered that may be derogatory, pejorative, obscene, hateful, blasphemous, insulting or offensive

At their meeting, the Board of Honor members will make a recommendation for approval or disapproval which will be submitted to the Toledo City Council for final vote by resolution.

If your request is denied, reapplication will be accepted one year after denial. Please note that if at a later date, information is discovered that violates the criteria established for this designation, the Board may forward to Council a letter of notification of revocation, and the City of Toledo reserves the right to remove any signage.

If you have any questions, please feel free to reach out to our office. You may call myself or Deputy Clerk of Council Paula Howell at 419-245-1065.

Julie A. Gibbons
Clerk of Council
419-936-3644

BOARD OF HONOR APPLICATION

Name of proposed Honoree: _____

Please provide the following: Include additional documentation as needed.

1. The honoree's historical and/or cultural influence on the City of Toledo.

2. Proof of the honoree's significant lineage and/or association to the City.

3. Narrative highlighting the honoree's moral character

4. Honoree's community or public contribution

5. Location of designation: (Please choose one)

Street name (limited to one block): _____

Building name/location: _____

City Park or Structure: _____

6. Relevance of selected location

7. Proposed Honoree's date of death

8. Consent of the immediate family.

9. A petition containing signatures of 50 Toledo residents.

10. \$100 application fee payable to City of Toledo.

APPLICANT INFORMATION:

Name: _____

Address: _____

Phone Number: _____

Email: _____

Date: _____

Please submit this application with any attachments to the Clerk of Council, One Government Center, Suite 2140, Toledo, Ohio 43604, or via email: julie.gibbons@toledo.oh.gov