City of Toledo

2019 Proposed Annual Operating Budget



November 15, 2018

WADE KAPSZUKIEWICZ
MAYOR
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Honorable Council President Matt Cherry and Members of Toledo City Council,

I am pleased to present for your review and consideration, the proposed 2019 operating budget. The proposed 2019 capital budget will be presented before the end of 2018, and it is my hope both budgets will be approved in January.

An important theme for this administration is to create a more transparent process between Council, the executive team, and our employees. During the 2019 budget planning process, we continued to engage the budget taskforce created earlier in the year to ensure council members were included throughout the entire budget planning process. We added an additional layer of transparency by ensuring committee chairs met with their respective departments to discuss potential budget solutions and operational needs prior to submitting the draft budget for your review. As always, we will work with Council to ensure opportunities for public input through the public hearing process.

There has been much discussion regarding the priority based budgeting process used in the past to prioritize activities when determining how public resources will be used to maximize service delivery. We expanded on this process by engaging cabinet members and their leadership teams in a strategic planning discussion that resulted in the following priorities:

1. Excellence in providing basic services.
2. Thoughtful community investments that improve the quality of life for people who live, work, and play in Toledo.
3. Investing in our employees so that they feel connected, valued, and appreciated and take pride in providing excellent service to our residents.
4. Ensuring environmental resources and infrastructure are efficient and sustainable for long-term viability.

The 2019 proposed budget aligns with the above priorities and includes, but is not limited to, the following activities to accomplish these priorities:

1. Address public safety needs by allocating funds for a firefighter class of 40 beginning in February and a 40-member police officer class beginning in July.
2. Identify opportunities to leverage resources for increased investment in our environment and neighborhood infrastructure with a regional water system and identifying collaborative opportunities for neighborhood revitalization.

3. Ensure we are attracting and retaining top talent with the knowledge, skills, and abilities to provide excellent services to our residents by addressing concerns identified in the employee engagement survey.
4. Begin important conversations that will invest in future workforce development needs by identifying resources to educate our youngest Toledo residents.

The proposed general fund budget revenues and expenditures total $268 million. We have proposed a capital improvement fund transfer to the general fund of $7.8 million. While this number may seem larger than you may want given our infrastructure needs, we will continue to use the same diligence to identify cost savings measures as we have done in 2018. As a result, we do not need to transfer the budgeted $2.1 million from the capital budget and we anticipate ending the year under budget. In 2017, nearly $11.1 million was budgeted to transfer from the capital budget and was not necessary. This was the first time in years that the city of Toledo was able to forgo a transfer to the general fund. Once again, it is our goal not to make a capital transfer to the general fund in 2019. This is proof that our economy continues to improve as evidenced by our record high income tax revenue estimated at $184.3 million in 2019.

We are proud of the lists of 2018 accomplishments that not only have regional impact, but also significantly impact our ability to provide high quality services to our residents. These accomplishments include, but are not limited to, the first unanimously passed balanced budget since 2013; increasing the size and diversity of our police force with approximately 40 graduates and another 40 potential new officers; resurfacing more miles of roads than any year in the past two decades; creating a bike share program; securing funding to clean up the long-blighted former Champion Spark Plug site; and helping lead a neighborhood coalition to save historic St. Anthony Catholic Church from demolition.

We believe the 2019 proposed budget will allow for greater success and partnership between Council and the administration to ensure our residents ***will do better in Toledo.***

Sincerely,



Wade Kapszukiewicz, Mayor

City of Toledo 2019 Proposed Annual Operating Budget

November 15, 2018

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Toledo Profile

Toledo Profile

History:
Toledo is the fourth most populous City in the state of Ohio. Toledo is in northwest Ohio, on the western end of Lake Erie, and borders the state of Michigan. Toledo's history dates back to 1794, when General Anthony Wayne won a decisive victory at the Battle of Fallen Timbers over a coalition of Native American tribes to open the area for settlement. The City was founded in 1833 on the west bank of the Maumee River and was originally incorporated as part of Monroe County, Michigan Territory. It was re-founded in 1837, after conclusion of the Toledo War, when it was incorporated in Ohio[1].

Toledo Today:
The population of Toledo as of the 2010 Census was 287,208 and a 2017 population estimate shows the population is down slightly to 276,491. Toledo has a multicultural heritage and contains a number of neighborhoods that retain their international ties. It is the model midwestern city with a high quality of life and a low cost of living. Toledo is a proud, vibrant and diverse community that is home to a number of first-class academic institutions, a modern public school system, the internationally recognized Toledo Museum of Art, a spectacular zoo, world class parks, premium restaurants, nationally and internationally known products, a reenergized downtown, vibrant neighborhoods, top-rated healthcare systems, and an exemplary public library system.

City of Toledo Population Breakdown[2]

Population (estimate, July 1, 2017): 276,491

Median Resident Age (2010 Census): 34.2 years

Median household income (2012-2016): $34,548

Since the 2008 recession, the Toledo economy has improved and the unemployment rate has dropped to 5.40%.[3]

Year	Toledo	Lucas County	Ohio
2015	5.80%	5.30%	4.90%
2016	5.60%	5.10%	4.90%
2017	6.60%	5.90%	4.70%
Sept. 2018	5.40%	4.90%	4.10%

1. Wikipedia, www.wikipedia.com
2. U.S. Census, www.census.gov
3. Ohio Department of Job and Family Services, http://ohiolmi.com/asp/laus/vbLAUS.htm

City Government

The City operates under and is governed by its Charter, which was first adopted by the voters in 1914 and has been and may be amended by the voters from time to time. The City is also subject to certain general State laws applicable to all cities. Under the Ohio Constitution, the City may exercise all powers of local self-government, and police powers to the extent not in conflict with applicable, general laws.

Legislative authority in the City is vested in a 12-member Council. Six members of the Council are elected at-large and six from districts within the City, all for overlapping four-year terms. The Council is authorized to enact ordinances and resolutions relating to City services, tax levies, appropriating and borrowing money, licensing and regulating businesses and trades and other municipal activities. The Council also has authority to fix the compensation of City officers and employees. The Council annually elects one of its members to serve as the President of Council, its presiding officer.

The City's chief executive and administrative officer is the Mayor, who is elected by the voters to that office for a four-year term. The Mayor has authority to hire certain assistants and, subject to Council approval, to appoint the directors of all City departments, the commissioners of all City divisions, the members of all City boards and commissions and, with the additional approval of the applicable board or commission, the chief administrative officers of agencies under their jurisdiction. The Mayor is responsible for preparing a detailed annual budget estimate, keeping the Council advised of the financial condition and needs of the City and, generally, exercising all other executive and administrative powers and performing such duties as are conferred by the Charter or by State law on mayors or municipal chief executive officers.

The Mayor has authority to introduce ordinances, resolutions and other matters before the Council, to take part in the discussion of all matters coming before the Council, to vote on legislation before the Council if necessary to break a tie vote and to veto any legislation passed by the Council. Vetoes may be overridden by a three-fourths vote of all members of the Council.

Toledo Economy

Toledo has a diverse economy bolstered by three major industries: manufacturing, healthcare and education. Toledo is home to the world headquarters of major corporations, including Owens Corning and Libbey, Inc. Other major employers include The University of Toledo and Medical Center, Fiat Chrysler Automobiles, General Motors Corp./GM Powertrain, ProMedica Health Systems (ProMedica), Mercy Health Partners, and Toledo City School District. With ten major financial institutions, Toledo is also the banking and finance center for northwest Ohio. In the Toledo Metropolitan Statistical Area (MSA) employment has become increasingly diversified.[1]

Largest Non- Manufacturing Employers	
Employer	**# of Employees**
ProMedica Health Systems	14,465
Mercy Health Partners	8,827
The University of Toledo and Medical Center	6,662
Toledo City School District	4,393
Bowling Green State University	3,399
Lucas County	2,985
City of Toledo	2,651
United Parcel Service	2,601
HCR Manor Care	1,700
State of Ohio	1,570
St. Luke's Hospital	1,518
Owens-Corning	1,237

Largest Manufacturing Employers	
Employer	**# of Employees**
Fiat Chrysler Automobiles	6,505
Sauder Woodworking Co.	2,850
General Motors Corp./ GM Powertrain	1,783
Toledo Molding & Dies, Inc.	1,480
Libbey, Inc.	1,300
Internation Automotive Components	1,030
Continental Strctural Plasctics	966
NSG Pilkington	940
Adient/Johnson Controls Battery Group, Inc.	881

1. City of Toledo Annual Information Statement

Toledo's Three Major Industries:

Manufacturing:
Manufacturing comprises approximately one-fifth of Toledo's economic base. Hundreds of manufacturing facilities are located in the Toledo metropolitan area. This includes automotive assembly and parts production plants as well as glass and solar panel production facilities.

Fiat Chrysler Automobiles, the largest manufacturing employer in the Toledo MSA, completed a $700 million project at its Toledo Assembly Complex in the City and commenced a retooling of its Toledo South Plant to prepare for the production of the next generation Jeep Wrangler and a new Jeep Wrangler pick-up truck model. Various industry sources have estimated that annual Jeep Wrangler production at the Assembly Complex will increase to 400,000 vehicles annually. Production of the new Jeep Wrangler pick-up is expected to commence in 2019. The City is investing approximately $850,000 to improve roadways near the Assembly Complex in support of the project. According to Fiat Chrysler Automobiles, employment at the plant will increased by 700 when the improved Assembly Complex achieves full production in 2019.[1]

Healthcare:
Healthcare has emerged as one of the strongest industries in Toledo. The healthcare industry has grown with the expansion of ProMedica Health System and Mercy Health Partners, the two largest providers in northwest Ohio. Combined, these two companies employ over 23,000 people.[2]

Mercy Health Partners is investing more than $1 billion in its current facilities and will maintain more than 2,700 employees. Much of this investment is in the downtown area.

A more than $50 million renovation of the Steam Plant and Promenade Park for ProMedica Health System's Headquarters has been completed in downtown Toledo. In 2019 ProMedica has committed to having 2,500 total jobs, at an average salary of not less than $48,000, in the Downtown area.

In addition to ProMedica Health Systems and Mercy Health Partners, Toledo is home to the University of Toledo Medical Center (UTMC). The UT Medical Center at the Health Science campus is educating the next generation of physicians, nurses and other health care professionals.

Education:
The education industry also plays a significant role in Toledo's economy as Toledo is home to several educational institutions. Located in the City, the University of Toledo is a State university with enrollment of more than 16,194 undergraduate students and 4,385 graduate and professional students, making it the seventh largest of the 13 public universities in the State. The University and its medical center employ approximately 6,662 people.[3] The Toledo area is also home to Owens Community College and Lourdes University.

Toledo also has the fifth largest public school system in the state of Ohio with approximately 22,056 students. The Toledo School District employs approximately 4,393 people in its administrative, teaching and support staff.[1] Toledo is also home to the Washington Local School District in northern Toledo. Several charter schools and private primary schools are also present in the Toledo area.

1. City of Toledo Annual Information Statement
2. City of Toledo Annual Information Statement
3. City of Toledo Annual Information Statement

Moving Forward: Economic Development Activity in Toledo

Development activity is occurring across Toledo. More than $3 billion of investment has been completed, is in process or has been announced across several industries and in many areas of the City.

Downtown Development

- **Credit Adjustments Inc.**
  - 500 new jobs to be created in an expanded office space for the company in downtown Toledo.

- **Hanson Inc.**
  - 60 jobs relocated to the new Tower of the Maumee mixed-use project in downtown Toledo from Arrowhead Park in Maumee.

- **Marina District**
  - $50 million riverfront development to include 360 luxury apartment units, retail and 60,000 square feet of Class A office space. The project is being developed by Continental Real Estate Companies.
  - Metroparks Toledo will develop the 70-acres adjacent to Continental's mixed use development into a signature urban metropark with amenities and an experience unlike any other park in Northwest Ohio.

- **Hotel Hilton**
  - $30 million redevelopment of former Hotel Seagate into a 200-room, dual branded, Hilton Garden Inn and Homewood Suites hotel.

- **Seagate Convention Center Expansion**
  - $58 million renovation and expansion of the Seagate Convention Center. The project will include a new stand-alone ballroom space.

- **Nasby Building**
  - The developer responsible for redevelopment of the Standart Lofts and Berdan Building, entered into a purchase agreement with the City of Toledo for the redevelopment of the Nasby Building into a mixed use structure. The Nasby Building is part of what is coined locally as the Four Corners - the only intersection in downtown Toledo where the original buildings still stand on all four corners.

Moving Forward: Economic Development Activity in Toledo (continued)

Downtown Development Cont'd

- **Fort Industry Square**
  - Multi-million dollar redevelopment of a collection of historic buildings along Summit Street in downtown Toledo. The redeveloped structures will include more than 90 new luxury apartments, Class A office space and ground floor retail.

- **ProMedica Health Systems Headquarters**
  - $50 million redevelopment of downtown riverfront and three adjacent office buildings.
  - 1,000 + employees to be relocated in the downtown with 525+ relocated from outside Toledo, with an overall commitment to bring 2,500 total jobs to downtown Toledo.

- **Directions Credit Union**
  - Directions Credit Union has relocated 90 employees from its Maumee and Sylvania offices to downtown Toledo.

- **Lathrop**
  - Lathrop has relocated its headquarters and 40 employees to Hensville. The company will also have field employees working within the City of Toledo.

- **Hart Inc.**
  - Hart Inc. has relocated its offices and 60 employees from Maumee to downtown Toledo.

- **Renaissance Toledo Downtown Hotel**
  - $31 million renovation of a building which was constructed in 1985 and previously housed a number of other hotel brands. The hotel includes 240 rooms, a 12th-floor rooftop restaurant, first-floor restaurant, and staff of 125 employees.

- **Toledo Mud Hens - Hensville**
  - $21 million public/private partnership project that renovated three 19th century buildings and created a mixed-use development with restaurants, office, event and retail space.
  - Plans to convert a former Key Bank building into a music hall; awarded $400,000 by the State.

Moving Forward: Economic Development Activity in Toledo (continued)

Market Segment: Automotive/Advanced Manufacturing

- **Fiat Chrysler**
  - $700 million in the Toledo North assembly plant to make way for the next-generation Jeep Wrangler and pick-up truck. Approximately 700 jobs will be added in Toledo.

- **Dana Holding Corporation**
  - $70 million investment into a new 300,000 square feet manufacturing facility at Overland Industrial Park, which has created 300 new jobs.

- **Detroit Manufacturing Systems**
  - Detroit Manufacturing Systems invested $78 million into a plant at Overland Industrial Park. The company employs 140 people at this facility.

- **Faurecia**
  - Faurecia completed a $20 million expansion of its Laskey Road plant from 50,000 square feet to 150,000 square feet. The plant was also converted from an assembly to a manufacturing technology plant. The project is expected to result in 150 new jobs and the retention of 100 jobs.
  - Faurecia also recently announced plans to expand Detroit Manufacturing Systems' plant at the Overland Industrial Park by 72,900 square-feet and invest over $5 million in new machinery and equipment. This project will create 86 new jobs.

- **All Phase Electric**
  - 30 jobs relocated from Sylvania Township to the Overland Industrial Park into a new 30,000 square foot facility.

- **Cliffs Natural Resources**
  - Cliffs is investing $700 million into a new facility that will be located on the east side of Toledo. The project will bring in 130 new jobs. Cliffs Natural Resources make hot briquetted iron for feedstock in the steel industry.

- **Ann Arbor Railroad**
  - $7.5 million investment, relocation of Ann Arbor Railroad Headquarters to Toledo. Approximately 35 new jobs created.

- **Wrap N Ship**
  - Wrap N Ship's investment expanded its current facility and developed new services to aid the growth at the warehouse and call center. With the anticipated growth, they will look to add another 50 jobs.

Moving Forward: Economic Development Activity in Toledo (continued)

Market Segment: Automotive/Advanced Manufacturing Cont'd

- **Toyota Material Handling Ohio, Inc.**
  - 55 jobs relocated from Springfield Township to North Toledo.
- **TPAM, Inc.**
  - International prototyping company selected a facility in North Toledo for its first operation in North America. The company will create 30 jobs.
- **Toledo Ticket Company**
  - This 100+ year old company is expanding its facility by 20,000 square feet and adding several new employees.

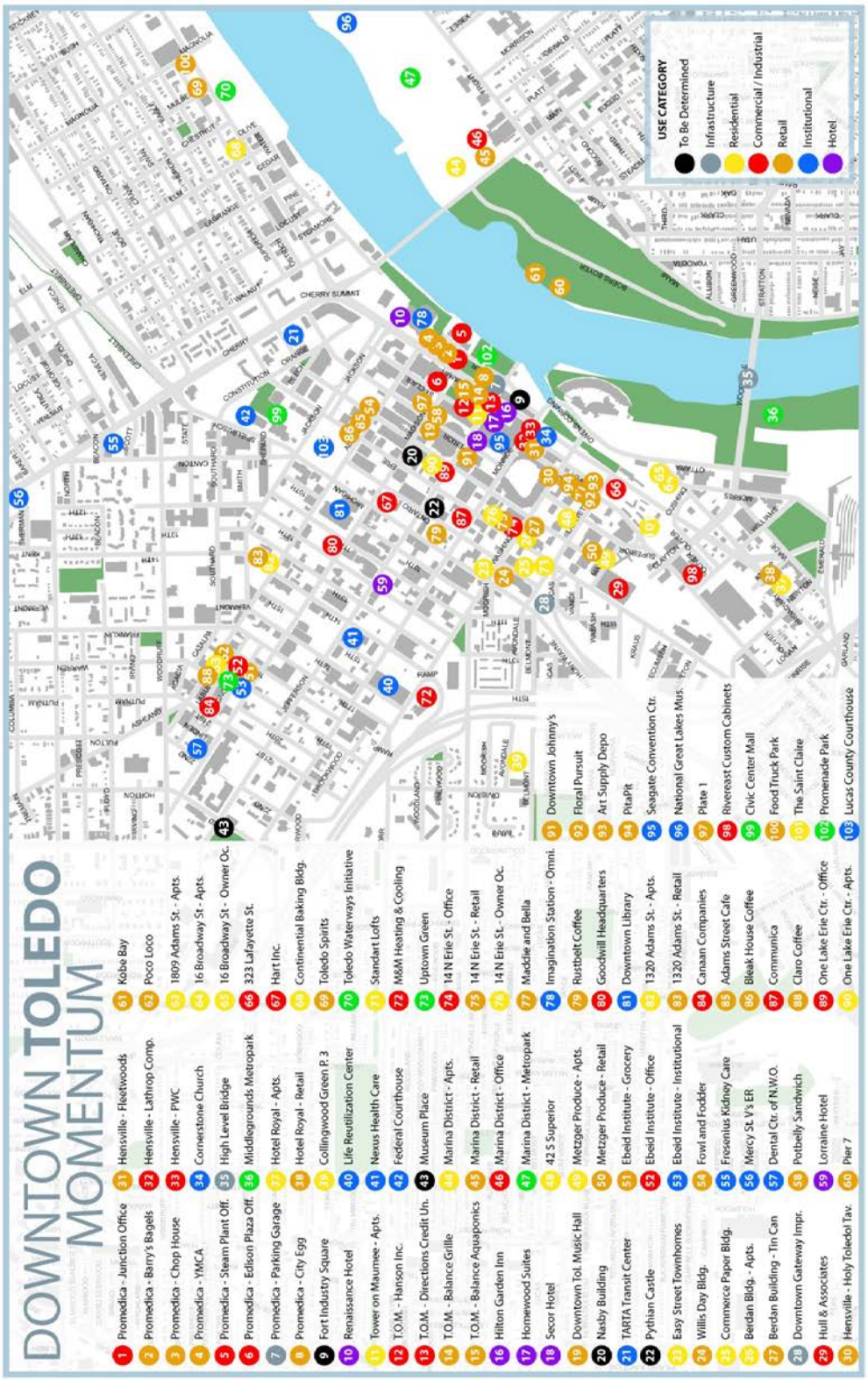
Market Segment: Healthcare

- **Mercy Health Care**
  - Plans to invest more than $1 billion in its current facilities and maintain more than 2,700 employees with an annual average salary of $64,798.
- **ProMedica Health System**
  - Investing $355 million to renovate existing facilities and construct a new 615,000 square foot tower for patient rooms and a new intensive care unit in its children's hospital on its Toledo Hospital campus. It is expected to open by the end of 2019.

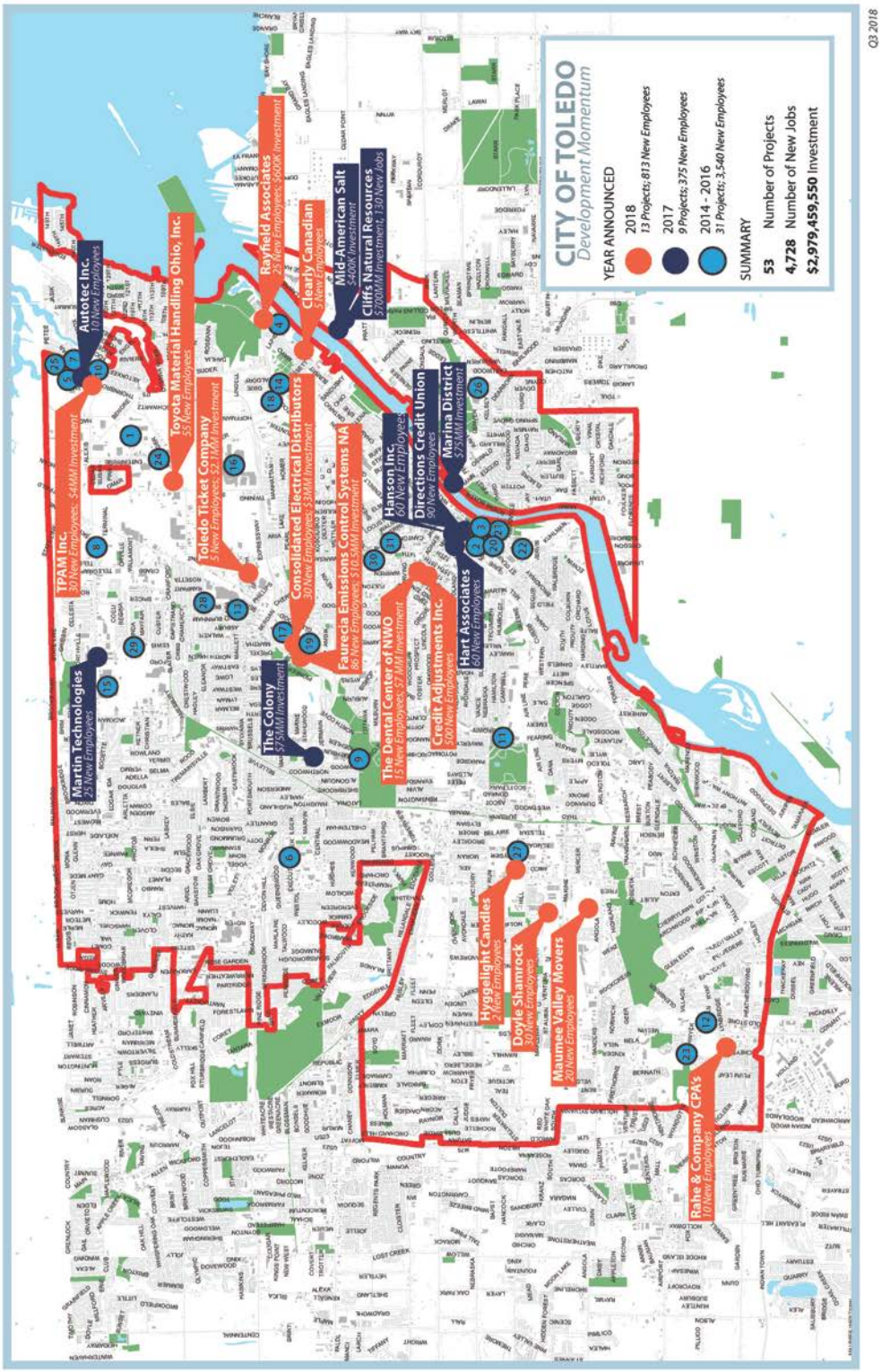
Site Redevelopment

- **Hawthorne Hills**
  - The 58.5-acre, city-owned site is actively being marketed for redevelopment.
- **Northtowne**
  - The 69.28-acre site has been prepared for redevelopment.
- **Triad Business Park**
  - The City of Toledo owns nearly 50-acres of commercially and industrially zoned property in Monclova Township that is actively being marketed for sale.
- **Capital Commons**
  - The 50-acre, city-owned site is actively being marketed for development.
- **Champion Sparkplug**
  - The USEPA completed a multi-million dollar environmental clean up of the former Champion Sparkplug site.
- **Manhattan Marsh**
  - The City of Toledo is working with Metroparks to utilize city-owned property to create the Manhattan Marsh Metropark in North Toledo.

Moving Forward: Economic Development Activity in Toledo (continued)



Moving Forward: Economic Development Activity in Toledo (continued)



2019 Budget Highlights

The 2019 budget continues to support public safety, the strengthening of the City's financial position, economic and neighborhood development and improved public utilities.

Support Public Safety
The 2019 budget funds a new police class of 40 officers scheduled to start in July. With the addition of these new officers, the Police Department will provide services to further protect the community.

The Police Department has made it a priority to continue to foster and improve relationships with Toledo citizens. The department holds a monthly Coffee with a Cop day and the Police in the Park Program. During the Coffee with a Cop, the Chief of Police and officers meet in a local coffee shop and welcome citizens to join them, ask questions and engage in conversation. The Police in the Park initiative invites citizens to meet and talk with officers in an open, positive and welcoming environment. Additionally, the department has a strong Chief's Advisory Board and maintains strong Block Watch and Safe-T-City programs.

The Police Department has and will continue practicing "beat integrity" which means officers are assigned to the same neighborhoods in order to understand the specific problems of the area and respond more effectively. In addition, the Police Department also will continue the Community Initiative to Reduce Violence (TCIRV), a community based policing effort targeting gang members to help deter crime in all neighborhoods around the City.

In 2019, the Fire & Rescue Department will continue its mission of protecting the community from fires and other emergencies. The department will continue to promote community education related to fire safety, emergency disaster planning and continuous training for all fire personnel. In February of 2019, the department will add 40 new fire recruits. Upon graduation, the recruits will be certified as State of Ohio Firefighters and certified as Emergency Medical Technicians.

Maintain Fiscal Stability
The Administration is committed to long term financial stability and maintaining or improving the City's bond ratings. In August of 2018, the City's bond ratings were affirmed by the rating agencies Moody's and Standard and Poor's. Moody's affirmed the City's A2 rating with a stable outlook and Standard and Poor's affirmed the City's A- rating with a stable outlook.

The 2019 budget includes a transfer of funds from the Capital Improvement Fund to the General Fund to support operating expenditures. Previous budgets relied on as much as a $14,100,000 transfer. The 2019 proposed budgeted transfer from the Capital Improvement Fund to the General Fund is $7,787,000.

The City of Toledo continues to participate with Ohio Checkbook. Ohio Checkbook, an initiative through the Ohio Treasurer, is an online tool that enables citizens to view expenditures by a number of different categories (fund, department, vendor), with the ability to drill down to individual transactions. Toledo was the first major city in Ohio to have expenditure data available on the Ohio Checkbook website. Now, all citizens can view detailed information regarding the City's expenditures by logging on to toledo.ohiocheckbook.com.

Economic and Neighborhood Development
In 2018 the department of Business & Economic Development and the Department of Neighborhoods was brought under one director, and combined into the newly created Department of Neighborhoods & Business Development. In 2019, the Department of Neighborhoods & Business Development will continue its work to support the creation and retention of employment opportunities and stabilization of neighborhoods in Toledo. Incentive tools include gap financing, property tax exemptions and income tax credits. The department will continue working on land assembly in over a dozen areas of the City to promote job creation. Development specialists will work with new and existing businesses to navigate the processes associated with building construction and expansion.

The department will continue to eliminate barriers and assist in making Toledo a business-first environment by providing financial incentives, technical support and by promoting Toledo's strategic location. To assist businesses and homeowners, the City's Division of Building Inspection accepts construction documents for review and disburses them to other City departments for review. Additionally, division staff inspect new and rehabilitated industrial, commercial and residential construction, investigate complaints of illegal and unauthorized work, and work with Toledo Police and Toledo Fire to inspect complaints of building and zoning code issues.

The City's Department of Neighborhoods & Business Development also administers the Community Development Block Grant (CDBG) and HOME programs and coordinates the City's community development activities. The CDBG and HOME programs, funded by Housing and Urban Development, are designed to carry out a range of activities for neighborhood revitalization, economic development, public services and housing. A highlight for 2019 is the creation of the Neighborhood Navigator position to better connect residents and businesses to city resources and increase neighborhood engagement.

The City is continuing to partner with the Land Bank in 2019. In 2016, the Land Bank received a $15.7 million federal grant of Hardest Hit Funds, through a program administered by the U.S. Department of the Treasury, to be used to demolish or renovate 1,500 vacant properties by September of 2020. The division of Streets, Bridges and Harbor provides demolition services to the Land Bank. In 2019, an estimated 400 blighted properties will be demolished.

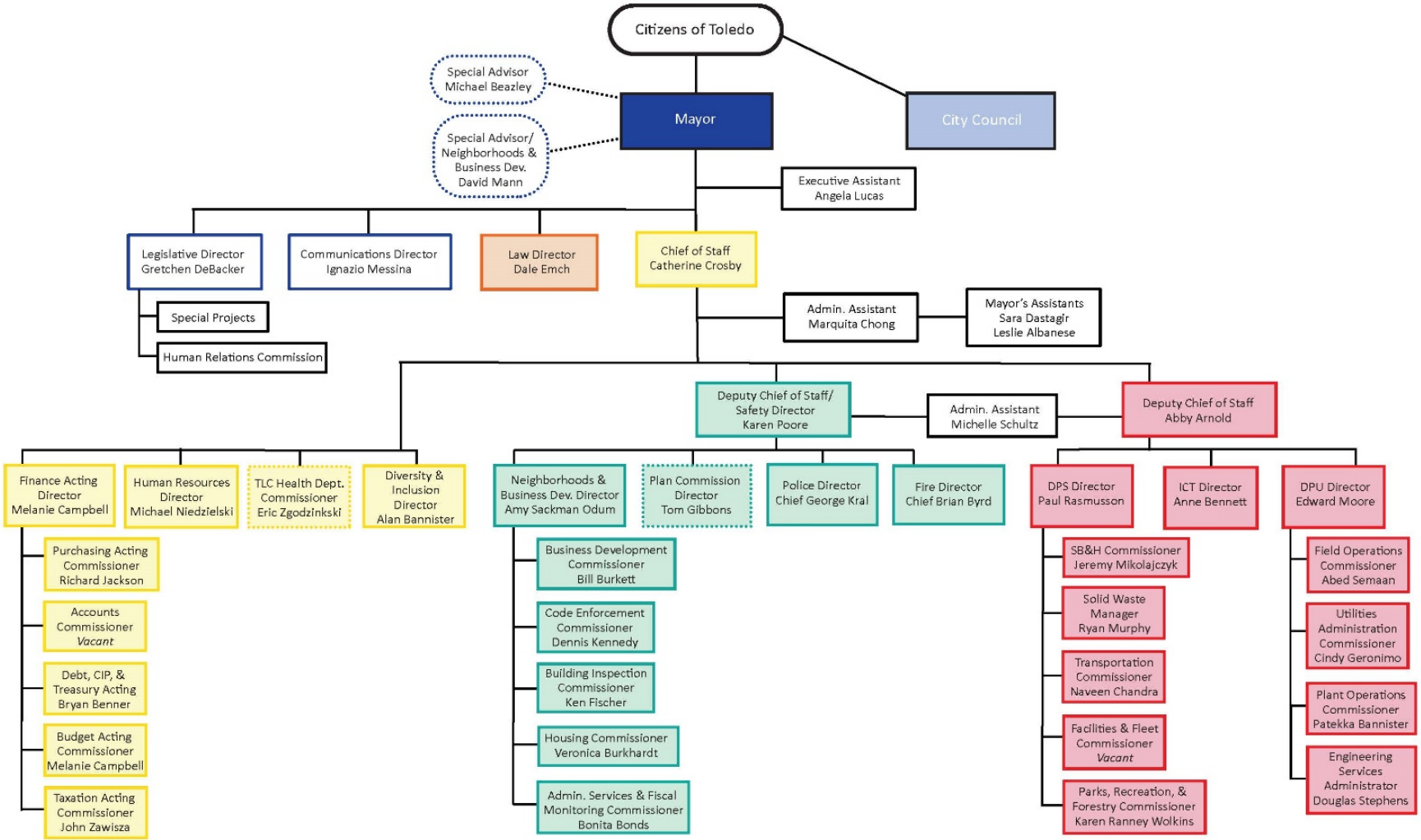
Improve Public Utilities

The City of Toledo water system consistently serves approximately 130,000 customers estimated to represent over 500,000 people.

The City's Department of Public Utilities is currently undergoing significant improvements and renovations at the Water Treatment Plant. In September of 2016, the Department of Public Utilities Issued over $64,000,000 of Water Revenue Bond Anticipation Notes to support the Water Utility System. From 2013 – 2022, the City expects to complete $499 million of capital improvement projects for the Water Utility System. In addition, the City has begun a major program of improvements to rehabilitate and replace portions of the Water System's intake, treatment and distribution facilities.

Regional Water Discussion

The idea of some form of regional water system has been discussed and studied in the Toledo region for more than 25 years. Elected officials and administrators from the City and all the communities that purchase water from the City (i.e., the Counties of Fulton, Lucas, Monroe (Michigan), and Wood (Northwestern Water and Sewer District) and the Cities of Maumee, Perrysburg, Sylvania, and the Village of Whitehouse) have been meeting for many months as the Regional Water Planning Committee, a committee of the Toledo Metropolitan Area Council of Governments. In November of 2018, citizens approved a ballot proposal to amend the Toledo City Charter to allow a regional waster commission to form.


Citizens of Toledo
Special Advisor Michael Beazley
Special Advisor/ Neighborhoods & Business Dev. David Mann
Mayor
City Council
Executive Assistant Angela Lucas
Legislative Director Gretchen DeBacker
Special Projects
Human Relations Commission
Communications Director Ignazio Messina
Law Director Dale Emch
Chief of Staff Catherine Crosby
Admin. Assistant Marquita Chong
Mayor's Assistants Sara Dastagir Leslie Albanese
Deputy Chief of Staff/ Safety Director Karen Poore
Admin. Assistant Michelle Schultz
Deputy Chief of Staff Abby Arnold
Finance Acting Director Melanie Campbell
Purchasing Acting Commissioner Richard Jackson
Accounts Commissioner Vacant
Debt, CIP, & Treasury Acting Bryan Benner
Budget Acting Commissioner Melanie Campbell
Taxation Acting Commissioner John Zawisza
Human Resources Director Michael Niedzielski
TLC Health Dept. Commissioner Eric Zgodzinkski
Diversity & Inclusion Director Alan Bannister
Neighborhoods & Business Dev. Director Amy Sackman Odum
Business Development Commissioner Bill Burkett
Code Enforcement Commissioner Dennis Kennedy
Building Inspection Commissioner Ken Fischer
Housing Commissioner Veronica Burkhardt
Admin. Services & Fiscal Monitoring Commissioner Bonita Bonds
Plan Commission Director Tom Gibbons
Police Director Chief George Kral
Fire Director Chief Brian Byrd
DPS Director Paul Rasmusson
SB&H Commissioner Jeremy Mikolajczyk
Solid Waste Manager Ryan Murphy
Transportation Commissioner Naveen Chandra
Facilities & Fleet Commissioner Vacant
Parks, Recreation, & Forestry Commissioner Karen Ranney Wolkins
ICT Director Anne Bennett
DPU Director Edward Moore
Field Operations Commissioner Abed Semaan
Utilities Administration Commissioner Cindy Geronimo
Plant Operations Commissioner Patekka Bannister
Engineering Services Administrator Douglas Stephens

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Budget Preparation and Process

Budget Preparation and Process

Policy and Process:
Section 45 of the Charter of the City of Toledo identifies the fiscal year for the City as beginning on the first day of January and requires that on or before the fifteenth day of November of each year, the Mayor must prepare a balanced budget estimate of the expenses of conducting the affairs of the City for the following fiscal year. The estimate is compiled from detailed information obtained from the various City departments.

This document represents the 2019 balanced operating budget. Per the Charter, Council is required to pass a balanced budget no later than March 31, 2019.

Prior to passage, the Administration works with City Council to hold budget hearings to review all departmental budget requests and discuss revenue and expenditure assumptions. Information about these budget hearings may be found on the City's website as they are scheduled. There are opportunities for public input at these meetings.

Background:
The City's budget process emphasizes the role of departments and divisions in all stages of the process: the initial crafting of the budget, the presentations to City Council, and the ongoing monitoring of the budget throughout the year. The budget works from the assumptions that (1) the role of departments is to fully know and understand the programs that their department is responsible for, including the budgetary implications of those programs, and (2) the role of the Finance Department is to coordinate the budget process, provide technical assistance to departments as needed, and moderate the budgetary requests of departments given scarce resources. The process as a whole is an interactive one. The Finance Department maintains an open dialogue with departments and divisions. Departments and divisions also utilize the City's SAP financial system for reports that help to guide decision making on their own and within the parameters of an approved budget.

Budget Documents:
This budget document is available online at www.toledo.oh.gov.

City of Toledo 2019
2019 Budget Development Schedule

July 16 – July 20, 2018	2019 Operating and Capital Budget Development Files Released to Departments (includes revenue, expenditure, position control, CIP)
July 16 – July 31, 2018	Department Meetings with Administration
August 31, 2018	2019 Operating and Capital Budget Submission Due
Sept. 1 – Oct. 31, 2018	Department Meetings with Budget Task Force
October 31 – Nov. 15, 2018	Budget Staff Prepares and Formats Final Budget Documents
November 15, 2018	Operating Budget Presented and Released Online
December 4, 2018	Operating Budget First Council Reading Clerk Publishes Budget Legislation
December 11, 2018	Proposed Capital Improvement Budget and Legislation Presented to Council for Agenda Review
January 8, 2019	Target Date for Operating and Capital Budget Passage
March 31, 2019	Statutory Deadline for Passage of Operating Budget

City of Toledo Budget Elements

Revenue Budget. The revenue budget includes all dollars expected to be received by or as a result of the operations of any agency of the City of Toledo.

Expenditure Budget. The expenditure budget includes all operating dollars expected to be expended for any purpose from any fund by any agency of the City of Toledo. It is subdivided into the personnel and non-personnel budgets.

Personnel. The personnel portion of the budget includes all regular and supplemental wages paid to City employees. It also includes the cost of benefits associated with these wages, including medical and pension benefits.

Non-personnel. The non-personnel portion of the budget includes purchases of goods and services aside from personnel, including supplies, contractual services, utilities, and other items.

Funds. The City of Toledo has several different funds, including the General Fund and the Capital Fund. All revenues and expenditures flow into and out of one or more of these funds. The vast majority of the attention paid during the budget process is to the revenues and expenditures associated with the General Fund. However, the budget process includes development of a budget that covers all City funds.

Grants. Grants are funds which are received by the City from outside entities including the state and federal governments. Depending on the purpose of the grant and the timeframe of the grant, the City usually has the capability to carry the funding until the completion of the grant work. Upon grant award, departments prepare legislation to accept and appropriate the final grant award.

Capital. The Capital portion of the budget includes income tax funded capital projects and equipment purchases in excess of $5,000 and with a useful life of at least five years. Elements of the capital budget also include debt service obligations, projected borrowing, project support costs, and 1% for the Arts contribution.

City of Toledo Budget Book Organization

The operating budget provides a framework for preserving priority city services within financial constraints. The City of Toledo is organized on a department/divisional basis and operations are accounted for through various funds and cost centers. Each divisional budget is within a particular fund of the City, with revenue and expense items assigned to various cost center and commitment areas. Each department budget is presented in this book by showing expenditures by fund, expenditures by category, and a full-time equivalent (FTE) budgeted position history.

City of Toledo Budget Book Organization (Continued)

Revenues are presented by category detail within the following areas:

Income Taxes: includes withholding, business and individual income tax receipts

Property Taxes: includes levies on property that the owner is required to pay to the City

Charges for Services: includes charges for City used services and equipment such as water and sewer, refuse removal, tow fees, fire emergency medical services and transport fees, repairs provided by the City, and internal service charges for municipal garage, facilities, data processing and risk management

Licenses and Permits*:* includes revenue from providing or assisting with permits, zoning and inspections, storage, parking, and licensing

Fines and Forfeitures: includes traffic, civil, court and red light and hand-held speed camera fines

Intergovernmental Services: includes revenue received from the State of Ohio and Lucas County, JEDZ income, estate taxes, paramutual taxes and payments in lieu of taxes, casino revenue, homestead and rollback revenue

Special Assessment: includes service and improvement assessments

Investment Earnings: includes interest earnings

Other Revenue: includes demolition revenue, sale of assets, gifts and donations, and rent income

Issuance of Debt*:* includes bond and note proceeds and capitalized debt

Grants*:* includes all state and federal grants received by the City

Operating Transfers : includes operating transfers in from other funds (schedules in this book net operating transfers in against operating transfers out for the Water, Sewer and Storm Water enterprise funds)

Capital Lease Proceeds: includes amounts provided by leases

Premium (discount) on Bond: includes premiums on bonds payable

City of Toledo Budget Book Organization (Continued)

Expenditures are presented by category detail within the following areas:

Base Salaries & Wages: includes all base salaries, part time salaries, longevity, compensated absences, vacation severance payments and salary savings

Overtime: includes all overtime related costs

Severance: includes all accrued sick time severance payments made to employees

Pension: includes all employer share contributions to the Ohio Public Employee Retirement System (OPERS) and the Ohio Police & Fire Pension Fund (OP&F)

Employment Taxes and Medical*:* includes workers' and unemployment compensation, life insurance, medical insurance and Medicare expenses

Other Personnel Expenses*:* includes contractual clothing maintenance, food and forage allowances, tool allowances, and professional development stipends

Salary Savings and Other Reimbursements: includes salary savings targets and personnel reimbursements

Supplies: includes all office, equipment and computer supplies, publication related costs, telephone equipment, clothing and linens, police equipment, janitorial supplies, motor and utility fuel and lubricants, and small apparatus and tools

Services: includes costs associated with contractual services for office equipment and supply rentals, refuse collection services, travel expenses, utility charges, repair and maintenance, professional services, real estate fees, environmental related charges, seasonal and intern services, and internal service charges for fleet, facilities, risk management insurance, and telecommunications and data processing

Capital Outlay: includes all building modification costs, machinery and equipment, vehicles and infrastructure hardware and software

Other Non-Personnel Expenses: includes principal and interest for bonds, notes and capital leases and trust funds and contributions to other agencies

Operating Transfers: includes all transfers out to other funds (schedules in this book net operating transfers in against operating transfers out for the Water, Sewer and Storm Water enterprise funds)

City of Toledo Budget Book Organization (Continued)

Several schedules in the budget book are organized by department. The departments are organized as follows:

City Council and Auditor: includes City Council and the Auditor's Office

Office of the Mayor

Toledo-Lucas County Plan Commission

Human Relations Commission

Office of Diversity & Inclusion

Municipal Court: includes Municipal Court Judges and Clerk of Municipal Court

Department of Finance: includes Financial Analysis, Finance Administration, Treasury and Taxation, Accounts, ERP Team, Debt Management, Purchasing and Supplies

Department of Law

Department of Information & Communications Technology

Department of Neighborhoods & Business Development: includes Neighborhoods Administration, Housing, Code Enforcement and the Beautification Action Team, Economic Development, Real Estate, Erie Street Market* and the Division of Building Inspection

Department of Human Resources

Department of Public Service: includes Transportation, Streets, Bridges and Harbor, Solid Waste, Fleet and Facilities, Natural Resources, Parks, Recreation and Forestry

Department of Public Utilities: includes Utilities Administration, Water Treatment, Water Distribution, Engineering Services, Water Reclamation, Sewer and Drainage Services and Environmental Services

Safety Administration

Police Department

Fire and Rescue Department

Non-Departmental: includes Non-Departmental and General Fund Utilities

*The Erie Street Market was sold in 2015. Revenues and expenditures are included for historical purposes.

City of Toledo

2019 Proposed Annual Operating Budget

City of Toledo Funds

General Government	Enterprise	Internal Service
General Fund	Water	Workers Compensation
Right of Way	Sewer	Information & Communication Technology
Golf Improvements	Storm Water	Storeroom & PrintShop
Parkland Replacement	Utility Administration	Municipal Garage
Marina Development	Marina Operating	Capital Replacement
Cemetery Property Acquisition/ Site Development	Municipal Tow Lot	Facility Operations
Cemetery Maintenance	Toledo Public Power	Risk Management
Street Construction, Maintenance & Repair	Property Management	
Federal Grants	Erie Street Market	
Operation Grants	Small Business Development	
Toledo Home Program		
Toledo City Parks		
Expendable Trust		
Special Assessment		
General Obligation Debt		
Special Assessment Debt		
Capital Improvement		
Special Assessment Improvement		
Jeep Muni Public Imp TIF		
Franklin Pk/ Westfield Muni Public TIF		

City of Toledo Funds

Major Governmental Funds

General Fund – The general operating fund of the City that is used to account for all financial resources except those required to be accounted for in another fund.

Special Assessment Services – To account for the proceeds of special assessments (and related note sales) levied against property benefited from the following City services: street cleaning, street lighting, surface treatment, weed cutting, snow removal and tree and ditch maintenance.

Capital Improvement – To account for construction, major improvements and acquisition to the City's buildings and infrastructure and parkland. Revenue received is from the portion of the income tax earmarked by the voters for capital improvements and from capital grants and bond issuances.

Nonmajor Governmental Special Revenue Funds

Federal Block Grants - To account for monies received from the Federal Government under the Community Development Block Grant program.

Operation Grants - To account for various non-capital Federal, State and Local grants.

Street Construction Maintenance and Repair - To account for state-levied and controlled gasoline tax and vehicle license fees remitted to the City by formula for routine street maintenance.

Cemetery Maintenance - To account for investment earnings transferred from the non-expendable Cemetery Perpetual Care Fund. Fund monies are used in maintaining the City's five public cemeteries.

Golf Improvements - To account for the portion of golf greens fees committed by City Council for golf course maintenance.

Parkland Replacement - To account for those proceeds from parkland sales committed by City Council for minor purchases of park property and equipment.

Cemeteries Property Acquisition Site Development - To account for monies received for interments, removals and lots in municipal cemeteries and used for the expansion of municipal cemeteries.

City of Toledo Funds

Nonmajor Governmental Special Revenue Funds (Continued)

Marina Development - To account for monies received for operation and improvement of the City's marinas and Boating Education Center.

Expendable Trust – To account for monies donated in trust to the City. Also includes special revenue source restricted for Municipal Court and Demolition operations.

Toledo City Parks - To account for investment earnings on funds contributed from General Fund Estate Taxes.

Toledo Home Program - To account for monies received under the National Affordable Housing Act to assist low-income individuals attain home ownership.

Right-of-Way – To account for monies received from various public utilities for the maintenance of their access to the public right-of-way.

Nonmajor Governmental Debt Service Funds

General Obligation - To account for City income tax monies transferred from the Capital Improvement Fund.

Special Assessment - To account for resources accumulated to repay special assessment notes and bond debt.

Jeep Muni Public TIF – The Municipal Public Improvement Tax Increment Equivalent fund established by Ordinance 1223-98 on December 8, 1998 that collects payments in lieu of taxes while accounting for the City's costs associated with public improvements associated with the Jeep Project.

Nonmajor Governmental Capital Projects Funds

Special Assessment Improvements - To account for proceeds of special assessments (and related note bond sales) levied against property benefited by various capital construction projects.

Franklin PK/ Westfield Muni Public TIF – The Municipal Public Improvement Tax Increment Equivalent fund established by Ordinance 810-04 that collects payments in lieu of taxes while accounting for the City's costs associated with public infrastructure improvements associated with the Franklin Park/ Westfield Mall area.

City of Toledo Funds

Major Enterprise Funds

Water – To account for the operations of the water treatment and distribution systems operated by the City.

Sewer – To account for the operations of the sanitary sewage collection and treatment systems operated by the City.

Utility Administrative Services - To account for administrative revenues and expenditures related to the City's utility funds.

Nonmajor Enterprise Funds

Storm Sewer – To account for storm drainage services provided to individual and commercial residents of the City.

Property Management – To facilitate accountability and control of certain properties acquired for the purpose of property management. The City accounts for such properties on a capital maintenance basis similar to private business enterprises, to aid in the recovery of on-going costs for the production of income by such properties, and to facilitate management and accounting control.

Small Business Development – To account for the assets of the former Small Business Assistance Corporation, which the City of Toledo assumed in 1989.

Municipal Tow Lot – To account for the revenues and expenses of the one centralized location for the storage and the subsequent release of vehicles ordered to be impounded by the Toledo Police Department.

Marina Operating – To account for the revenues and expenses of the operations of the downtown Marina, which the City of Toledo assumed in 2008. The downtown Marina was sold in 2011. Fund is included for historical purposes.

Erie Street Market – To account for the revenues and expenses of the operations of the downtown Erie Street Market, which the City of Toledo assumed in 2007. The Market has since been sold. Fund is included for historical purposes.

Toledo Public Power – To account for the revenues and expenses of the operations of the distribution of electric power per agreement.

City of Toledo Funds

Internal Service Funds

Municipal Garage - To account for the costs of a maintenance facility for automotive equipment used by various City departments. The actual costs of labor and material are reimbursed to this Fund by the user departments.

Capital Replacement - To account for interdepartmental charges assessed for the improvement and replacement of the City's capital equipment.

Storeroom and Printshop - To account for small supplies consumed by and printing services provided to various City departments. The actual costs of supplies requisitioned and labor and materials are reimbursed to this Fund by the user departments.

Information and Communication Technology - To account for the costs of data processing and telecommunications services provided to various City departments. The actual costs of materials and services are reimbursed to this Fund by the user departments.

Risk Management - To account for the City's insurance program related to property and liability loss exposure. The payment of self-insured losses, insurance in excess of retention levels and related loss financing expenditures are accounted for in this fund.

Facility Operations – To account for the costs of maintenance and repair activities provided to various City departments. The actual costs of materials and services are reimbursed to this Fund by the user departments.

Workers' Compensation - To account for the City's worker's compensation program under the State's rating plan. The payment of premiums, assessments and claims to the State Bureau of Workers' Compensation, and their allocation to the responsible funds are accounted for in this fund.

Revenues and Expenditures - General Fund

General Fund Revenues and Other Sources

Income Taxes

Revenue from income taxes accounts for the largest share of General Fund resources. The City's income tax rate is 2.25%, of which 1.5% is permanent and 0.75% is temporary and must be renewed by voters every four years. This additional ¾% tax has been renewed by voters consistently since the initial authorization in 1982. This tax is a flat tax of 2.25% applied on all wages earned within the City and on all wages earned by residents of Toledo outside the City. The allocation of the 2.25% income tax is below.

Municipal Income Tax Allocation

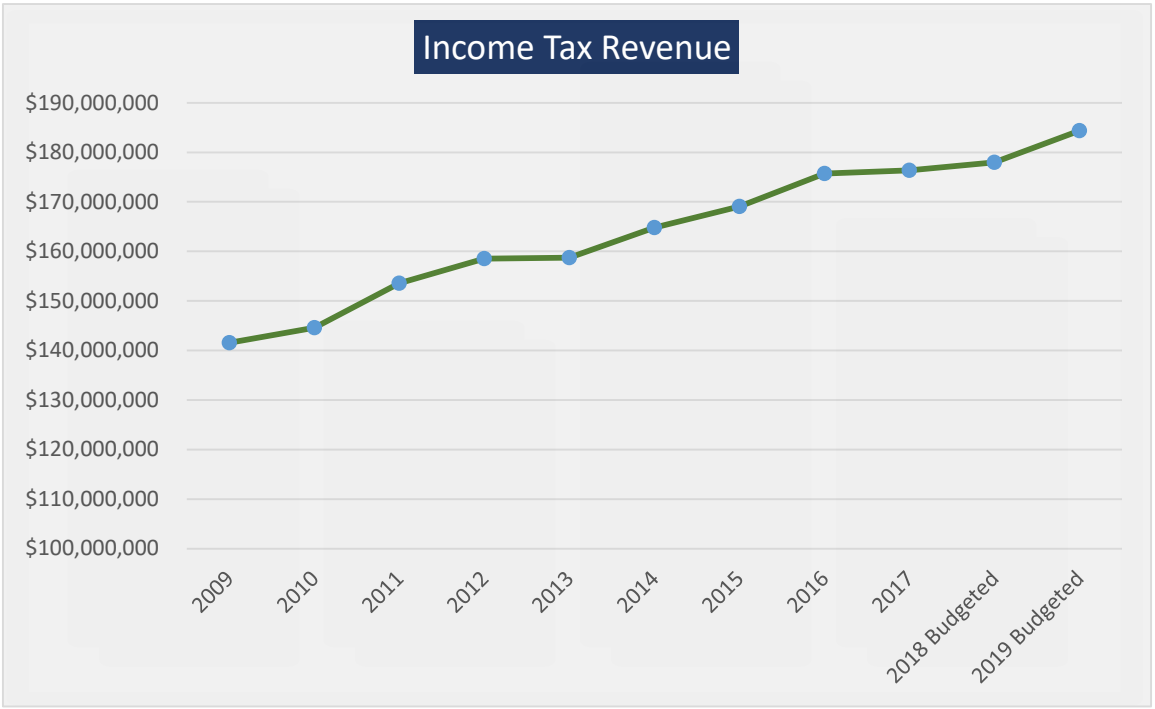
Tax Rate		General	Police/Fire	Capital Improvements
1.00%	Permanent	1.00%		
0.50%	Permanent	0.25%		0.25%
0.75%	Temporary	0.25%	0.25%	0.25%
Totals:				
2.25%		1.50%	0.25%	0.50%

There are three categories of income tax receipts: withholding, business and individual. Withholding taxes are all tax receipts withheld by employers and reported on W-2s. Business taxes are taxes paid on business net profits. Finally, individual taxes are taxes required to be remitted by individuals who do not have tax withheld on a W-2 but who work or live in the City of Toledo.

The 2019 proposed budget estimate projects income tax collections totaling $184,341,000. The 2018 approved budget estimated $178,000,000 in income tax collections and projections for the year indicate final collections will exceed this amount.

Income Tax Collection – Historical and Budgeted

Collection Year	Income Tax Revenue	Income Tax Change
2009	$ 141,553,952	N/A
2010	$ 144,580,673	2.14%
2011	$ 153,580,760	6.22%
2012	$ 158,522,842	3.22%
2013	$ 158,736,415	0.13%
2014	$ 164,786,618	3.81%
2015	$ 169,045,337	2.58%
2016	$ 175,679,318	3.92%
2017	$ 176,361,756	0.39%
2018 Budgeted	$ 178,000,000	0.93%
2019 Budgeted	$ 184,341,000	3.56%



General Fund Revenue and Other Sources (continued)

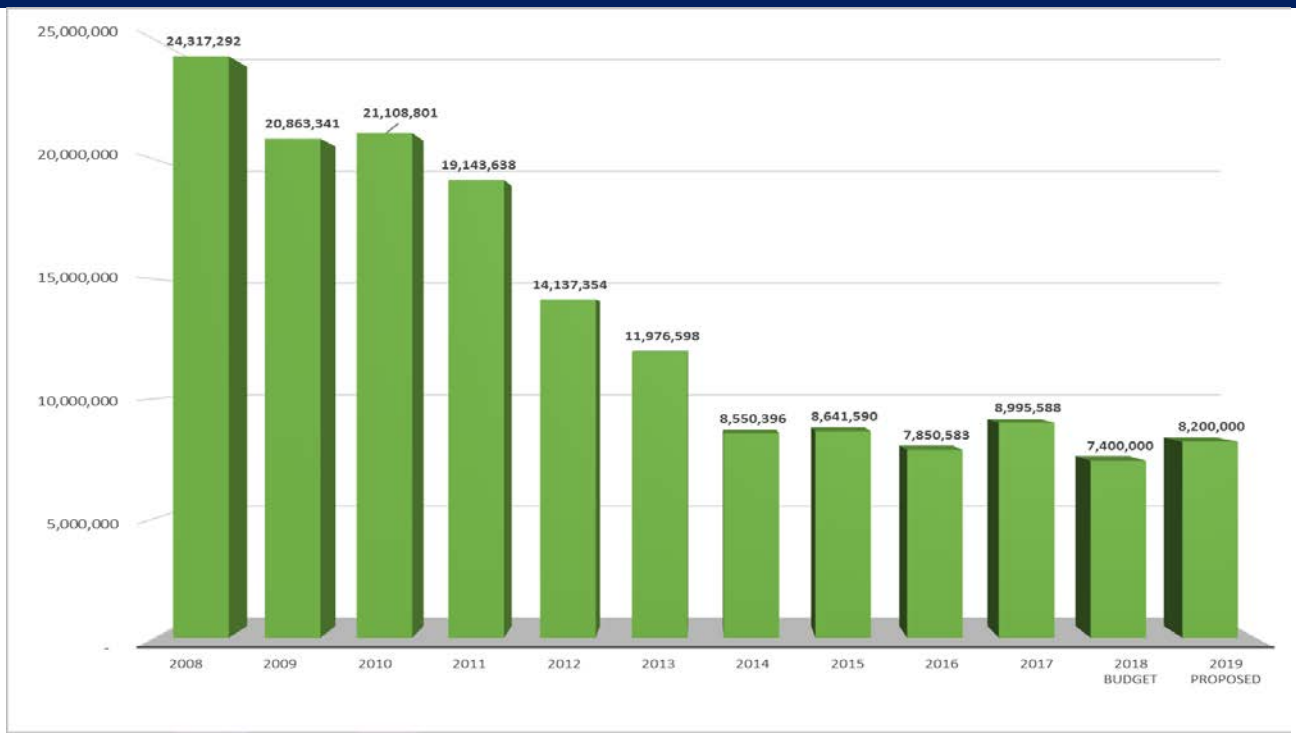
Property Taxes
The General Fund also receives revenue from property taxes. The 2019 budget estimates $12,337,500 in property tax receipts. Property taxes represent 4.60% of total General Fund revenues.

Licenses and Permits
License and permit fees account for 1.18% of total General Fund resources. The 2019 budget estimates license and permit revenue totaling $3,161,620, a decrease compared to the prior year budget of $3,335,873. The 2019 budget estimate anticipates fee increases for Building Inspection permit fees

Intergovernmental Services
Intergovernmental services revenue includes local government funding received from the state, estate taxes, casino revenues, beer, liquor and cigarette taxes, joint economic development (JEDZ and CEDA) income and property tax payments associated with homestead and rollback. Declines in local government funds over the previous 10 years have resulted in the need for the City to rely on voter authorized transfers from the Capital Improvement Fund to support operating expenditures.

The 2019 estimate for state revenue sharing is $8,200,000. This includes $7,700,000 from the undivided local government distribution and $500,000 from the direct municipal local government distribution.

State Revenue Sharing
(Includes local government funds, estate taxes and property tax reimbursements)



General Fund Revenue and Other Sources (continued)

Intergovernmental Services (continued)
Casino revenues represent the second largest portion of intergovernmental services revenue. The 2019 budget estimates $5,800,000 in casino revenues. Revenues in this category are consistent with the collections in 2017 and projected collections in 2018.

Intergovernmental revenue also includes JEDZ and CEDA income and beer, liquor and cigarette taxes. Compared to 2017, the budget projects an increases in JEDZ and CEDA income and in beer/liquor and cigarette tax revenue. Revenue received from JEDZ and CEDA income is estimated to increase from $1,800,000 to $1,870,000. Beer, liquor and cigarette tax revenue is estimated to increase from $425,000 in 2018 to $437,000 in the proposed 2019 budget.

Estimated homestead and rollback property taxes are expected to increase in 2019 to $1,762,500, compared to $1,615,000 in the 2018 budget.

Charges for Services
Funds received from charges for services account for the second largest category of General Fund revenues. The 2019 budget estimates $28,704,486 in this category. This includes revenue from cable fees, ambulance and emergency medical service billing, overhead cost allocations, cemetery and landfill disposal fees, refuse collection fees and other miscellaneous fees. Compared to 2018, projected revenue from charges for services has decreased by $1,194,858.

Revenue from refuse and recycling collections represents the largest portion of charges for services revenue at $11,960,000. Monthly collection fees were increased in 2016. The proposed 2019 budget does not include any increase in this fee.

Ambulance billing and emergency medical service revenue is projected at $7,060,470 for 2019. These revenues account for the second largest portion of charges for services revenues and are anticipated to increase by $135,742 over 2018 budget estimates.

Cable franchise fees are estimated at $2,165,000 for 2019, compared to $2,700,000 in the 2018 budget.

Fines and Forfeitures
Fines and forfeitures revenue includes red light and hand-held speed camera revenue, court costs and fines. Total 2019 estimated revenue is $10,121,314. Revenue received from red light and speed violations is estimated at $7,400,000 for 2019. Of this total, $1,800,000 is anticipated from stationary cameras and $5,600,000 is anticipated from hand-held speed cameras. Revenue from court costs and fines is projected at $2,721,314.

General Fund Revenue and Other Sources (continued)

Investment Earnings and Other Revenue

Investment earnings reflects interest revenue recorded in the General Fund. The 2019 budget estimates $742,500 in interest earnings, an increase of $281,500 over 2018 budget.

Other revenue is budgeted at $986,580 in 2019. This category includes revenues for the Police Department to offset a portion of the cost of school resource officer salaries, sponsorship proceeds for the ToleGO bike sharing program and miscellaneous revenues received by several departments.

Operating Transfers

In 2018, operating transfers revenue totaled $9,321,760. This includes transfers from the Capital Improvement Fund, the Tow Lot Fund, and the Golf Improvements Fund. The 2019 proposed budget estimates transferring $7,787,000 from the Capital Improvement Fund. Other proposed transfers for 2019 include $1,384,760 from the Tow Lot Fund and $150,000 from the Golf Improvements Fund.

General Fund estimated revenues and other sources total $267,953,900 in 2019. Income tax revenues account for 68.80% of total General Fund resources and support the Police and Fire & Rescue Departments and other general government functions, like finance, human resources and law. They are also used to fund capital improvements.

General Fund Revenue and Other Sources - History

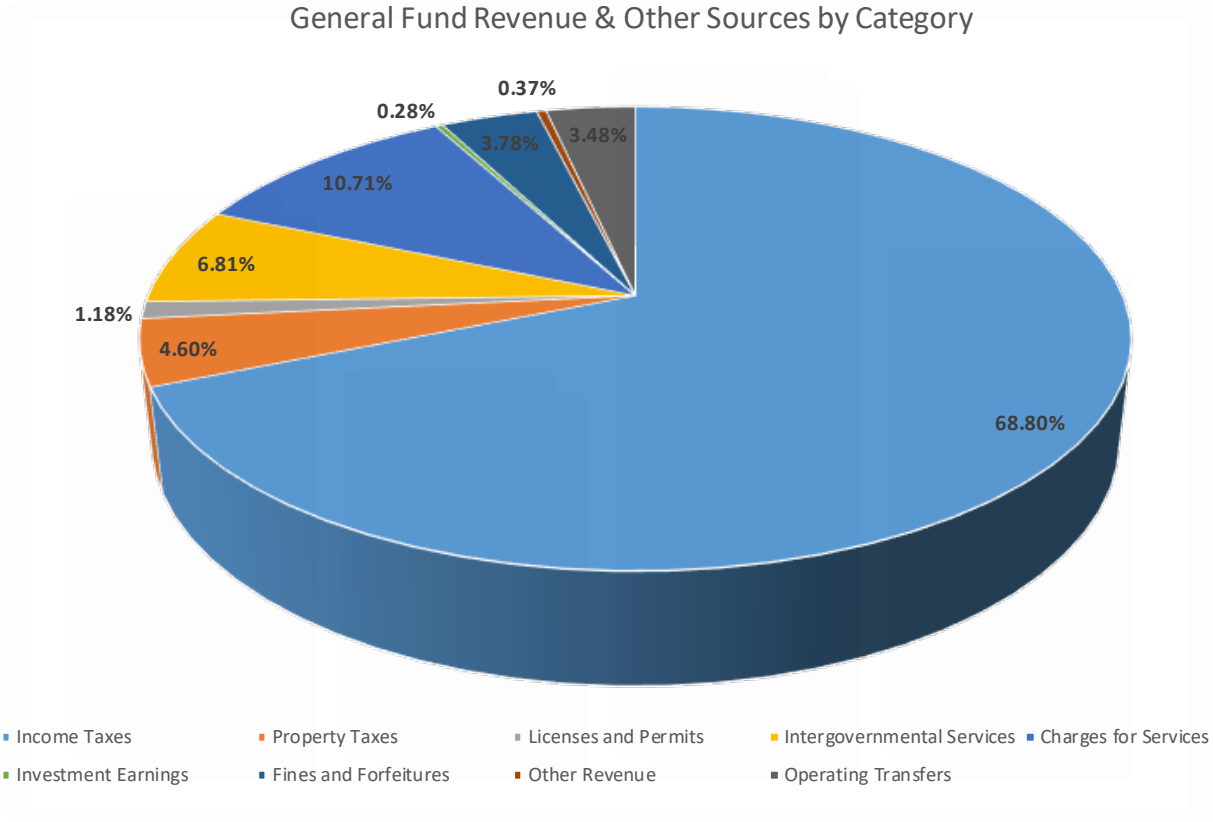
	2015 Actual	2016 Actual	2017 Actual	2018 Budget	2019 Proposed
Income Taxes	169,045,337	175,679,318	176,361,756	178,000,000	184,341,000
Property Taxes	9,911,071	9,905,866	12,024,576	11,985,000	12,337,500
Licenses and Permits	2,454,838	2,868,180	2,943,041	3,335,873	3,161,260
Intergovernmental Services	18,100,497	17,541,152	18,878,111	17,201,700	18,237,500
Charges for Services	26,456,189	28,307,911	29,298,616	29,899,344	28,704,486
Investment Earnings	166,588	230,432	461,726	461,000	742,500
Fines and Forfeitures	5,457,186	7,510,797	9,844,539	9,860,434	10,121,314
Other Revenue	611,338	2,657,563	1,305,986	947,689	986,580
Operating Transfers	10,546,315	4,567,588	5,418,580	3,516,410	9,321,760
Total	**242,749,360**	**249,268,806**	**256,536,931**	**255,207,450**	**267,953,900**

General Fund Revenue and Other Sources - Year over Year Comparison

	2018 Budget	2019 Proposed	Change	% Change
Income Taxes	178,000,000	184,341,000	6,341,000	3.56%
Property Taxes	11,985,000	12,337,500	352,500	2.94%
Licenses and Permits	3,335,873	3,161,260	(174,613)	-5.23%
Intergovernmental Services	17,201,700	18,237,500	1,035,800	6.02%
Charges for Services	29,899,344	28,704,486	(1,194,858)	-4.00%
Investment Earnings	461,000	742,500	281,500	61.06%
Fines and Forfeitures	9,860,434	10,121,314	260,880	2.65%
Other Revenue	947,689	986,580	38,891	4.10%
Operating Transfers	3,516,410	9,321,760	5,805,350	165.09%
Total	**255,207,450**	**267,953,900**	**12,746,450**	**4.99%**

General Fund Revenue and Other Sources - Summary by Category

	2019 Proposed	% of Total
Income Taxes	184,341,000	68.80%
Property Taxes	12,337,500	4.60%
Licenses and Permits	3,161,260	1.18%
Intergovernmental Services	18,237,500	6.81%
Charges for Services	28,704,486	10.71%
Investment Earnings	742,500	0.28%
Fines and Forfeitures	10,121,314	3.78%
Other Revenue	986,580	0.37%
Operating Transfers	9,321,760	3.48%
Total	**267,953,900**	**100.00%**



General Fund Expenditures and Other Uses

Base Salaries & Wages

The 2019 proposed budget for base salaries and wages totals $117,710,861. This category includes base wages, compensated absences and other contractual payments. Compared to 2018 budget levels, estimated costs for 2019 have increased by 5.47% due to contractual obligations and increased staffing in the Police and Fire & Rescue Departments.

Police and Fire & Rescue Departments account for the largest portion of base salary and wage expenditures at $96,979,302 or 82.39% of the total budget. This 2019 estimate represents a $5,282,787 increase over 2018. Wages for all other General Fund departments total $20,731,559 for 2019 and have increased by $821,143 or 4.12% over the 2018 budget.

The compensated absences budget of $300,000 is flat compared to the 2019 budget.

Overtime

The proposed budget anticipated $6,340,295 for overtime expenditures in 2019. Of this total, the Police Department proposed overtime is $2,974,000 and the Fire and Rescue Department proposed overtime is $3,085,764. The Fire and Rescue Department anticipated recall overtime will be required during the first half of 2019 until the February recruit class of 40 graduates in late summer.

Overtime for all other departments totals $280,531 in the proposed budget.

Severance

Severance expenditures in 2019 are estimated at $2,037,109. Estimated severance expenditures are projected by each department based on the number of retirements anticipated during the year and the associated accrued sick time eligible to be paid out at retirement. Compared to the 2018 budget, total expenditures are estimated to decrease by $97,282.

Pension

The City participates in the Ohio Public Employees Retirement System (OPERS) and the Ohio Police & Fire Pension Fund (OP&F). Required employer contributions for these plans are 14% of eligible wages for employees other than police officers and firefighters and 19.5% of eligible wages for police officers and 24% of eligible wages for firefighters. The proposed budget for pension is $24,128,556 for 2019. Pension expenditures are impacted by changes in base wage and overtime expenditures. With increased wages and additional full time equivalents budgeted for 2019, associated pension expenditures are also anticipated to increase. In total, pension estimates have increased by 6.06% over 2018 budget levels.

Employment Taxes & Medical

Employment tax and medical expenditures include workers' compensation, Medicare costs, unemployment compensation and medical insurance expenditure estimates. The 2019 budget proposes $30,066,412 in total for these expenditures. Medical insurance is anticipated to increase in 2019 due to additional staffing. A decrease is proposed in the workers' compensation budget. Estimated medical costs total $25,219,833 in the 2019 proposed budget. Workers' compensation costs total $2,930,367 for 2018, a decrease of 5.99% compared to the 2018 budget.

Other Personnel Expenses

Total proposed budget for other personnel expenses is $1,245,851 in 2019. Other personnel expenses includes contractual stipends for Police and Fire & Rescue, tool and auto allowances and other contractual obligations. An increase in these expenditures is anticipated for 2019. Compared to 2018 budgeted levels, expenditures have increased by $57,236.

Salary Savings and Other Reimbursements

The total budget for salary savings and other personnel reimbursements proposed for 2019 is $1,947,000. This includes salary, wage and fringe benefit savings of $1,500,000 to achieve by delaying the filling of vacant civilian positions for City departments. This also includes reimbursements for the Division of Building Inspection totaling $115,000, which are anticipated as part of the City's agreement with the Lucas County Land Bank for vacant property demolitions. Additionally, the Fire & Rescue Department has been awarded a SAFER grant to fund a portion of new firefighter salaries over three years. For 2019, $332,000 is budgeted as reimbursement in the General Fund to account for this new grant.

Supplies, Services and Other Non-Personnel Expenditures

The 2019 budget for supplies, services and other non-personnel expenditures totals $48,015,416.

The budget for supplies has decreased by 1.67% compared to 2018 for a total proposed budget of $3,208,670.

The proposed budget for services has increased compared to the 2018 budget from $42,801,809 to $44,090,236. This includes additional funds proposed for park mowing operations, the ToleGO bike share program, increased contractual costs for refuse and recycling collections and increased internal service costs for insurance and data processing.

General Fund debt expenditures are budgeted at $711,510 in 2019. This budget covers debt payments related to the Dura and Stickney-Tyler landfills.

Operating Transfers

Budgeted operating transfers to other funds totals $40,356,400 proposed for 2019. The largest transfer out of the General Fund results from the portion of the income tax transferred to the Capital Improvement Fund. This transfer is budgeted at $40,298,000 for 2019.

The total General Fund budget is $267,953,900. Labor expenditures account for 67.02% of the overall total.

General Fund and Other Uses Summary by Category

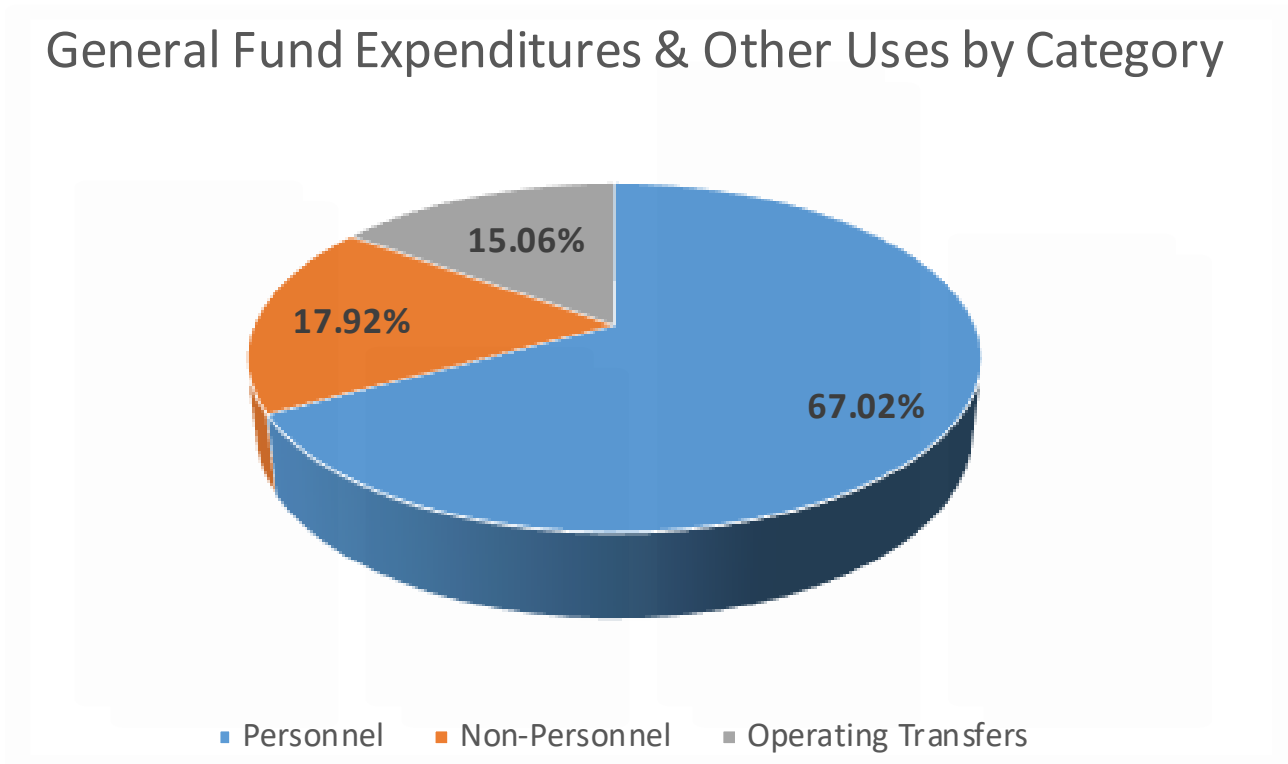
	2015 Actual	2016 Actual	2017 Actual	2018 Budget	2019 Proposed
Base Salaries & Wages	104,560,025	105,311,668	106,691,202	111,606,931	117,710,861
Overtime	5,593,478	5,676,991	6,258,670	5,428,792	6,340,295
Severance	1,238,396	2,068,156	2,116,956	2,134,391	2,037,109
Pension	21,435,040	21,501,390	21,865,004	22,750,476	24,128,556
Employment Taxes & Medical	22,762,769	24,606,512	22,808,207	28,259,847	30,066,412
Other Personnel Expenses	1,035,661	1,078,100	1,102,583	1,188,615	1,245,851
Salary Savings & Other Reimbursements	(92,865)	(107,797)	(106,750)	(2,015,600)	(1,947,000)
Supplies	2,983,713	2,855,155	3,491,051	3,263,001	3,208,670
Services	44,677,625	40,844,074	39,262,549	42,801,809	44,090,236
Other Non-Personnel Expenses	864,794	701,385	1,096,869	734,040	716,510
Operating Transfers	36,967,084	39,108,854	42,526,480	39,055,148	40,356,400
Total	**242,025,720**	**243,644,485**	**247,112,821**	**255,207,450**	**267,953,900**

General Fund and Other Uses by Category - Year over Year Comparison

	2018 Budget	2019 Proposed	Change	% Change
Base Salaries & Wages	111,606,931	117,710,861	6,103,930	5.47%
Overtime	5,428,792	6,340,295	911,503	16.79%
Severance	2,134,391	2,037,109	(97,282)	-4.56%
Pension	22,750,476	24,128,556	1,378,080	6.06%
Employment Taxes & Medical	28,259,847	30,066,412	1,806,565	6.39%
Other Personnel Expenses	1,188,615	1,245,851	57,236	4.82%
Salary Savings & Other Reimbursements	(2,015,600)	(1,947,000)	68,600	-3.40%
Supplies	3,263,001	3,208,670	(54,331)	-1.67%
Services	42,801,809	44,090,236	1,288,427	3.01%
Other Non-Personnel Expenses	734,040	716,510	(17,530)	-2.39%
Operating Transfers	39,055,148	40,356,400	1,301,253	3.33%
Total	**255,207,450**	**267,953,900**	**12,746,450**	**4.99%**

General Fund Expenditures and Other Uses by Category

	2019 Proposed	% of Total
Personnel	179,582,084	67.02%
Non-Personnel	48,015,416	17.92%
Operating Transfers	40,356,400	15.06%
Total	**267,953,900**	**100.00%**



General Fund Expenditures & Other Uses - Summary by Department

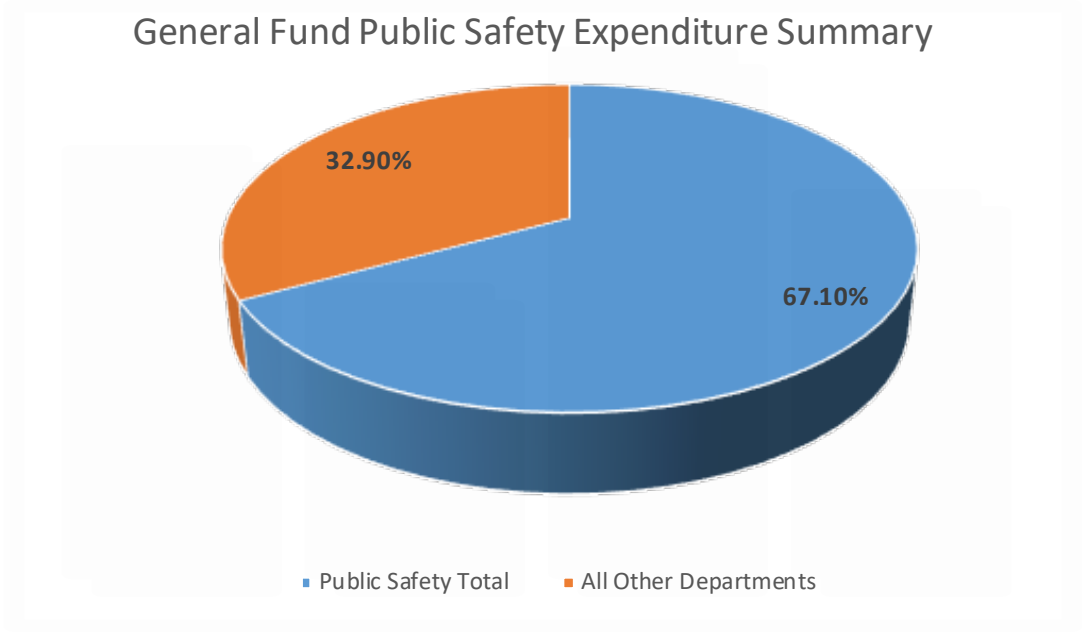
	2015 Actual	2016 Actual	2017 Actual	2018 Budget	2019 Proposed
City Council and Auditor	1,371,286	1,396,477	1,496,505	1,730,299	1,781,041
Office of the Mayor	792,895	734,340	762,125	1,080,844	1,107,010
Toledo-Lucas County Plan Commission	396,693	427,690	428,972	523,908	612,763
Board of Community Relations	100,168	100,822	100,550	23,138	-
Human Relations Commission	-	-	-	63,500	63,500
Youth Commission	117,705	85,005	94,695	-	-
Diversity & Inclusion	410,783	366,874	374,659	383,404	546,404
Municipal Court	13,593,598	14,172,246	13,987,748	15,915,779	15,977,256
Law Department	2,662,827	2,578,737	2,560,727	2,252,456	2,471,764
Finance Department	5,841,617	5,508,590	9,253,025	6,576,061	6,658,095
Human Resources	1,277,862	1,057,487	1,165,562	1,268,891	1,284,914
Neighborhoods & Business Development	4,123,736	4,043,620	4,706,405	6,141,299	6,137,119
Department of Public Service	7,069,027	8,303,041	8,625,246	8,731,964	9,303,764
Department of Public Utilities	358,147	334,105	368,878	454,973	648,172
Safety Administration	10,723,368	6,702,075	2,439,164	2,537,876	2,402,548
Police Department	74,456,812	76,535,451	77,928,638	80,573,145	84,831,360
Fire & Rescue Department	67,063,188	68,233,391	68,572,386	71,293,401	76,591,689
Non-Departmental	51,666,007	53,064,533	54,247,534	55,656,512	57,536,502
Total	**242,025,720**	**243,644,485**	**247,112,821**	**255,207,450**	**267,953,900**

General Fund Expenditures & Other Uses - Summary by Department
Year over Year Comparison

	2018 Budget	2019 Proposed	Change	% Change
City Council and Auditor	1,730,299	1,781,041	50,742	2.93%
Office of the Mayor	1,080,844	1,107,010	26,166	2.42%
Toledo-Lucas County Plan Commission	523,908	612,763	88,855	16.96%
Board of Community Relations	23,138	-	(23,138)	-100.00%
Human Relations Commission	63,500	63,500	-	0.00%
Diversity & Inclusion	383,404	546,404	163,000	42.51%
Municipal Court	15,915,779	15,977,256	61,477	0.39%
Law Department	2,252,456	2,471,764	219,308	9.74%
Finance Department	6,576,061	6,658,095	82,034	1.25%
Human Resources	1,268,891	1,284,914	16,024	1.26%
Neighborhoods & Business Development	6,141,299	6,137,119	(4,180)	-0.07%
Department of Public Service	8,731,964	9,303,764	571,800	6.55%
Department of Public Utilities	454,973	648,172	193,199	42.46%
Safety Administration	2,537,876	2,402,548	(135,328)	-5.33%
Police Department	80,573,145	84,831,360	4,258,215	5.28%
Fire & Rescue Department	71,293,401	76,591,689	5,298,289	7.43%
Non-Departmental	55,656,512	57,536,502	1,879,990	3.38%
Total	**255,207,450**	**267,953,900**	**12,746,450**	**4.99%**

General Fund Expenditures & Other Uses - Summary by Department
Public Safety Summary

	2019 Proposed
Municipal Court	15,977,256
Safety Administration	2,402,548
Police Department	84,831,360
Fire & Rescue Department	76,591,689
Public Safety Total	**179,802,853**
All Other Departments	88,151,047
Grand Total	**267,953,900**



Budgeted General Fund FTEs total 1,755.34 in the 2019 budget. This is an increase of 47.04 FTEs from 2018.

General Fund Full Time Equivalents by Department

	2017 Budget	2018 Budget	2019 Proposed
City Council and Auditor	21.00	23.42	24.00
Office of the Mayor	7.70	9.28	9.45
Toledo-Lucas County Plan Commission	4.25	4.75	5.75
Board of Community Relations	1.00	0.25	0.00
Youth Commission	0.75	0.00	0.00
Diversity & Inclusion	4.25	4.25	5.25
Municipal Court	171.19	177.02	174.18
Department of Finance	52.30	59.35	59.10
Department of Law	30.46	21.92	23.15
Department of Neighborhoods & Business Development	36.29	41.69	40.47
Department of Human Resources	12.30	10.85	10.85
Department of Public Service	24.39	25.20	31.40
Department of Public Utilities	4.29	5.24	7.20
Safety Administration	0.10	0.25	0.25
Police Department	671.02	685.83	705.35
Fire & Rescue Department	630.42	639.00	658.94
Grand Total	**1,671.71**	**1,708.30**	**1,755.34**

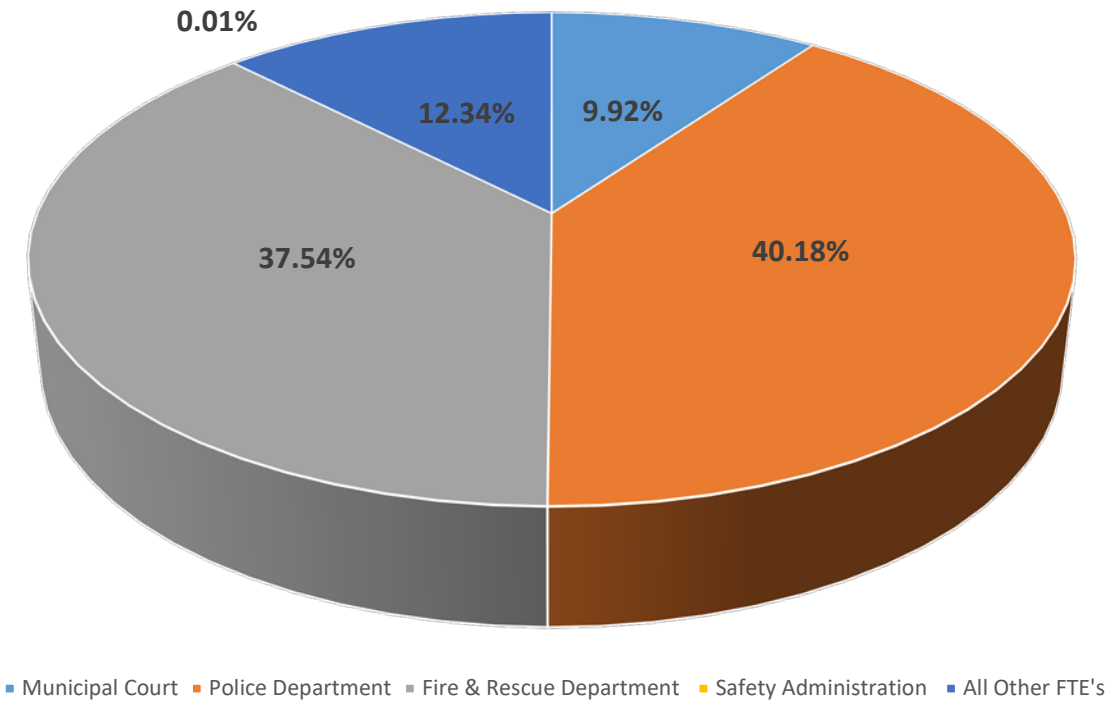
General Fund Full Time Equivalents by Cost Center

	2017 Budget	2018 Budget	2019 Proposed
Accounts	12.00	12.00	11.50
Auditor	1.00	1.00	1.00
Beautification Action Team	0.30	0.50	0.50
Board Of Community Relations	1.00	0.25	0.00
Building Inspection	22.00	24.50	22.00
City Council	20.00	22.42	23.00
Clerk Of Municipal Court	83.00	84.00	80.00
Code Enforcement	8.50	10.40	10.88
Diversity & Inclusion	4.25	4.25	5.25
Economic Development	3.80	3.87	4.00
Engineering Services	1.05	1.89	4.00
Environmental Services	1.71	1.70	1.55
Finance Administration	2.00	2.00	1.00
Finance Erp	3.30	2.00	1.50
Financial Analysis	4.00	3.00	4.00
Fire & Rescue	630.42	639.00	658.94
Housing Division	0.04	0.04	0.04
Human Resources	12.30	10.85	10.85
Law	30.46	21.92	23.15
Municipal Court Judges	88.19	93.02	94.18
Neighborhoods Administration	0.10	0.10	0.05
Office Of The Mayor	7.70	9.28	9.45
Parks & Forestry	2.99	5.60	10.00
Plan Commission	4.25	4.75	5.75
Police	671.02	685.83	705.35
Purchasing & Supplies	3.00	4.00	4.00
Real Estate	1.55	2.27	3.00
Recreation	7.00	6.00	6.00
Safety Administration	0.10	0.25	0.25
Streets, Bridges & Harbor	0.40	0.60	1.40
Taxation	25.00	33.25	34.00
Treasury	3.00	3.10	3.10
Utility Administrative Services	1.54	1.65	1.65
Waste Disposal	14.00	13.00	14.00
Youth Commission	0.75	0.00	0.00
Grand Total	**1,671.71**	**1,708.30**	**1,755.34**

Public Safety FTEs represent 87.66% of total General Fund FTEs.

General Fund Full Time Equivalents - Public Safety

	2019 Proposed	% of Total
Municipal Court	174.18	9.92%
Police Department	705.35	40.18%
Fire & Rescue Department	658.94	37.54%
Safety Administration	0.25	0.01%
All Other FTE's	216.61	12.34%
Grand Total	**1,755.34**	**100.00%**



Revenues and Expenditures - All Funds

Revenue and Other Sources by Category - All Funds

	2015 Actual	2016 Actual	2017 Actual	2018 Budget	2019 Proposed
Income Taxes	169,045,337	175,679,318	176,361,756	178,000,000	184,341,000
Property Taxes	9,911,071	9,905,866	12,024,576	11,985,000	12,337,500
Special Assesments	24,387,374	30,460,594	29,200,422	28,927,453	28,941,997
Licenses and Permits	2,531,210	2,923,351	3,026,851	3,410,373	3,237,760
Intergovernmental Services	35,952,881	35,152,718	37,560,619	34,521,700	35,837,500
Charges for Services	227,863,594	234,528,721	243,414,667	254,171,870	257,883,733
Investment Earnings	1,928,817	2,670,125	4,314,519	3,211,800	3,395,900
Fines and Forfeitures	7,031,852	9,113,082	11,428,075	10,060,434	10,301,314
Grants	33,194,209	26,218,162	22,233,642	14,361,184	13,403,291
Other Revenue	6,589,060	8,524,112	10,281,348	14,534,201	12,788,755
Capital Lease Proceeds	4,539,630	-	2,200,000	-	-
Issuance of Debt	124,130,433	154,275,351	69,947,119	28,225,000	26,010,000
Premium (discount) on Bond	2,741,410	4,121,726	2,069,250	-	-
Operating Transfers*	68,920,905	66,174,188	66,412,287	60,824,091	67,702,085
Total	**718,767,784**	**759,747,315**	**690,475,131**	**642,233,106**	**656,180,835**

* Net operating transfers for the Water, Sewer and Storm Water enterprise funds

City of Toledo

2019 Proposed Annual Operating Budget

Revenues and Other Sources by Fund*

Governmental Funds	2015 Actual	2016 Actual	2017 Actual	2018 Budget	2019 Proposed
General	242,749,360	249,268,806	256,536,931	255,207,450	267,953,900
Right of Way	229,892	226,000	234,350	225,000	225,000
Golf Improvements	250,000	250,000	250,000	350,000	150,000
Parkland Replacement	31,789	28,818	6,160	10,000	6,000
Marina Development	26,250	13,750	26,250	26,250	26,250
Cemetery Property Acquisition/Site Development	21,250	16,027	15,983	15,000	16,000
Cemetery Maintenance	7,483	6,855	37,694	23,250	26,650
Street Construction, Maintenance & Repair	12,787,154	13,556,837	13,929,961	14,398,456	15,515,742
Federal Grants	8,678,729	6,189,629	6,561,868	7,483,091	6,715,436
Operation Grants	7,034,428	7,796,974	5,232,212	5,680,606	4,456,092
Toledo Home Program	3,123,451	1,263,892	1,970,598	1,197,487	2,231,763
Expendable Trusts	5,867,962	6,023,648	6,864,727	2,748,305	2,437,805
Special Assessment	43,763,320	49,763,955	48,849,660	54,179,843	52,031,644
General Obligation Debt Service	17,753,719	15,498,468	15,788,078	15,980,697	15,759,000
Jeep Municipal Public Improvement TIF**	3,325,787	3,093,513	3,035,859	3,000,000	3,000,000
Special Assessment Debt Service	24,400	23,145	21,611	22,000	20,000
Capital Improvement	103,954,512	77,234,009	58,924,706	44,604,948	45,413,094
Franklin Park/Westfield Municipal Public Improvement TIF**	2,038,336	2,034,753	2,152,368	1,950,000	2,112,000
Special Assessment Improvement	1,477,927	1,276,048	1,440,700	1,447,740	1,578,843

Enterprise Funds	2015 Actual	2016 Actual	2017 Actual	2018 Budget	2019 Proposed
Water	84,984,437	142,845,176	85,343,693	86,123,001	85,836,911
Sewer	111,509,538	117,035,528	115,623,517	83,266,052	88,522,800
Storm Water	11,136,464	11,088,388	10,566,409	9,221,250	9,803,350
Utility Administration	16,473,594	22,104,308	17,628,693	17,500,100	18,000,100
Erie Street Market	97,103	-	-	-	-
Municipal Tow Lot	3,158,722	2,218,722	2,246,786	2,270,000	2,696,800
Toledo Public Power	690,718	633,010	1,052,693	854,000	857,000
Property Management	2,183,331	1,905,675	5,325,193	1,313,976	1,328,300
Small Business Development	6	-	150	15,260	7,400

Internal Service Funds	2015 Actual	2016 Actual	2017 Actual	2018 Budget	2019 Proposed
Workers Compensation	5,679,270	6,687,959	5,426,452	6,829,131	6,781,401
Information & Communication Technology	4,512,164	4,649,788	4,842,950	5,288,987	5,175,438
Storeroom & Printshop	627,772	593,115	475,491	495,214	462,203
Municipal Garage	10,649,957	10,126,054	9,877,089	10,486,082	10,573,712
Capital Replacement	9,321,154	1,430,979	1,430,963	1,431,000	1,267,529
Facility Operations	2,593,837	3,119,778	6,553,465	6,435,096	3,096,414
Risk Management	2,003,970	1,743,707	2,201,872	2,153,834	2,096,258
Total	**718,767,784**	**759,747,315**	**690,475,131**	**642,233,106**	**656,180,835**

* Net operating transfers for the Water, Sewer and Storm Water enterprise funds

**For presentation purposes TIF history is displayed in the funds above. Previously this was included in the Capital Improvement Fund.

City of Toledo

2019 Proposed Annual Operating Budget

Expenditures and Other Uses by Category - All Funds

	2015 Actual	2016 Actual	2017 Actual	2018 Budget	2019 Proposed
Base Salaries & Wages	154,208,909	154,547,683	154,039,487	169,445,938	177,172,235
Overtime	10,713,092	10,595,882	11,331,191	10,157,058	11,351,856
Severance	1,738,193	2,510,761	2,790,380	3,754,497	4,169,213
Pension	28,907,759	28,987,012	29,082,505	31,431,907	33,030,859
Employment Taxes & Medical	39,795,375	41,152,722	38,493,176	47,438,553	49,100,675
Other Personnel Expenses	1,314,526	1,461,264	1,496,831	1,700,019	1,782,959
Salary Savings & Other Reimbursements	(635,239)	(1,137,554)	(266,696)	(3,195,600)	(2,927,000)
Supplies	27,448,855	22,916,398	24,623,796	27,802,777	27,536,722
Services	231,989,917	232,852,763	228,022,187	125,028,917	125,625,654
Capital Outlay	14,496,448	14,202,595	13,641,634	272,308	1,434,642
Other Non-Personnel Expenses	145,221,022	123,061,665	120,503,514	123,014,907	124,130,059
Operating Transfers*	68,920,905	66,174,188	66,412,387	60,824,091	67,702,085
Total	**724,119,763**	**697,325,381**	**690,170,394**	**597,675,371**	**620,109,959**

* Net operating transfers for the Water, Sewer and Storm Water enterprise funds

City of Toledo

2019 Proposed Annual Operating Budget

Expenditures and Other Uses by Fund

Governmental Funds	2015 Actual	2016 Actual	2017 Actual	2018 Budget	2019 Proposed
General	242,025,720	243,644,485	247,112,821	255,207,450	267,953,900
Right of Way	225,000	225,000	225,000	225,000	225,000
Golf Improvements	285,975	246,000	350,893	300,000	150,000
Marina Development	10,885	6,242	10,831	17,660	8,730
Cemetery Maintenance	22,064	-	7,731	23,250	26,650
Street Construction, Maintenance & Repair	18,744,700	12,811,623	12,862,454	14,398,456	15,515,742
Federal Grants	8,035,196	6,371,758	7,082,146	7,483,091	6,715,436
Operation Grants	7,246,957	8,027,798	4,632,943	5,680,606	4,456,092
Toledo Home Program	2,798,570	1,369,079	1,709,430	1,197,487	2,231,763
Expendable Trusts	6,196,302	4,768,404	4,635,723	2,748,305	2,437,805
Special Assessment	48,180,454	48,465,310	46,287,263	54,179,843	52,031,644
General Obligation Debt Service	17,104,089	16,213,596	15,788,078	15,980,697	15,759,000
Jeep Municipal Public Improvement TIF*	3,326,197	3,426,604	3,598,351	3,495,215	717,975
Special Assessment Debt Service	12,925	12,600	17,250	16,500	15,750
Capital Improvement	90,664,550	67,557,102	58,835,393	32,223,560	37,294,196
Franklin Park/Westfield Municipal Public Improvement TIF*	964,984	70,619	1,637,751	-	-
Special Assessment Improvement	4,346,876	1,413,363	1,473,713	1,447,740	1,578,843

Enterprise Funds	2015 Actual	2016 Actual	2017 Actual	2018 Budget	2019 Proposed
Water	107,344,759	108,044,116	113,157,852	73,571,524	75,747,550
Sewer	103,705,654	112,628,179	111,749,733	69,469,295	78,742,792
Storm Water	9,695,224	7,495,094	7,296,237	8,346,114	8,793,177
Utility Administration	15,718,184	17,493,955	16,821,353	14,138,588	15,391,459
Erie Street Market	74,149	191,588	-	-	-
Municipal Tow Lot	1,851,052	2,145,318	2,179,458	2,270,000	2,696,800
Toledo Public Power	661,422	543,328	710,058	830,813	831,000
Property Management	1,890,969	1,847,790	1,328,957	1,313,976	1,328,300
Small Business Development	14,784	4,665	5,461	15,260	7,400

Internal Service Funds	2015 Actual	2016 Actual	2017 Actual	2018 Budget	2019 Proposed
Workers Compensation	5,660,380	6,628,002	6,970,384	6,829,131	6,781,401
Information & Communication Technology	4,607,584	4,737,736	4,901,697	5,280,130	5,175,438
Storeroom & Printshop	587,356	592,675	431,571	495,214	462,203
Municipal Garage	10,524,486	9,911,303	9,597,072	10,486,082	10,573,712
Capital Replacement	6,033,780	6,198,373	1,579,493	1,431,000	1,267,529
Facility Operations	2,898,883	3,036,233	6,115,948	6,419,550	3,096,414
Risk Management	2,659,655	1,197,442	1,057,349	2,153,834	2,096,258
Total	**724,119,763**	**697,325,381**	**690,170,394**	**597,675,371**	**620,109,959**

*For presentation purposes TIF history is displayed in the funds above. Previously this was included in the Capital Improvement Fund.

City of Toledo

2019 Proposed Annual Operating Budget

Expenditures and Other Uses Summary by Department - All Funds

	2015 Actual	2016 Actual	2017 Actual	2018 Budget	2019 Proposed
City Council and Auditor	1,371,286	1,396,677	1,846,505	1,730,299	1,781,041
Office of the Mayor	965,575	864,466	928,917	1,248,214	1,280,133
Toledo-Lucas County Plan Commission	822,224	819,685	827,464	946,044	1,034,023
Board of Community Relations	100,230	100,822	100,550	23,138	-
Human Relations Commission	-	-	-	63,500	63,500
Youth Commission	118,205	86,205	95,995	-	-
Diversity & Inclusion	440,924	416,819	433,748	444,931	608,562
Municipal Court	15,484,474	16,022,615	15,898,535	16,186,413	16,252,387
Law Department	5,820,146	4,213,887	4,055,112	4,752,914	4,854,320
Finance Department	168,503,132	138,966,396	140,223,113	138,578,736	145,944,576
Human Resources	7,006,707	7,746,358	8,195,493	8,201,828	8,144,815
Information & Communications Technology	4,880,556	4,910,706	5,201,247	5,416,553	5,259,816
Neighborhoods & Business Development	20,527,661	14,178,601	14,646,934	18,754,439	18,024,179
Department of Public Service	69,051,170	69,195,887	64,109,341	68,357,140	66,402,256
Department of Public Utilities*	209,427,501	223,205,175	218,882,365	114,469,446	120,403,808
Safety Administration	10,723,368	6,702,075	2,439,164	2,537,876	2,402,548
Police Department	80,350,207	80,851,165	84,208,708	83,560,878	88,251,870
Fire & Rescue Department	73,103,026	70,878,955	70,228,079	72,434,261	77,535,373
Non-Departmental	55,423,371	56,768,885	57,849,125	59,968,762	61,866,752
Total	**724,119,763**	**697,325,381**	**690,170,394**	**597,675,371**	**620,109,959**

* Net operating transfers for the Water, Sewer and Storm Water enterprise funds

All Funds Budgeted Full Time Equivalents

	2017 Budget	2018 Budget	2019 Proposed
General	1,671.71	1,708.30	1,755.34
Street Construction, Maintenance & Repair	100.65	100.40	115.02
Federal Grants	56.15	48.34	46.09
Operation Grants	24.53	25.26	21.34
Toledo Home Program	1.35	1.35	1.75
Expendable Trusts	8.10	6.50	7.30
Special Assessment	183.92	180.15	162.69
Capital Improvement	32.44	33.61	31.65
Special Assessment Improvement	1.50	1.50	1.50
Water	213.86	214.08	216.39
Sewer	236.72	241.20	241.52
Storm Water	65.93	66.43	72.42
Utility Administration	140.75	140.50	135.60
Workers Compensation	3.55	4.25	5.25
Information & Communication Technology	17.50	15.92	16.75
Storeroom & Printshop	0.60	0.60	0.60
Municipal Garage	63.80	65.40	65.40
Facility Operations	21.20	21.60	22.60
Risk Management	3.20	5.00	6.00
Grand Total	**2,847.45**	**2,880.39**	**2,925.21**

All Funds Budgeted Full Time Equivalents by Department

	2017 Budget	2018 Budget	2019 Proposed
City Council and Auditor	21.00	23.42	24.00
Office of the Mayor	8.90	10.59	10.75
Toledo-Lucas County Plan Commission	9.50	10.00	11.00
Board of Community Relations	1.00	0.25	0.00
Youth Commission	0.75	0.00	0.00
Diversity & Inclusion	5.00	5.00	6.00
Municipal Court	177.19	180.53	177.78
Department of Finance	57.90	64.35	64.10
Department of Law	37.50	30.75	32.00
Department of Neighborhoods & Business Development	94.50	95.25	92.00
Department of Human Resources	16.75	16.50	17.00
Information & Communication Technology	19.00	17.42	17.75
Department of Public Service	410.99	409.00	414.63
Department of Public Utilities	681.00	689.25	690.65
Safety Administration	0.10	0.25	0.25
Police Department	675.94	688.83	708.35
Fire & Rescue Department	630.42	639.00	658.94
Grand Total	**2,847.45**	**2,880.39**	**2,925.21**

All Funds Full Time Equivalents by Cost Center

	2017 Budget	2018 Budget	2019 Proposed
City Council	20.00	22.42	23.00
Office Of The Mayor	8.90	10.59	10.75
Auditor	1.00	1.00	1.00
Plan Commission	9.50	10.00	11.00
Board Of Community Relations	1.00	0.25	0.00
Diversity & Inclusion	5.00	5.00	6.00
Municipal Court Judges	94.19	96.53	97.78
Clerk Of Municipal Court	83.00	84.00	80.00
Financial Analysis	4.00	3.00	4.00
Law	37.50	30.75	32.00
Youth Commission	0.75	0.00	0.00
Finance Administration	2.00	2.00	1.00
Treasury	5.00	5.00	5.00
Taxation	25.00	33.25	34.00
Accounts	12.00	12.00	11.50
Finance Erp	3.30	2.00	1.50
Debt Management	2.00	2.00	2.00
Neighborhoods Administration	17.50	16.50	15.50
Housing Division	23.00	25.00	24.50
Economic Development	5.00	4.00	4.00
Real Estate	3.00	3.00	3.00
Human Resources	16.75	16.50	17.00
Information & Communications Technology	19.00	17.42	17.75
Purchasing & Supplies	4.60	5.10	5.10
Transportation	47.99	48.00	48.00
Streets, Bridges & Harbor	184.00	186.00	185.63
Waste Disposal	14.00	13.00	14.00
Fleet Operations	63.80	65.40	65.40
Facility Operations	21.20	21.60	22.60
Utility Administrative Services	101.25	101.25	97.65
Water Treatment	104.00	104.00	104.00
Water Distribution	135.00	134.00	134.00
Engineering Services	57.05	66.25	67.00
Water Reclamation	116.70	115.75	117.00
Sewer & Drainage Services	121.00	121.00	124.00
Environmental Services	46.00	47.00	47.00
Safety Administration	0.10	0.25	0.25
Police	675.94	688.83	708.35
Fire & Rescue	630.42	639.00	658.94
Building Inspection	23.00	25.50	23.00
Code Enforcement	17.00	16.25	17.00
Recreation	7.00	6.00	6.00
Parks & Forestry	73.00	69.00	73.00
Beautification Action Team	6.00	5.00	5.00
	2,847.45	**2,880.39**	**2,925.21**

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Toledo City Council

Toledo City Council is the legislative branch of City Government and operates in accordance with the provisions of the Charter of the City of Toledo, first adopted by the voters in 1914 and amended by the voters from time to time. City Council has seven standing committees that meet at the call of the Chair of the Committee. The standing committees are: City Council Advancement & Accountability, Education, Recreation & Employment, Finance & Budget Oversight, Neighborhoods, Community Development & Health, Public Safety & Criminal Justice Reform, Regional Growth & Development, Urban Revitalization & Small Business Enterprise, Water Quality, Streets & Infrastructure and Zoning & Planning.

Legislative authority in the City is vested in a twelve-member Council. Six members of the Council are elected at-large and six from districts; all for four-year terms. The Council is authorized to enact ordinances and resolutions relating to City services, tax levies, appropriating and borrowing money, licensing and regulating businesses and trades and other municipal activities. The Council also has authority to fix the compensation of City officers and employees. The Council elects one of its members to serve as the President of Council, its presiding officer.

Funding Sources:
Toledo City Council is funded 100% from the General Fund in the proposed 2019 budget.

2019 Highlights
The 2019 budget supports all members of the City Council office. In addition to the 12 Council members, there are four Council Aides who each assist three members.

Expenditure Summary by Fund

	2015 Actual	2016 Actual	2017 Actual	2018 Budget	2019 Proposed
General	1,271,283	1,299,313	1,391,209	1,618,339	1,665,900
Expendable Trusts	-	200	-	-	-
Capital Improvement	-	-	350,000	-	-
Total	**1,271,283**	**1,299,513**	**1,741,209**	**1,618,339**	**1,665,900**

Toledo City Council

Expenditure Summary by Category

	2015 Actual	2016 Actual	2017 Actual	2018 Budget	2019 Proposed
Base Salaries & Wages	772,854	779,694	786,878	951,926	982,142
Overtime	3,865	1,399	-	-	-
Pension	106,747	108,497	109,353	132,705	136,935
Employment Taxes & Medical	289,594	286,050	266,414	357,472	364,039
Other Personnel Expenses	2,700	3,300	3,300	3,850	3,850
Supplies	8,988	13,880	15,144	16,330	19,540
Services	86,536	106,493	210,119	156,056	159,394
Capital Outlay	-	-	350,000	-	-
Other Non-Personnel Expenses	-	200	-	-	-
Total	**1,271,283**	**1,299,513**	**1,741,209**	**1,618,339**	**1,665,900**

Budgeted FTE History

	2017 Budget	2018 Budget	2019 Proposed
Administrative Specialist 3	0.00	1.75	1.00
Administrative Technician 2	4.00	4.00	4.00
Assistant Clerk Of Council	1.00	1.00	1.00
Clerk Of Council	1.00	1.00	1.00
Constituent Services Coordinator	0.00	0.00	1.00
Councilman	11.00	11.00	11.00
Manager - Administrative Services	0.00	0.67	1.00
President Of Council	1.00	1.00	1.00
Secretary 3	2.00	2.00	2.00
Grand Total	**20.00**	**22.42**	**23.00**

City Auditor

The City Auditor provides independent audit review, upholds accountability and improves the efficiency and effectiveness of City government. Through continued examination, the Auditor ensures reliability and the integrity of City of Toledo financial and operating information in order to provide quality control and accountability to deter and prevent fraud.

Funding Sources:
The General Fund supports all functions of the Auditor.

2019 Highlights:
The 2019 budget funds one FTE in the Auditor's office. Labor represents 97.17% of total budget.

Expenditure Summary by Fund

	2015 Actual	2016 Actual	2017 Actual	2018 Budget	2019 Proposed
General	100,003	97,164	105,296	111,960	115,141
Total	**100,003**	**97,164**	**105,296**	**111,960**	**115,141**

Expenditure Summary by Category

	2015 Actual	2016 Actual	2017 Actual	2018 Budget	2019 Proposed
Base Salaries & Wages	70,269	70,215	78,244	80,304	82,816
Pension	9,837	9,830	10,954	11,243	11,594
Employment Taxes & Medical	14,437	15,333	14,085	17,613	17,471
Supplies	-	-	-	1,000	1,000
Services	5,459	1,786	2,013	1,800	2,260
Total	**100,003**	**97,164**	**105,296**	**111,960**	**115,141**

Budgeted FTE History

	2017 Budget	2018 Budget	2019 Proposed
City Auditor	1.00	1.00	1.00
Grand Total	**1.00**	**1.00**	**1.00**

Office of the Mayor

Toledo operates under a strong Mayor form of government. Accordingly, the Mayor, who is elected to that office for a four-year term, serves as chief executive of the City. The Mayor has authority to hire certain assistants and, subject to Council approval, to appoint the directors of all City departments, the commissioners of all City divisions, the members of all City boards and commissions and, with the additional approval of the applicable board or commission, the chief administrative officers of agencies under their jurisdiction. The Mayor is responsible for preparing a detailed annual budget estimate, keeping the Council advised of the financial condition and needs of the City, and, generally, exercising all other executive and administrative powers and performing such duties as are conferred by the Charter or by State law on mayors or municipal chief executive officers.

The Mayor has authority to introduce ordinances, resolutions and other matters before the Council, to take part in the discussion of all matters coming before the Council, to vote on legislation before the Council if necessary to break a tie vote and to veto any legislation passed by the Council. Vetoes may be overridden by a three-fourths vote of all members of the Council.

The Mayor and his staff provide overall policy direction and oversee the provision of City services using the revenues provided and entrusted to the municipal government by the City's residents.

Funding Sources:
The Mayor's Office is primarily funded by the General Fund. One Deputy Chief of Staff and other administrative support staff are funded partially by the Water and Sewer Operating Funds, Street Construction, Maintenance and repair Fund, the Capital Improvement and Special Assessment Funds.

2019 Highlights:
The 2019 budget supports 10.75 FTEs including the Mayor and administrative support staff. Labor expenditures account for 91.65% of total expenditures.

Office of the Mayor

Expenditure Summary by Fund

	2015 Actual	2016 Actual	2017 Actual	2018 Budget	2019 Proposed
General	792,895	734,340	762,125	1,080,844	1,107,010
Street Construction, Maintenance & Repair	-	-	-	14,415	14,754
Expendable Trusts	-	-	1,474	-	-
Special Assessment	15,797	12,181	11,943	14,415	14,754
Capital Improvement	33,049	20,181	47,657	14,415	14,754
Water	80,168	61,223	69,886	80,667	84,270
Sewer	43,665	36,541	35,832	43,458	44,591
Total	**965,575**	**864,466**	**928,917**	**1,248,214**	**1,280,133**

Expenditure Summary by Category

	2015 Actual	2016 Actual	2017 Actual	2018 Budget	2019 Proposed
Base Salaries & Wages	608,119	538,375	582,628	809,329	862,888
Overtime	235	44	-	-	-
Pension	84,271	74,221	81,445	113,305	120,804
Employment Taxes & Medical	131,785	135,691	123,652	184,685	186,777
Other Personnel Expenses	1,350	1,925	2,255	2,750	2,750
Supplies	9,482	8,831	12,488	17,580	17,720
Services	102,033	95,380	106,474	95,565	89,194
Other Non-Personnel Expenses	28,300	10,000	19,974	25,000	-
Total	**965,575**	**864,466**	**928,917**	**1,248,214**	**1,280,133**

Office of the Mayor

Budgeted FTE History

	2017 Budget	2018 Budget	2019 Proposed
Administrative Assistant To The Mayor	1.00	1.00	1.00
Chief Of Staff	0.00	0.84	1.00
Chief Of Staff/Safety Director	0.90	0.00	0.00
Chief Operating Officer	1.00	0.00	0.00
Deputy Chief Of Staff	0.00	1.75	1.75
Mayor	1.00	1.00	1.00
Mayor's Assistant 1	2.00	2.00	2.00
Mayor's Assistant 2	1.00	2.00	2.00
Mayor's Executive Assistant	1.00	1.00	1.00
Public Information Coordinator	1.00	1.00	1.00
Grand Total	**8.90**	**10.59**	**10.75**

Toledo-Lucas County Plan Commission

The Toledo-Lucas County Plan Commission seeks to create a community with a high quality of life and access to economic opportunity for all residents. The department provides guidance on land use decisions and coordinates planning functions among constituent jurisdictions – The City of Toledo, Lucas County, and the eleven Lucas County townships.

Funding Sources:
The Plan Commission is funded through the General Fund, Federal Block Grant Funds, grants funding from Lucas County, and the Capital Improvement Fund.

2019 Highlights:
The Plan Commission is responsible for updating the comprehensive plan for the City of Toledo. This establishes the overall character, extent and location of various land uses.

The City of Toledo General Fund provides 59.26% of funding for the Plan Commission, while the other 40.74% is provided by Lucas County, federal block grants and capital improvement funds.

Labor expenditures for the Plan Commission constitute 95.20% of total budget. In 2019, the proposed budget funds an additional Associate Planner position in the General Fund and a Landscape & Site Plan Inspector.

Expenditure Summary by Fund

	2015 Actual	2016 Actual	2017 Actual	2018 Budget	2019 Proposed
General	396,693	427,690	428,972	523,908	612,763
Federal Grants	88,573	74,079	89,966	90,052	90,987
Operation Grants	258,353	236,984	228,079	250,162	247,517
Capital Improvement	78,605	80,932	80,447	81,922	82,756
Total	**822,224**	**819,685**	**827,464**	**946,044**	**1,034,023**

Toledo-Lucas County Plan Commission

Expenditure Summary by Category

	2015 Actual	2016 Actual	2017 Actual	2018 Budget	2019 Proposed
Base Salaries & Wages	508,114	551,249	555,647	605,538	666,850
Overtime	5,618	11,067	12,168	6,116	5,876
Severance	5,810	-	-	38,310	32,010
Pension	70,575	77,196	78,390	84,512	92,647
Employment Taxes & Medical	164,649	129,940	126,819	168,443	182,104
Other Personnel Expenses	1,430	4,631	4,448	4,400	4,950
Supplies	28,635	11,584	16,438	11,295	11,960
Services	37,394	34,017	33,554	27,430	37,626
Total	**822,224**	**819,685**	**827,464**	**946,044**	**1,034,023**

Budgeted FTE History

	2017 Budget	2018 Budget	2019 Proposed
Administrator-Administrative Services 2	1.00	1.00	1.00
Associate Planner	0.00	1.00	2.00
Clerk Specialist 1	1.00	1.00	1.00
Director-Toledo-Lucas County Plan Commission	1.00	1.00	1.00
Landscape & Site Plan Inspector	0.00	0.00	0.50
Planner	3.00	2.50	2.00
Planning Technician	0.50	0.50	0.50
Principal Planner	2.00	2.00	2.00
Secretary 3	1.00	1.00	1.00
Grand Total	**9.50**	**10.00**	**11.00**

Human Relations Commission

The Human Relations Commission was created in 2018 to support a safe, energetic, and livable city. The commission will support residents working to overcome prejudice and build mutual respect. The commission consists of fourteen members. Thirteen members are citizens appointed by the mayor and subject to confirmation by council in accordance with the composition requirements set forth herein. The remaining member is a member of City Council who sits on the commission in an ex-officio capacity. The council member of the commission is the chairman of the council committee with oversight of the commission as determined by the president and members of council. The council member of the commission is non-voting.

To the greatest extent practicable, the commission shall be comprised of members who represent the racial and ethnic diversity of the men and women of Toledo, and who have demonstrated in their words and actions a sensitivity to the need to end discrimination and ensure equal opportunity for all. In order to ensure representation of a broad range of community perspectives, the commission will include one labor representative, one religious affiliation representative, one education representative, one business or economic development representative, one youth representative, one member of the legal community, one neighborhood representative, one LGBT representative, and five at-large appointments. The at-large appointments include the four members and the board chairman who make up an executive committee.

Funding Sources:
All service and supply costs for the Human Relations Commission are supported by the General Fund.

2019 Highlights:
The 2019 budget for services and supplies totals $63,500 of which 74.03% is dedicated to services.

Expenditure Summary by Fund

	2015 Actual	2016 Actual	2017 Actual	2018 Budget	2019 Proposed
General	-	-	-	63,500	63,500
Total	**-**	**-**	**-**	**63,500**	**63,500**

Expenditure Summary by Category

	2015 Actual	2016 Actual	2017 Actual	2018 Budget	2019 Proposed
Supplies	-	-	-	-	16,490
Services	-	-	-	63,500	47,010
Total	**-**	**-**	**-**	**63,500**	**63,500**

Office of Diversity & Inclusion

The Office of Diversity & Inclusion was created in 1988 to administer programs, activities and services to ensure compliance with the Civil Rights Act and the Americans with Disabilities Act and to enforce the City's prevailing wage regulations. The Office of Diversity & Inclusion exists to enforce all administrative policies under its jurisdiction and to assist the City of Toledo in achieving a dynamic, diverse workforce, enforce fair labor standards, and create a climate of inclusiveness that encourages small, minority, and female owned businesses to bid and receive City contracts.

Funding Sources:
With the exception of one position, all personnel, service and supply costs for the Office of Diversity & Inclusion are supported by the General Fund. The Office's Administrative Analyst is funded by the Capital Improvement Fund and the Utility Administrative Services Fund, as well as the General Fund.

2019 Highlights:
The 2019 budget supports 6.00 FTEs. Personnel costs account for 92.34% of the department's budget.

The 2019 budget for services and supplies totals $28,800 and will continue supporting education, outreach programs for minority business enterprise vendors, and Vocalink, a language service provider.

Expenditure Summary by Fund

	2015 Actual	2016 Actual	2017 Actual	2018 Budget	2019 Proposed
General	410,783	366,874	374,659	383,404	546,404
Capital Improvement	7,756	16,631	19,693	20,509	20,719
Utility Administration	22,385	33,314	39,395	41,018	41,439
Total	**440,924**	**416,819**	**433,748**	**444,931**	**608,562**

Expenditure Summary by Category

	2015 Actual	2016 Actual	2017 Actual	2018 Budget	2019 Proposed
Base Salaries & Wages	298,379	284,670	296,111	299,603	402,309
Overtime	156	8	-	-	-
Pension	40,935	39,812	41,424	41,945	56,324
Employment Taxes & Medical	83,484	74,946	69,042	83,765	101,123
Other Personnel Expenses	1,350	1,650	2,063	2,200	2,200
Supplies	1,656	1,199	984	1,126	1,070
Services	14,963	14,534	24,125	16,292	45,536
Total	**440,924**	**416,819**	**433,748**	**444,931**	**608,562**

Office of Diversity & Inclusion

Budgeted FTE History

	2017 Budget	2018 Budget	2019 Proposed
Administrative Analyst 1	1.00	1.00	1.00
Administrative Specialist 1	1.00	0.00	0.00
Administrative Specialist 3	1.00	2.00	2.00
Director-Administrative Services	1.00	1.00	1.00
Manager-Administrative Services	0.00	0.00	1.00
Secretary 3	1.00	1.00	1.00
Grand Total	**5.00**	**5.00**	**6.00**

Municipal Court Judges

The responsibility of the Toledo Municipal Court is to hear and dispose of cases within the Court's jurisdictional limits in a judicious and timely manner and provide opportunities for rehabilitation. The Court's operation is defined by the Federal and State Constitutions, the Ohio Revised Code, Toledo Municipal Code, State Civil and Criminal Procedural Rules, and the Rules of Superintendence.

The Ohio constitution establishes the legislative, executive and judicial branches of government. The judiciary is a separate and co-equal branch of government, with separate powers and responsibilities. The Toledo Municipal Court is comprised of seven Judges. Six Judges preside over a mixed criminal and civil docket. One Judge presides over environmental criminal and civil cases, which include housing, environmental and related matters.

Funding Sources:
Municipal Court Judges operations are funded primarily through the General Fund. Approximately 97.32% of labor, service and supply costs are supported by the General Fund, while remaining expenses are funded with grant dollars in the 2019 proposed budget.

2019 Highlights:
The 2019 budget allocates $2,946,708 for services and supplies. This includes funding for court security services.

Personnel expenditures account for 71.33% of total 2019 budget.

Expenditure Summary by Fund

	2015 Actual	2016 Actual	2017 Actual	2018 Budget	2019 Proposed
General	8,145,957	8,597,408	8,494,980	9,827,694	10,003,032
Operation Grants	680,566	736,323	783,379	270,634	275,131
Expendable Trusts	1,210,310	1,114,046	1,125,157	-	-
Total	**10,036,833**	**10,447,777**	**10,403,517**	**10,098,328**	**10,278,163**

Municipal Court Judges

Expenditure Summary by Category

	2015 Actual	2016 Actual	2017 Actual	2018 Budget	2019 Proposed
Base Salaries & Wages	4,025,548	4,113,819	4,182,847	4,890,992	4,974,986
Severance	2,377	11,129	18,483	2,880	-
Pension	561,393	572,137	578,408	684,737	696,496
Employment Taxes & Medical	1,313,061	1,325,288	1,270,407	1,576,561	1,582,898
Other Personnel Expenses	54,176	60,360	61,274	80,006	77,075
Salary Savings & Other Reimbursements	-	-	-	(300,000)	-
Supplies	444,418	590,405	468,279	141,660	139,560
Services	3,616,712	3,771,852	3,823,362	3,021,492	2,807,148
Capital Outlay	17,424	-	-	-	-
Other Non-Personnel Expenses	1,724	2,786	457	-	-
Total	**10,036,833**	**10,447,777**	**10,403,517**	**10,098,328**	**10,278,163**

Municipal Court Judges

Budgeted FTE History

	2017 Budget	2018 Budget	2019 Proposed
Acting Administrative Assistant	0.00	1.00	1.00
Acting Assignment Commissioner	0.00	0.00	1.00
Acting Assistant Chief Probation Officer	1.00	0.00	0.00
Acting Chief Bailiff	1.00	0.00	0.00
Acting Deputy Court Administrator	1.00	0.00	0.00
Acting Probation Officer	0.00	1.00	0.00
Acting Senior Assignment Clerk	0.00	1.00	0.00
Assignment Clerk	6.00	6.00	5.25
Assignment Commissioner	1.00	1.00	0.00
Assistant Chief Bailiff	1.00	1.00	1.00
Assistant Chief Probation Officer	0.00	1.00	1.00
Bailiff-Chief Courtroom	1.00	1.00	1.00
Bailiff-Courtroom	7.15	7.15	7.15
Bookkeeper/Payroll Clerk	0.50	0.79	1.00
Building Manager	0.00	0.25	0.00
Building Operations Chief	0.00	0.00	0.50
Chief Bailiff	0.00	1.00	1.00
Chief Court Reporter	1.00	0.58	0.00
Chief Probation Officer	1.00	1.00	1.00
Community Service Officer	2.00	2.00	2.00
Court Administrator	1.00	1.00	1.00
Court Reporter	3.00	2.58	2.00
Court Security Bailiff	0.00	0.00	1.25
Court Services Specialist	0.00	4.65	5.00
Deputy Bailiff	8.00	7.58	7.50
Deputy Court Administrator	0.00	0.75	1.00
Finance Officer	1.00	1.00	1.00
Housing Magistrate	1.00	1.00	1.00
Housing Specialist Bailiff	2.00	2.00	2.00
Human Resource Officer	1.00	1.00	1.50
Information Technology Specialist	0.50	0.50	0.50
Intake Officer	3.00	0.00	0.00

Municipal Court Judges

Budgeted FTE History (continued)

	2017 Budget	2018 Budget	2019 Proposed
Intake Secretary	1.00	1.00	1.00
It Officer	1.00	1.00	1.00
Judge	6.00	6.00	6.00
Judge Visiting	0.38	0.38	0.46
Judges Secretary	3.00	3.00	3.00
License Intervention Specialist	1.00	1.00	1.00
Magistrate	1.50	1.50	1.50
Magistrate - Standby	0.25	0.25	0.25
Mediator	1.00	1.00	1.00
Presiding/Administrative Judge	1.00	1.00	1.00
Probation Officer	18.00	17.67	19.00
Probation Secretary	6.00	6.00	6.00
Research Law Clerk	0.25	0.25	0.29
Senior Assignment Clerk	1.00	0.00	0.50
Senior Housing Specialist	1.00	1.00	1.00
Senior Mediator	1.00	1.00	1.00
Small Claims Assistant	1.24	1.48	1.71
Small Claims Supervisor	0.42	0.42	0.42
Unit Supervisor	5.00	4.75	5.00
Total	**94.19**	**96.53**	**97.78**

Municipal Court Clerk

The Clerk of Toledo Municipal Court is responsible for maintaining the public record on all court cases in Toledo Municipal Court as well as collecting and distributing fines and fees associated with these cases. The Clerk strives to process all case filings in a timely manner and to provide excellent customer service to the public. The Clerk's Office maintains all journals, records, books and papers belonging or pertaining to the Toledo Municipal Court. Additionally, the Clerk records the proceedings of the court, performs all other duties prescribed by the judges, and keeps a record of all receipts and disbursements, which are available for public inspection at all times.

Funding Sources:
The Clerk of Court's 2019 operating budget is supported 100% by the General Fund.

2019 Highlights:
The 2019 proposed budget supports 80.00 FTEs with a total labor cost of $5,069,840 and $904,384 for services and supplies.

Expenditure Summary by Fund

	2015 Actual	2016 Actual	2017 Actual	2018 Budget	2019 Proposed
General	5,447,641	5,574,838	5,492,768	6,088,085	5,974,224
Operation Grants			2,250		
Total	**5,447,641**	**5,574,838**	**5,495,018**	**6,088,085**	**5,974,224**

Expenditure Summary by Category

	2015 Actual	2016 Actual	2017 Actual	2018 Budget	2019 Proposed
Base Salaries & Wages	3,052,586	3,105,003	3,089,973	3,358,431	3,276,079
Overtime	52,196	22,130	21,945	50,350	50,040
Severance	434	8,940	21,661	9,080	14,690
Pension	471,922	438,460	430,606	473,389	462,687
Employment Taxes & Medical	1,182,135	1,211,754	1,113,171	1,336,395	1,266,344
Supplies	374,647	343,544	353,275	441,370	442,750
Services	313,721	445,006	464,387	419,070	461,634
Total	**5,447,641**	**5,574,838**	**5,495,018**	**6,088,085**	**5,974,224**

Budgeted FTE History

	2017 Budget	2018 Budget	2019 Proposed
Clerk Of Court	1.00	1.00	1.00
Deputy Clerk	82.00	83.00	79.00
Grand Total	**83.00**	**84.00**	**80.00**

Department of Finance

The Department of Finance is responsible for safeguarding the assets of the City of Toledo by providing effective stewardship of public funds, timely financial reporting, and commitment to excellence in public service. It is the responsibility of the department to continuously improve the coffers of the City by assisting and advising the operating divisions in their financial operations. The Department of Finance is comprised of the Divisions of Finance Administration, Financial Analysis, Treasury and Taxation, Accounts, Purchasing and Supplies, Debt Management and the ERP team.

The Division of Finance Administration is comprised of the Director of Finance and his or her support staff. Finance Administration directs the other divisions to ensure department responsibilities and priorities are met and City-wide financial goals are achieved.

The Division of Financial Analysis (budget office) is charged with the creation, maintenance and monitoring of the City of Toledo's operating budget. In addition, the division assists, advises and directs the operating divisions with budget maintenance. The division also assists the Debt Management Office with creation and monitoring of the City's capital improvement budget.

The Division of Treasury and Taxation is responsible for the collection, safekeeping, investment and disbursement of all public monies of the City. This division also encompasses the functions of business licensing and administration of the City's special assessment program. The income tax section administers the City tax code in a manner that is accountable and responsive to the public for the purpose of generating revenue to finance city services. The section also collects delinquent City taxes in a way that balances both fiscal responsibility and fair collection practices.

The Division of Accounts is charged with providing timely and accurate financial information to both internal and external users in accordance with Generally Accepted Accounting Principles (GAAP). Accounts also provides internal controls to insure the safeguarding of City assets. The division works closely with the budget office to prepare, distribute and present monthly financial information to City Council.

The Division of Purchasing is committed to providing efficient procurement services which meet the needs of City departments while ensuring compliance with the City Charter and Toledo Municipal Code. Purchasing strives to assure fair and equal access to all entities seeking to do business with the City of Toledo. The Division of Purchasing also includes the print shop, an internal service unit that provides printing and copying services to City departments.

The Debt Management Office must balance the financial needs of the City with the most economically and financially feasible methods of borrowing. The Debt Management Officer ensures that the City operates within strict debt guidelines to maintain and improve bond ratings. The Debt Management Office is also responsible for preparing and monitoring the City's 5-Year Capital Improvement Plan.

The ERP team operates, maintains and enhances the SAP accounting software system to provide accurate, real-time financial, procurement, payroll and HR information to all City departments. Additionally, the team is responsible for training system users city-wide.

Department of Finance

Funding Sources:
Department of Finance personnel and operating supplies and services are supported largely by the General Fund. Of the department's 64.10 FTEs, only 5.00 are funded outside of the General Fund. The Debt Management Office receives funding from not only the General Fund, but also assessed, capital and enterprise funds. ERP Team expenditures are distributed across all major operating funds.

2019 Highlights:
The 2019 General Fund budget of $6,658,095 supports 59.10 of the department's FTEs. Labor accounts for 72.79% of the department's General Fund expenditures.

Expenditure Summary by Fund

	2015 Actual	2016 Actual	2017 Actual	2018 Budget	2019 Proposed
General	5,841,617	5,508,590	9,253,025	6,576,061	6,658,095
Right of Way	225,000	225,000	225,000	225,000	225,000
Street Construction, Maintenance & Repa	1,368,293	476,269	485,298	479,882	482,060
Federal Grants	-	15,763	-	30,508	6,260
Operation Grants	-	-	17,700	-	-
Special Assessment	21,817,406	23,335,782	22,677,909	23,480,259	24,255,784
General Obligation Debt Service	17,104,089	16,213,596	15,788,078	15,980,697	15,759,000
Jeep Municipal Public Improvement TIF	3,326,197	3,426,604	3,598,351	3,495,215	717,975
Special Assessment Debt Service	12,925	12,600	17,250	16,500	15,750
Capital Improvement	50,235,158	34,765,747	24,306,177	26,585,087	32,062,592
Special Assessment Improvement	4,228,863	1,318,074	1,129,258	1,296,000	1,426,000
Water	34,166,692	21,887,402	25,975,295	26,720,109	27,463,040
Sewer	26,110,653	28,952,298	31,071,138	28,026,568	34,602,500
Storm Water	(5,801)	125,887	261,664	226,871	246,120
Utility Administration	46,498	37,470	36,612	51,537	50,977
Municipal Tow Lot	269,461	150,996	216,846	204,790	198,910
Property Management	1,797,309	1,816,832	1,303,404	1,262,976	1,277,300
Workers Compensation	12,818	14,066	14,672	10,620	8,570
Information & Communication Technology	8,807	8,554	8,575	7,800	6,670
Storeroom & Printshop	587,356	555,749	468,497	495,214	462,203
Municipal Garage	22,181	20,572	20,976	15,130	13,140
Capital Replacement	1,258,319	-	-	-	-
Facility Operations	64,472	93,727	3,344,108	3,388,900	3,980
Risk Management	4,821	4,818	3,279	3,010	2,650
Total	**168,503,132**	**138,966,396**	**140,223,113**	**138,578,736**	**145,944,576**

Department of Finance

Expenditure Summary by Category - All Funds

	2015 Actual	2016 Actual	2017 Actual	2018 Budget	2019 Proposed
Base Salaries & Wages	3,025,487	2,968,756	2,752,835	3,520,349	3,552,468
Overtime	79,401	46,208	62,070	53,504	56,341
Severance	115,708	30,861	92,109	156,388	128,673
Pension	413,538	403,517	386,621	494,509	501,243
Employment Taxes & Medical	902,588	880,539	789,214	1,063,505	1,050,489
Other Personnel Expenses	8,550	9,915	12,120	16,500	17,050
Supplies	448,798	283,506	356,670	513,918	484,672
Services	2,824,748	2,502,455	1,916,544	1,901,132	2,394,410
Capital Outlay	1,283,905	-	-	2,823	2,400
Other Non-Personnel Expenses	128,767,903	110,815,755	108,062,730	110,778,007	112,246,330
Operating Transfers	30,632,507	21,024,884	25,792,199	20,078,101	25,510,500
Total	**168,503,132**	**138,966,396**	**140,223,113**	**138,578,736**	**145,944,576**

Expenditure Summary by Category - General Fund

	2015 Actual	2016 Actual	2017 Actual	2018 Budget	2019 Proposed
Base Salaries & Wages	2,708,414	2,705,541	2,455,805	3,208,801	3,231,412
Overtime	66,068	38,110	55,293	46,004	48,841
Severance	115,708	29,352	92,001	156,388	128,673
Pension	368,339	366,775	344,619	449,843	455,245
Employment Taxes & Medical	833,139	800,204	712,684	979,161	966,704
Other Personnel Expenses	6,700	8,265	10,470	14,905	15,455
Supplies	170,689	138,126	142,477	153,900	151,915
Services	831,342	715,778	783,060	844,132	948,340
Other Non-Personnel Expenses	725,926	690,676	697,211	704,040	711,510
Operating Transfers	15,291	15,763	3,959,406	18,888	-
Total	**5,841,617**	**5,508,590**	**9,253,025**	**6,576,061**	**6,658,095**

Department of Finance

Expenditure Summary by Category

Financial Analysis

	2015 Actual	2016 Actual	2017 Actual	2018 Budget	2019 Proposed
Base Salaries & Wages	276,141	290,009	239,756	216,374	285,386
Overtime	527	2,513	652	2,500	2,500
Severance	-	3,314	-	58,500	55,250
Pension	38,350	40,467	33,395	29,522	39,184
Employment Taxes & Medical	69,625	70,713	55,975	50,791	67,055
Other Personnel Expenses	1,300	2,200	1,650	1,100	1,100
Supplies	(131)	156	21	1,910	500
Services	9,069	8,083	12,248	8,710	12,500
Total	**394,880**	**417,454**	**343,696**	**369,407**	**463,475**

Finance Administration

	2015 Actual	2016 Actual	2017 Actual	2018 Budget	2019 Proposed
Base Salaries & Wages	144,346	144,372	148,490	157,260	98,027
Severance	-	-	3,015	-	-
Pension	20,080	20,147	18,971	22,016	13,724
Employment Taxes & Medical	29,443	30,833	28,084	35,083	18,072
Other Personnel Expenses	450	550	495	-	-
Supplies	1,387	1,010	1,195	1,650	1,400
Services	101,594	101,630	143,059	123,210	50,414
Total	**297,300**	**298,541**	**343,309**	**339,219**	**181,637**

Treasury

	2015 Actual	2016 Actual	2017 Actual	2018 Budget	2019 Proposed
Base Salaries & Wages	424,162	255,176	270,616	281,300	290,519
Overtime	25,300	7,036	28,356	23,500	23,500
Severance	102,251	-	108	-	-
Pension	48,411	36,695	40,690	42,672	43,963
Employment Taxes & Medical	86,722	73,810	68,780	83,320	82,840
Other Personnel Expenses	2,300	1,650	1,650	1,650	1,650
Supplies	91,196	55,189	48,682	75,148	91,022
Services	469,451	81,136	401,251	509,302	941,134
Capital Outlay	-	-	-	2,823	2,400
Other Non-Personnel Expenses	248,987	1,750,000	2,006,424	2,390,000	2,610,000
Operating Transfers	9,500,000	3,000,000	-	2,109,450	7,787,000
Total	**10,998,780**	**5,260,692**	**2,866,556**	**5,519,165**	**11,874,028**

Department of Finance

Expenditure Summary by Category

Taxation

	2015 Actual	2016 Actual	2017 Actual	2018 Budget	2019 Proposed
Base Salaries & Wages	1,091,340	1,128,641	999,215	1,636,071	1,683,140
Overtime	39,618	20,769	14,299	15,454	14,291
Severance	6,281	26,038	-	82,392	60,243
Pension	154,976	144,201	141,452	227,530	235,795
Employment Taxes & Medical	384,157	360,742	334,775	541,996	549,404
Other Personnel Expenses	900	1,665	3,300	8,250	8,250
Supplies	165,571	116,925	122,971	127,080	127,000
Services	587,050	593,253	207,985	228,175	271,913
Other Non-Personnel Expenses	-	-	41	-	-
Total	**2,429,893**	**2,392,234**	**1,824,040**	**2,866,948**	**2,950,036**

Accounts

	2015 Actual	2016 Actual	2017 Actual	2018 Budget	2019 Proposed
Base Salaries & Wages	559,454	597,117	583,128	677,523	670,833
Overtime	5,025	14,604	12,847	11,000	15,000
Severance	7,175		75,834	15,496	13,180
Pension	77,581	84,962	82,224	95,368	94,992
Employment Taxes & Medical	191,049	188,695	164,961	199,628	190,255
Other Personnel Expenses	1,350	1,650	2,825	3,300	3,300
Supplies	1,296	2,278	2,455	7,260	3,250
Services	243,016	258,702	219,574	244,175	297,610
Total	**1,085,945**	**1,148,009**	**1,143,848**	**1,253,750**	**1,288,420**

Finance ERP

	2015 Actual	2016 Actual	2017 Actual	2018 Budget	2019 Proposed
Base Salaries & Wages	226,535	212,614	160,255	135,837	92,673
Overtime	5,822	-	5,102	1,050	1,050
Severance	-	-	13,152	-	-
Pension	31,234	29,393	20,585	19,164	13,121
Employment Taxes & Medical	55,985	58,490	46,651	34,196	24,992
Other Personnel Expenses	1,350	550	550	550	1,100
Supplies	1,291	1,257	3,906	1,000	1,000
Services	870,096	661,329	658,984	591,890	613,040
Total	**1,192,312**	**963,633**	**909,184**	**783,687**	**746,976**

Department of Finance

Expenditure Summary by Category

Debt Management

	2015 Actual	2016 Actual	2017 Actual	2018 Budget	2019 Proposed
Base Salaries & Wages	171,879	146,665	145,117	146,377	153,407
Overtime	931	805	813	-	-
Severance	-	1,509	-	-	-
Pension	24,853	20,417	20,430	20,492	21,477
Employment Taxes & Medical	29,828	30,911	27,960	34,629	34,468
Other Personnel Expenses	450	550	550	550	550
Supplies	460	-	-	-	-
Services	118,288	339,754	(17,358)	3,080	3,970
Capital Outlay	1,283,905	-	-	-	-
Other Non-Personnel Expenses	128,518,916	109,065,755	106,056,264	108,388,007	109,636,330
Operating Transfers	21,132,507	18,024,884	25,792,199	17,968,651	17,723,500
Total	**151,282,017**	**127,631,249**	**132,025,975**	**126,561,786**	**127,573,702**

Purchasing & Supplies

	2015 Actual	2016 Actual	2017 Actual	2018 Budget	2019 Proposed
Base Salaries & Wages	131,630	194,161	206,259	269,607	278,483
Overtime	2,178	482	-	-	-
Pension	18,054	27,236	28,876	37,745	38,987
Employment Taxes & Medical	55,780	66,346	62,028	83,862	83,403
Other Personnel Expenses	450	1,100	1,100	1,100	1,100
Supplies	187,728	106,690	177,441	299,870	260,500
Services	426,185	458,568	290,800	192,590	203,829
Total	**822,005**	**854,583**	**766,504**	**884,774**	**866,302**

Grand Total	**168,503,132**	**138,966,396**	**140,223,113**	**138,578,736**	**145,944,576**

Department of Finance

Budgeted FTE History

Financial Analysis	2017 Budget	2018 Budget	2019 Proposed
Administrative Analyst 3	3.00	2.00	2.00
Commissioner-Administrative Services	1.00	1.00	1.00
Manager-Administrative Services	0.00	0.00	1.00
Total	**4.00**	**3.00**	**4.00**

Finance Administration	2017 Budget	2018 Budget	2019 Proposed
Director-Administrative Services	1.00	1.00	1.00
Manager-Administrative Services	0.00	1.00	0.00
Secretary 3	1.00	0.00	0.00
Total	**2.00**	**2.00**	**1.00**

Treasury	2017 Budget	2018 Budget	2019 Proposed
Administrative Analyst 3	0.00	0.00	0.00
Administrative Analyst 4	1.00	1.00	1.00
Administrative Services Officer 2	1.00	1.00	1.00
Administrative Specialist 3	1.00	1.00	1.00
Clerk Specialist 2	2.00	2.00	2.00
Total	**5.00**	**5.00**	**5.00**

Taxation	2017 Budget	2018 Budget	2019 Proposed
Administrative Services Officer 1	0.00	0.00	1.00
Administrative Specialist	0.00	2.00	2.00
Administrative Specialist 2	0.00	10.00	10.00
Administrative Technician 1	1.00	1.00	1.00
Administrator-Administrative Services 1	1.00	1.00	1.00
Clerk Specialist 1	3.00	3.00	2.00
Clerk Specialist 2	3.00	3.00	5.00
Collector-Investigator	4.00	4.00	3.00
Commissioner-Administrative Services	1.00	1.00	1.00
Supervisor-Tax Audits	1.00	0.25	0.00
Tax Auditor	11.00	8.00	8.00
Total	**25.00**	**33.25**	**34.00**

Department of Finance

Budgeted FTE History

Accounts	2017 Budget	2018 Budget	2019 Proposed
Administrative Analyst 3	3.00	3.00	2.50
Administrative Analyst 4	1.00	0.00	0.00
Administrative Services Officer 2	0.00	1.00	1.00
Administrative Specialist 1	0.00	1.00	1.00
Administrative Specialist 3	1.00	0.00	0.00
Administrative Technician	1.00	1.00	1.00
Administrative Technician 1	0.00	0.00	0.00
Administrator-Administrative Services 3	0.00	0.00	0.00
Clerk Specialist 2	4.00	4.00	4.00
Commissioner-Administrative Services	1.00	1.00	1.00
Manager-Administrative Services	1.00	1.00	1.00
Total	**12.00**	**12.00**	**11.50**

Finance ERP	2017 Budget	2018 Budget	2019 Proposed
Administrative Analyst 2	1.00	0.00	0.50
Administrative Analyst 3	0.50	0.00	0.00
Administrative Analyst 4	0.00	1.00	1.00
Administrator-Administrative Services 3	0.80	0.00	0.00
Manager-Administrative Services	1.00	1.00	0.00
Total	**3.30**	**2.00**	**1.50**

Debt Management	2017 Budget	2018 Budget	2019 Proposed
Administrator-Administrative Services 1	1.00	1.00	1.00
Commissioner-Administrative Services	1.00	1.00	1.00
Total	**2.00**	**2.00**	**2.00**

Purchasing & Supplies	2017 Budget	2018 Budget	2019 Proposed
Administrative Analyst 2	1.00	1.00	1.00
Buyer	1.00	1.00	1.00
Clerk Specialist 2	1.00	1.50	1.50
Commissioner-Administrative Services	1.00	1.00	1.00
Duplicating Technician	0.60	0.60	0.60
Total	**4.60**	**5.10**	**5.10**

Grand Total	**57.90**	**64.35**	**64.10**

Department of Law

The Department of Law is responsible for delivering high quality legal service consistent with the highest standard of professional responsibility. Pursuant to the City Charter, the Law Department represents the City in all legal matters. The Law Department is comprised of three sections:

Litigation Section: Defends and represents the City, its officials and employees in cases in all courts including Common Pleas, Court of Appeals, Federal District Court, Ohio State Supreme Court and U.S. Supreme Court.

General Section: Reviews and writes contracts, assists with economic development and utility issues and advises on internal legal matters.

Prosecutor's Office: Prosecutes misdemeanor criminal offenses occurring within the Toledo-Washington Township and Ottawa Hills jurisdictions.

Funding Sources:
The Law Department is funded by the General Fund, the Risk Management internal service fund and the Utility Administrative Services Fund. Additionally, one position is partially grant funded through the Community Development Block Grant.

2019 Highlights
The 2019 budget funds 32.00 total FTEs across all sections.

In addition to personnel, the Law Department's General Fund budget allocates $181,175 for services and supplies including funds for intern services, labor arbitration expenses, various publications and continuing legal education for attorneys.

A budget of $2,093,608 is allocated for risk management, which includes insurance premiums for insurance policies, and anticipation of potential settlements of pending cases.

Department of Law

Expenditure Summary by Fund

	2015 Actual	2016 Actual	2017 Actual	2018 Budget	2019 Proposed
General	2,662,827	2,578,737	2,560,727	2,252,456	2,471,764
Federal Grants	61,311	45,532	52,521	53,396	53,690
Operation Grants	302	-	-	-	-
Expendable Trusts	137,550	136,060	142,321	-	-
Utility Administration	303,323	260,935	245,474	296,238	235,258
Risk Management	2,654,833	1,192,623	1,054,069	2,150,824	2,093,608
Total	**5,820,146**	**4,213,887**	**4,055,112**	**4,752,914**	**4,854,320**

Expenditure Summary by Category

	2015 Actual	2016 Actual	2017 Actual	2018 Budget	2019 Proposed
Base Salaries & Wages	2,246,558	2,165,985	2,159,968	2,113,568	2,283,331
Overtime	438	453	-	-	-
Severance	-	2,023	24,104	-	-
Pension	310,451	296,845	294,453	295,560	319,665
Employment Taxes & Medical	559,132	559,299	517,062	532,081	544,639
Other Personnel Expenses	5,850	7,775	7,700	2,750	3,300
Supplies	17,388	20,038	17,350	16,155	16,705
Services	2,680,329	1,025,409	892,154	1,792,800	1,686,680
Other Non-Personnel Expenses	-	136,060	142,321	-	-
Total	**5,820,146**	**4,213,887**	**4,055,112**	**4,752,914**	**4,854,320**

Department of Law

Budgeted FTE History

	2017 Budget	2018 Budget	2019 Proposed
Administrative Specialist 2	12.00	2.00	2.00
Assistant Law Director	0.00	1.00	0.00
Attorney	9.50	10.00	10.00
Chief-Legal Section	4.00	3.00	2.00
Director-Administrative Services	1.00	0.00	1.00
General Counsel	1.00	1.00	2.00
Law Director	0.00	1.00	0.00
Secretary 2	2.00	2.75	3.00
Secretary 3	1.00	1.00	1.00
Senior Attorney	7.00	9.00	11.00
Grand Total	**37.50**	**30.75**	**32.00**

Department of Neighborhoods & Business Development

The Department of Neighborhoods & Business Development is responsible for neighborhood development as well as attracting, growing & retaining businesses. This newly merged department includes the divisions of Neighborhoods Administration, Housing, Economic Development, Real Estate, Building Inspection, Code Enforcement and the Beautification Action Team.

Funding Sources:
The Department of Neighborhoods & Business Development has numerous funding sources including but not limited to federal funds through the U.S. Department of Housing and Urban Development Community Block Grant Program (CDBG), the Toledo Home Program federal grant and other operating grants as well as the General Fund.

2019 Highlights:
The Division of Neighborhoods Administration supports 15.50 FTEs funded primarily through Federal & Operation Grants. Personnel expenses account for 58.33% of their total proposed budget.

The Division of Housing proposes $2,021,346 for personnel expenses supporting 24.50 FTEs.

The Divisions of Economic Development and Real Estate support 7.00 FTEs, while 63.17% of expenditures fund supplies and services including property tax payments and business incentive payments.

The 2019 budget for Building Inspection funds 23.00 FTEs with 80.16% of budget supporting personnel costs. The $456,198 designated for supplies and services include funding for contract plan review services for interactive voice response for scheduling after hours inspections.

Code Enforcement funds 17.00 FTEs with just over 51.34% of costs supporting these positions. The remaining budget supports services directly related to the abatement of nuisance conditions on private property, city owned parcels, forfeited lands, demolition candidate properties & abandoned properties. Abatement services include cutting tall grass and weeds, removal of debris and illegally dumped items and yard waste.

The Beautification Action Team budget for 2019 includes funding for 5.00 FTEs with a total budget of $918,417. Of this total, 38.10% supports personnel related costs.

Department of Neighborhoods & Business Development

Expenditure Summary by Fund

	2015 Actual	2016 Actual	2017 Actual	2018 Budget	2019 Proposed
General	4,123,736	4,043,620	4,706,405	6,141,299	6,137,119
Street Construction, Maintenance & Repair	10,908	11,424	11,007	11,472	11,588
Federal Grants	7,830,680	6,291,017	6,939,660	7,309,135	6,564,499
Operation Grants	1,582,179	1,606,864	838,745	3,932,472	2,923,538
Toledo Home Program	2,798,570	1,369,079	1,709,430	1,197,487	2,231,763
Expendable Trusts	1,619,455	154,679	315,250	31,307	31,607
Special Assessment	57	-	-	-	-
Capital Improvement	2,317,702	409,999	32,995	-	-
Sewer	10,908	11,424	11,007	11,472	11,588
Utility Administration	50,875	53,283	51,422	53,535	54,077
Erie Street Market	74,149	191,588	-	-	-
Property Management	93,660	30,958	25,553	51,000	51,000
Small Business Development	14,784	4,665	5,461	15,260	7,400
Total	**20,527,661**	**14,178,601**	**14,646,934**	**18,754,439**	**18,024,179**

Department of Neighborhoods & Business Development

Expenditure Summary by Category - General Fund

	2015 Actual	2016 Actual	2017 Actual	2018 Budget	2019 Proposed
Base Salaries & Wages	1,627,432	1,744,375	1,867,034	2,394,268	2,373,854
Overtime	44,443	64,723	88,851	79,000	86,500
Severance	-	16,968	60,396	-	-
Pension	227,453	245,919	259,855	345,557	344,451
Employment Taxes & Medical	446,959	478,762	483,793	694,957	669,741
Other Personnel Expenses	882	3,680	3,123	3,212	3,212
Salary Savings & Other Reimbursements	(91,324)	(107,797)	(103,173)	(115,600)	(115,000)
Supplies	28,616	56,248	59,371	66,238	71,858
Services	1,733,684	1,540,741	1,615,784	2,673,667	2,702,503
Other Non-Personnel Expenses	105,591	-	371,370	-	-
Total	**4,123,736**	**4,043,620**	**4,706,405**	**6,141,299**	**6,137,119**

Expenditure Summary by Category - All Funds

	2015 Actual	2016 Actual	2017 Actual	2018 Budget	2019 Proposed
Base Salaries & Wages	4,593,809	4,427,328	4,378,930	5,348,444	5,222,001
Overtime	50,835	68,106	97,128	79,000	86,500
Severance	2,627	42,420	60,396	-	1,310
Pension	641,351	617,632	613,719	759,142	734,146
Employment Taxes & Medical	1,284,738	589,844	1,119,229	1,581,350	1,499,781
Other Personnel Expenses	3,627	17,040	12,681	16,500	15,950
Salary Savings & Other Reimbursements	(91,324)	(107,797)	(103,173)	(115,600)	(115,000)
Supplies	210,763	122,578	132,824	112,508	154,405
Services	5,209,871	3,131,295	3,013,230	4,321,830	4,244,168
Capital Outlay	2,076,202	-	-	-	-
Other Non-Personnel Expenses	6,479,872	5,078,567	4,923,981	6,651,265	6,180,917
Operating Transfers	65,291	191,588	397,989	-	-
Total	**20,527,661**	**14,178,601**	**14,646,934**	**18,754,439**	**18,024,179**

Department of Neighborhoods & Business Development

Expenditure Summary by Category

Neighborhoods Administration

	2015 Actual	2016 Actual	2017 Actual	2018 Budget	2019 Proposed
Base Salaries & Wages	900,646	873,051	787,081	914,882	855,877
Overtime	1,753	99	1,034	-	-
Severance	-	-	-	-	1,310
Pension	124,898	120,959	110,904	128,083	118,876
Employment Taxes & Medical	246,948	32,703	197,773	273,246	253,090
Other Personnel Expenses	1,350	5,318	2,932	4,400	4,400
Supplies	37,806	41,486	26,856	6,130	4,200
Services	867,324	445,977	512,291	307,794	270,528
Capital Outlay	90,944	-	-	-	-
Other Non-Personnel Expenses	806,248	732,965	555,833	973,055	606,390
Operating Transfers	15,291	-	15,732	-	-
Total	**3,093,209**	**2,252,557**	**2,210,435**	**2,607,590**	**2,114,671**

Housing Division

	2015 Actual	2016 Actual	2017 Actual	2018 Budget	2019 Proposed
Base Salaries & Wages	1,205,345	1,074,811	1,054,629	1,463,199	1,430,931
Overtime	1,887	-	-	-	-
Severance	2,627	-	-	-	-
Pension	165,753	150,442	147,679	204,849	192,231
Employment Taxes & Medical	327,906	45,284	272,364	417,361	391,034
Other Personnel Expenses	450	6,299	5,251	7,700	7,150
Supplies	9,103	21,709	21,168	19,840	65,747
Services	241,966	154,197	88,179	422,599	603,421
Other Non-Personnel Expenses	3,623,078	2,196,985	2,565,724	3,660,685	3,811,527
Operating Transfers	-	-	382,257	-	-
Total	**5,578,115**	**3,649,727**	**4,537,253**	**6,196,233**	**6,502,042**

Economic Development

	2015 Actual	2016 Actual	2017 Actual	2018 Budget	2019 Proposed
Base Salaries & Wages	308,795	319,274	288,714	298,324	330,470
Pension	41,984	45,183	40,381	41,765	46,266
Employment Taxes & Medical	76,621	47,073	55,350	69,487	69,862
Other Personnel Expenses	450	825	550	550	550
Supplies	94,117	2,428	2,778	5,190	4,770
Services	2,546,201	1,025,517	750,784	960,797	1,083,144
Capital Outlay	1,985,258	-	-	-	-
Other Non-Personnel Expenses	14,273	-	-	-	-
Operating Transfers	50,000	-	-	-	-
Total	**5,117,699**	**1,440,300**	**1,138,557**	**1,376,113**	**1,535,062**

Department of Neighborhoods & Business Development

Expenditure Summary by Category

Real Estate

	2015 Actual	2016 Actual	2017 Actual	2018 Budget	2019 Proposed
Base Salaries & Wages	79,856	83,258	156,149	167,931	178,023
Severance	-	42,420	-	-	-
Pension	11,180	9,445	21,862	23,511	24,923
Employment Taxes & Medical	45,899	10,326	40,244	49,745	49,640
Other Personnel Expenses	450	-	550	550	550
Supplies	2,599	-	511	1,100	1,000
Services	88,396	91,255	109,370	85,340	112,420
Total	**228,380**	**236,704**	**328,685**	**328,177**	**366,556**

Third Party Partners

	2015 Actual	2016 Actual	2017 Actual	2018 Budget	2019 Proposed
Other Non-Personnel Expenses	2,026,357	2,137,901	1,662,127	2,017,525	1,763,000
Total	**2,026,357**	**2,137,901**	**1,662,127**	**2,017,525**	**1,763,000**

Erie Street Market

	2015 Actual	2016 Actual	2017 Actual	2018 Budget	2019 Proposed
Services	74,149	-	-	-	-
Operating Transfers	-	191,588	-	-	-
Total	**74,149**	**191,588**	**-**	-	-

Building Inspection

	2015 Actual	2016 Actual	2017 Actual	2018 Budget	2019 Proposed
Base Salaries & Wages	1,044,961	1,086,047	1,152,329	1,454,620	1,311,757
Overtime	50,696	66,934	83,101	71,500	71,500
Severance	-	-	12,124	-	-
Pension	148,572	153,894	162,848	213,656	193,658
Employment Taxes & Medical	279,585	310,482	307,734	424,983	379,473
Other Personnel Expenses	477	2,965	2,298	1,650	1,650
Salary Savings & Other Reimbursements	(91,324)	(107,797)	(103,173)	(115,600)	(115,000)
Supplies	23,751	17,602	38,374	38,750	43,970
Services	248,419	295,196	446,097	521,765	412,228
Total	**1,705,137**	**1,825,323**	**2,101,731**	**2,611,324**	**2,299,236**

Department of Neighborhoods & Business Development

Expenditure Summary by Category

Code Enforcement

	2015 Actual	2016 Actual	2017 Actual	2018 Budget	2019 Proposed
Base Salaries & Wages	802,811	766,229	730,801	827,051	889,170
Overtime	(5,903)	40	2,339	5,000	5,000
Severance	-	-	48,272	-	-
Pension	109,469	106,790	99,262	115,787	125,184
Employment Taxes & Medical	239,433	130,730	193,072	266,022	276,603
Other Personnel Expenses	-	550	-	550	550
Supplies	11,356	18,617	20,931	27,124	23,744
Services	329,244	336,010	438,975	1,127,760	1,204,945
Other Non-Personnel Expenses	9,916	10,716	22,500	-	-
Total	**1,496,326**	**1,369,683**	**1,556,151**	**2,369,294**	**2,525,196**

Beautification Action Team

	2015 Actual	2016 Actual	2017 Actual	2018 Budget	2019 Proposed
Base Salaries & Wages	251,394	224,658	209,228	222,437	225,773
Overtime	2,402	1,033	10,653	2,500	10,000
Pension	39,495	30,919	30,783	31,491	33,008
Employment Taxes & Medical	68,346	13,247	52,693	80,506	80,079
Other Personnel Expenses	450	1,084	1,100	1,100	1,100
Supplies	32,031	20,734	22,206	14,374	10,974
Services	814,172	783,142	667,535	895,775	557,483
Other Non-Personnel Expenses	-	-	117,797	-	-
Total	**1,208,289**	**1,074,817**	**1,111,995**	**1,248,183**	**918,417**

Grand Total	**20,527,661**	**14,178,601**	**14,646,934**	**18,754,439**	**18,024,179**

Department of Neighborhoods & Business Development

Budgeted FTE History

Neighborhoods Administration

	2017 Budget	2018 Budget	2019 Proposed
Administrative Analyst 2	1.00	1.00	1.00
Administrative Analyst 4	1.00	1.00	1.00
Administrative Technician 1	1.00	1.00	1.00
Clerk Specialist 1	1.00	1.00	1.00
Clerk Specialist 2	4.00	4.00	4.00
Commissioner-Administrative Services	1.00	1.00	1.00
Director-Administrative Services	1.00	1.00	0.00
Planning Technician	0.50	0.50	0.50
Program Monitoring Specialist	4.00	3.00	3.00
Secretary 3	1.00	1.00	1.00
Senior Accountant	1.00	1.00	1.00
Staff Accountant	1.00	1.00	1.00
Total	**17.50**	**16.50**	**15.50**

Housing Division

	2017 Budget	2018 Budget	2019 Proposed
Administrator-Administrative Services 2	1.00	1.00	1.00
Clerk Specialist 1	2.00	2.00	2.00
Commissioner-Administrative Services	1.00	1.00	1.00
Financial Assistance Specialist	2.00	1.00	1.00
Historical Review Specialist	1.00	1.00	1.00
Historical/Environmental Officer	1.00	1.00	1.00
Manager-Administrative Services	2.00	3.00	3.00
Neighborhood Development Specialist	4.00	5.00	5.00
Rehabilitation Projects Officer	0.00	1.00	1.00
Rehabilitation Specialist	2.00	2.00	2.00
Rehabilitation Technician	5.00	5.00	4.50
Relocation Officer	1.00	1.00	1.00
Secretary 2	1.00	1.00	1.00
Total	**23.00**	**25.00**	**24.50**

Department of Neighborhoods & Business Development

Economic Development

	2017 Budget	2018 Budget	2019 Proposed
Commissioner-Administrative Services	1.00	1.00	1.00
Director-Economic & Business Development	1.00	1.00	0.00
Director-Neighborhoods & Business Development	0.00	0.00	1.00
Manager-Administrative Services	1.00	1.00	1.00
Mayor's Assistant 2	1.00	0.00	1.00
Secretary 3	1.00	1.00	0.00
Total	**5.00**	**4.00**	**4.00**

Real Estate

	2017 Budget	2018 Budget	2019 Proposed
Administrative Specialist 3	0.00	1.00	1.00
Administrator-Administrative Services 1	1.00	0.00	0.00
Clerk Specialist 2	1.00	1.00	1.00
Manager-Administrative Services	1.00	1.00	1.00
Total	**3.00**	**3.00**	**3.00**

Building Inspection

	2017 Budget	2018 Budget	2019 Proposed
Certified Inspector 1	4.00	5.50	5.00
Certified Inspector 2	5.00	4.00	3.00
Chief Building Official	1.00	1.00	1.00
Clerk Specialist 1	2.00	2.50	2.00
Clerk Specialist 2	2.00	2.50	3.00
Commissioner-Administrative Services	1.00	0.00	0.00
Commissioner-Public Services	0.00	1.00	1.00
Inspector Supervisor	1.00	1.00	0.00
Manager - Administrative Services	0.00	0.00	0.00
Permit Database Specialist	1.00	1.00	1.00
Permit Technician	3.00	4.00	3.00
Plans Examiner	2.00	1.00	1.00
Secretary 3	1.00	1.00	1.00
Sign Inspector	0.00	1.00	1.00
Supervisor-Building Inspection	0.00	0.00	1.00
Total	**23.00**	**25.50**	**23.00**

Department of Neighborhoods & Business Development

Code Enforcement

	2017 Budget	2018 Budget	2019 Proposed
Chief General Inspector	1.00	0.00	0.00
Clerk Specialist 1	1.00	1.00	1.00
Clerk Specialist 2	2.00	2.00	2.00
Code Compliance Inspector 1	0.00	5.00	6.00
Code Compliance Inspector 2	0.00	6.00	5.00
Commissioner-Public Services	1.00	1.00	1.00
General Inspector	5.00	0.00	0.00
Manager-Public Services	1.00	0.25	1.00
Property Maintenance And Zoning Inspector	6.00	0.00	0.00
Supervisor-Code Compliance	0.00	1.00	1.00
Total	**17.00**	**16.25**	**17.00**

Beautification Action Team

	2017 Budget	2018 Budget	2019 Proposed
Building And Grounds Maintenance Worker	4.00	1.00	1.00
Maintenance Worker I	0.00	2.00	2.00
Supervisor-Recreation	2.00	2.00	2.00
Total	**6.00**	**5.00**	**5.00**
Grand Total	**94.50**	**95.25**	**92.00**

Department of Human Resources

The Human Resources Department supports its sister departments in all aspects of the employer-employee relationship. Responsible for employee selection and evaluation, benefits administration, union/employee relations, workers' compensation, training, and temporary workers. The Human Resources Department facilitates the delivery of City services by selecting, developing, and retaining the City's most valuable resource: a productive and competent workforce.

Funding Sources:
The Department of Human Resources' operating expenditures and personnel are funded primarily by the General Fund. Funding allocated in the Workers' Compensation Fund covers the City's payments to the State of Ohio. The department also funds a portion of its labor, services and supplies costs in this fund.

2019 Highlights:
The 2019 budget funds 17.00 FTEs for the Department of Human Resources, including 3 members of the Civil Service Commission. Total labor expenditures for the department are $1,394,492 of which $800,841 are allocated to the General Fund.

Non-personnel budget in the General Fund totals $484,073 and supports on-boarding costs for new employees, testing costs for promotions in the safety forces, training materials for all departments, as well as employee engagement activities.

Expenditure Summary by Fund

	2015 Actual	2016 Actual	2017 Actual	2018 Budget	2019 Proposed
General	1,277,862	1,057,487	1,165,562	1,268,891	1,284,914
Street Construction, Maintenance & Repair	16,684	16,666	16,511	35,609	19,349
Special Assessment	8,329	8,321	8,224	8,642	9,675
Capital Improvement	6,270	-	-	-	-
Utility Administration	49,999	49,948	49,484	70,175	58,046
Workers Compensation	5,647,562	6,613,936	6,955,712	6,818,511	6,772,831
Total	**7,006,707**	**7,746,358**	**8,195,493**	**8,201,828**	**8,144,815**

Department of Human Resources

Expenditure Summary by Category - All Funds

	2015 Actual	2016 Actual	2017 Actual	2018 Budget	2019 Proposed
Base Salaries & Wages	809,462	766,547	781,590	892,282	977,714
Overtime	9,715	-	1,002	1,650	1,000
Severance	-	-	85,000	34,000	-
Pension	112,481	107,072	104,220	133,114	130,160
Employment Taxes & Medical	262,440	246,577	225,250	272,820	280,118
Other Personnel Expenses	5,850	6,600	6,050	5,500	5,500
Salary Savings & Other Reimbursements	-	90	-	-	-
Supplies	15,671	5,299	10,512	21,390	19,170
Services	5,791,087	6,614,172	6,981,869	6,841,072	6,731,153
Total	**7,006,707**	**7,746,358**	**8,195,493**	**8,201,828**	**8,144,815**

Exenditure Summary by Category - General Fund

	2015 Actual	2016 Actual	2017 Actual	2018 Budget	2019 Proposed
Base Salaries & Wages	559,628	513,413	517,481	534,292	544,478
Overtime	7,615	-	199	1,000	1,000
Severance	-	-	37,031	-	-
Pension	77,235	71,692	69,081	84,941	76,367
Employment Taxes & Medical	197,438	181,460	166,338	176,841	175,641
Other Personnel Expenses	3,960	4,290	3,740	3,355	3,355
Supplies	13,206	5,113	10,512	17,140	14,920
Services	418,780	281,519	361,179	451,322	469,153
Total	**1,277,862**	**1,057,487**	**1,165,562**	**1,268,891**	**1,284,914**

Department of Human Resources

Budgeted FTE History

	2017 Budget	2018 Budget	2019 Proposed
Administrative Analyst 1	4.00	1.50	0.00
Administrative Analyst 2	2.00	5.00	7.00
Administrative Analyst 3	2.00	2.00	1.00
Administrative Specialist 1	1.00	1.00	1.00
Administrative Technician 2	0.00	0.00	1.00
Board Member-Civil Service Commission	3.00	3.00	3.00
Chief-Bargaining & Representation	0.75	1.00	1.00
Clerk 1	0.00	0.00	0.00
Clerk 3	1.00	0.00	0.00
Director-Administrative Services	1.00	1.00	1.00
Manager-Administrative Services	1.00	2.00	2.00
Secretary 2	1.00	0.00	0.00
Grand Total	**16.75**	**16.50**	**17.00**

Department of Information & Communications Technology

The Department of Information and Communications Technology (ICT) provides reliable, secure electronic communications for the business-based use of all City departments. The Information and Communications Technology Department is responsible for all internal network services for the City. The department oversees the electronic business applications and data base support for multiple software solutions and supports the internal GIS, Cityworks and Engage Toledo programs.

Funding Sources:
As an internal service department, ICT is funded through user charges assessed to other departments and divisions for telecommunication and computer support services. Additionally, two support team members are funded partially by the Utility Administrative Services Fund.

2019 Highlights:
The ICT 2019 budget supports 17.75 FTEs with a total labor cost of $1,684,320. ICT staff provide 24 hour support to the City's departments and divisions that support the citizens of Toledo.

Services and supplies expenditures total $3,575,496 of the 2019 budget.

Expenditure Summary by Fund

	2015 Actual	2016 Actual	2017 Actual	2018 Budget	2019 Proposed
Capital Improvement	151,608	70,735	197,038		-
Utility Administration	130,171	110,790	110,913	144,223	91,048
Information & Communication Technology	4,598,777	4,729,182	4,893,297	5,272,330	5,168,768
Total	**4,880,556**	**4,910,706**	**5,201,247**	**5,416,553**	**5,259,816**

Expenditure Summary by Category

	2015 Actual	2016 Actual	2017 Actual	2018 Budget	2019 Proposed
Base Salaries & Wages	958,300	1,030,811	1,091,631	1,129,108	1,183,781
Overtime	11,637	6,975	5,407	25,000	25,000
Severance	63,477	-	689	-	-
Pension	132,877	144,660	152,319	161,574	169,229
Employment Taxes & Medical	273,349	259,760	256,091	295,828	299,342
Other Personnel Expenses	3,150	5,500	6,651	6,418	6,968
Supplies	232,563	78,374	189,920	264,330	229,430
Services	3,183,207	3,362,467	3,498,539	3,534,295	3,346,066
Capital Outlay	21,996	22,161	-	-	-
Total	**4,880,556**	**4,910,706**	**5,201,247**	**5,416,553**	**5,259,816**

Department of Information & Communications Technology

Budgeted FTE History

	2017 Budget	2018 Budget	2019 Proposed
Administrator-Administrative Services 1	0.00	0.84	0.00
Administrator-Administrative Services 2	3.00	3.84	3.00
Administrator-Administrative Services 3	1.00	1.00	0.00
Administrator-Public Services 2	1.00	0.75	0.00
Clerk Specialist 2	1.00	1.00	2.00
Commissioner-Administrative Services	0.00	0.00	1.00
Data Communications Specialist	2.00	2.00	2.00
Data Communications Technician	2.00	1.00	1.00
Director-Administrative Services	1.00	1.00	1.00
Engineering Technician	3.00	0.00	0.00
Gis Analyst 1	0.00	2.00	3.00
Manager-Administrative Services	1.00	0.00	0.75
Manager-Public Services	1.00	1.00	1.00
Programmer/Analyst	1.00	1.00	1.00
Secretary 3	1.00	1.00	1.00
Senior Professional Engineer	1.00	1.00	1.00
Grand Total	**19.00**	**17.42**	**17.75**

Department of Public Service

The Department of Public Service strives to provide quality, efficient and timely services to the citizens of the City of Toledo in the most cost-effective manner through the utilization of innovative practices, state-of-the-art technology and a courteous, well-trained workforce. The department is responsible for snow and ice control, leaf collection, bridge, street and traffic control maintenance, management of the City's landfill, and operation of the City's parks and recreational facilities. Additionally, the department includes the Division of Facility and Fleet Operations which provides vehicle and facility management for other City departments.

The Department of Public Service is comprised of the following five divisions: Transportation, Streets, Bridges and Harbor, Solid Waste, Facility and Fleet Operations and the Division of Parks, Recreation and Forestry.

The Division of Transportation provides and maintains safe and efficient traffic flow on public roadways in the City using accepted design practices and appropriate traffic control devices. The division is responsible for traffic control planning and design and operation and maintenance of traffic control devices and systems.

The Division of Streets, Bridges and Harbor (SB&H) is responsible for keeping the streets of the City safe for vehicular traffic throughout the year. This includes leading all snow and ice removal, leaf collection and street sweeping efforts. The division also performs minor street repair and restoration, as well as conducts all bridge work for the City including inspection, maintenance, rehabilitation and replacement.

The Division of Solid Waste operates the landfill within regulatory compliance of the Ohio Environmental Protection Agency.

The Division of Facility and Fleet Operations is an internal service division that keeps the City's fleet and buildings continually operational. Fleet operations is responsible for maintenance, repair and fueling of the City's fleet, as well as vehicle and equipment acquisition. Facility operations is responsible for building maintenance and repair and recommending facility design and construction. The unit ensures a healthy, functional, aesthetic and sustainable building environment for City employees and the public.

The Division of Parks, Recreation and Forestry is dedicated to the effective management of Toledo's greenspaces thereby improving the quality of life for all citizens and visitors. Parks & Forestry is responsible for the maintenance and management of street trees, parks, boulevards & triangles, weed control and cemeteries. Recreation operates the City's recreational facilities, maintains athletic fields, and administers programs and events including Pumpkinarama, the Fishing Rodeo, and concerts at Ottawa Park.

Department of Public Service

Funding Sources:
The Department of Public Service receives funding from a variety of sources:

Transportation is funded with both street construction, maintenance and repair (SCM&R) dollars and capital improvement dollars.

The Division of Streets, Bridges and Harbor receives assessed, SCM&R and capital improvement funding. The division also completes utility cut restorations funded by the Water, Sewer and Storm Water enterprise funds.

The Division of Solid Waste is supported primarily by the General Fund.

The Division of Facility and Fleet Operations is funded through charges assessed to user divisions. Labor, supplies and service costs are budgeted in the Fleet Maintenance and Facility Operations internal service funds.

The Division of Parks, Recreation and Forestry primarily uses General Fund and assessed dollars to support operations.

2019 Highlights:
The Division of Transportation budget supports 48.00 FTEs and allocates $1,731,271 for services, supplies and capital expenditures**.** Of the division's 48.00 FTEs, 26.00 are dedicated to sign and signal maintenance and control while the remaining provide administrative support and engineering services.

The 2019 budget for SB&H allocates $15,084,162 for labor expenditures and $15,419,566 for services, supplies and capital. The budget supports 185.63 FTEs who rotate seasonally between street maintenance and pothole repair, street sweeping, leaf collection and snow and ice control. The division also completes vacant property demolitions funded federal grant dollars secured by the Land Bank.

The Division of Solid Waste has proposed $1,211,000 in 2019 to cover Ohio EPA and county tipping fees. These fees account for 26.11% of the division's total budget. The solid waste budget funds 14.00 FTEs with a total personnel cost of $1,220,397.

The 2019 budget for fleet operations provides $6,209,012 for fuel, equipment and services to maintain the City's fleet. In addition to this non-personnel allocation, the budget also supports 65.40 FTEs with a total labor cost of $4,351,560.

The internal service fund budget for facility operations allocates 46.78% for labor expenditures, covering 22.60 FTEs and allocates 53.22% for services and supplies.

The 2019 budget for the Division of Parks, Recreation & Forestry includes $5,784,379 for labor related expenditures and $5,778,349 for non-labor expenditures, including contractual and seasonal budget for mowing parks, boulevards, and triangles.

Department of Public Service

Expenditure Summary by Fund

	2015 Actual	2016 Actual	2017 Actual	2018 Budget	2019 Proposed
General	7,069,027	8,303,041	8,625,246	8,731,964	9,303,764
Golf Improvements	285,975	246,000	350,893	300,000	150,000
Marina Development	10,885	6,242	10,831	17,660	8,730
Cemetery Maintenance	22,064	-	7,731	23,250	26,650
Street Construction, Maintenance & Repair	11,755,500	10,153,629	10,893,286	12,278,532	13,341,048
Operation Grants	-	204,930	249,868	-	-
Expendable Trusts	2,696,358	3,147,806	2,856,084	2,716,998	2,406,198
Special Assessment	22,445,544	21,263,437	20,000,463	26,257,730	23,310,567
Capital Improvement	5,089,685	5,543,516	5,805,029	1,181,552	983,710
Water	376,670	353,581	324,727	504,873	504,080
Sewer	835,340	687,387	733,559	949,362	959,597
Storm Water	348,764	254,709	332,783	462,618	487,377
Utility Administration	3,178	-	-	-	-
Municipal Garage	10,502,305	9,890,732	9,569,409	10,470,952	10,560,572
Capital Replacement	4,775,461	6,198,373	1,579,493	1,431,000	1,267,529
Facility Operations	2,834,412	2,942,506	2,769,937	3,030,650	3,092,434
Total	**69,051,170**	**69,195,887**	**64,109,341**	**68,357,140**	**66,402,256**

Department of Public Service

Expenditure Summary by Category - All Funds

	2015 Actual	2016 Actual	2017 Actual	2018 Budget	2019 Proposed
Base Salaries & Wages	16,461,417	16,200,947	15,715,737	18,985,611	19,590,631
Overtime	2,642,076	2,504,861	2,631,159	2,621,676	2,633,612
Severance	320,202	142,485	188,103	668,464	725,131
Pension	2,583,694	2,548,238	2,519,944	2,998,200	3,084,717
Employment Taxes & Medical	5,687,903	5,944,666	5,600,580	6,655,126	6,700,509
Other Personnel Expenses	91,260	115,719	107,227	166,556	186,038
Salary Savings & Other Reimbursements	(125,647)	(130,985)	(119,127)	(1,180,000)	(980,000)
Supplies	11,155,038	8,377,675	8,032,278	10,763,570	10,215,427
Services	24,143,629	26,745,500	26,594,439	24,732,452	22,614,295
Capital Outlay	3,682,943	4,079,469	1,109,725	209,485	209,367
Other Non-Personnel Expenses	2,162,654	2,421,311	1,429,275	1,436,000	1,272,529
Operating Transfers	246,000	246,000	300,000	300,000	150,000
Total	**69,051,170**	**69,195,887**	**64,109,341**	**68,357,140**	**66,402,256**

Expenditure Summary by Category - General Fund

	2015 Actual	2016 Actual	2017 Actual	2018 Budget	2019 Proposed
Base Salaries & Wages	1,231,957	1,224,964	1,204,177	1,293,142	1,621,280
Overtime	62,488	63,010	74,290	65,562	79,274
Severance	-	7,395	5,916	83,995	78,995
Pension	176,278	174,804	172,419	186,851	234,796
Employment Taxes & Medical	380,319	403,329	352,677	414,574	511,910
Other Personnel Expenses	1,337	4,261	12,263	7,053	10,048
Salary Savings & Other Reimbursements	-	-	(3,468)	-	-
Supplies	151,031	168,336	231,733	156,263	169,123
Services	5,065,617	6,256,942	6,575,247	6,519,524	6,593,338
Other Non-Personnel Expenses	-	-	(7)	5,000	5,000
Total	**7,069,027**	**8,303,041**	**8,625,246**	**8,731,964**	**9,303,764**

Department of Public Service

Expenditure Summary by Category

Transportation

	2015 Actual	2016 Actual	2017 Actual	2018 Budget	2019 Proposed
Base Salaries & Wages	2,130,672	2,132,856	1,993,142	2,570,582	2,588,803
Overtime	80,389	87,852	91,757	100,785	104,613
Severance	57,820	4,107	81,599	130,140	157,657
Pension	302,907	305,395	288,722	366,171	369,872
Employment Taxes & Medical	666,537	697,369	644,471	793,117	786,021
Other Personnel Expenses	3,162	9,817	8,410	17,156	17,239
Salary Savings & Other Reimbursements	(8,655)	(30,281)	257	(200,000)	(200,000)
Supplies	588,264	439,228	508,156	535,400	535,490
Services	1,253,092	897,624	1,048,032	1,181,890	1,194,781
Capital Outlay	-	110,958	-	1,000	1,000
Total	**5,074,187**	**4,654,924**	**4,664,546**	**5,496,241**	**5,555,476**

Streets, Bridges & Harbor

	2015 Actual	2016 Actual	2017 Actual	2018 Budget	2019 Proposed
Base Salaries & Wages	6,888,786	7,006,273	6,963,445	8,290,520	8,577,061
Overtime	1,840,878	1,687,810	1,847,934	1,852,927	1,847,028
Severance	29,647	55,742	46,362	275,766	294,589
Pension	1,177,353	1,178,731	1,199,095	1,410,349	1,449,633
Employment Taxes & Medical	2,490,593	2,602,000	2,548,121	3,023,473	3,005,149
Other Personnel Expenses	54,871	58,535	51,066	93,853	110,702
Salary Savings & Other Reimbursements	(64,728)	(97,590)	(118,288)	(400,000)	(200,000)
Supplies	4,388,043	2,537,061	2,325,251	4,370,193	3,815,133
Services	11,785,105	14,710,569	13,532,586	10,887,434	10,405,375
Capital Outlay	2,934,619	2,893,100	838,492	208,485	208,367
Other Non-Personnel Expenses	1,154,127	1,697,912	1,130,519	1,154,150	990,692
Total	**32,679,292**	**34,330,145**	**30,364,582**	**31,167,150**	**30,503,728**

Waste Disposal

	2015 Actual	2016 Actual	2017 Actual	2018 Budget	2019 Proposed
Base Salaries & Wages	697,354	686,152	663,868	698,035	766,387
Overtime	32,757	25,803	33,574	26,342	40,359
Severance	-	-	5,916	68,770	66,301
Pension	99,738	97,223	92,466	98,469	109,984
Employment Taxes & Medical	200,379	206,138	190,341	215,714	230,716
Other Personnel Expenses	436	2,330	10,518	4,650	6,650
Supplies	48,992	66,567	138,557	55,240	57,940
Services	2,398,514	3,358,045	3,869,398	3,789,270	3,359,110
Other Non-Personnel Expenses	999,208	439,344	(6)	-	-
Total	**4,477,377**	**4,881,603**	**5,004,632**	**4,956,490**	**4,637,447**

Department of Public Service

Expenditure Summary by Category

Fleet Operations

	2015 Actual	2016 Actual	2017 Actual	2018 Budget	2019 Proposed
Base Salaries & Wages	2,763,142	2,529,217	2,619,289	3,024,535	2,996,527
Overtime	297,067	303,101	302,656	295,143	295,143
Severance	49,207	55,343	5,102	33,629	33,629
Pension	413,882	387,203	399,486	462,454	458,533
Employment Taxes & Medical	866,714	919,909	858,391	1,059,896	1,049,718
Other Personnel Expenses	23,977	28,931	23,735	37,910	38,010
Salary Savings & Other Reimbursements	-	-	-	(520,000)	(520,000)
Supplies	5,374,640	4,663,699	4,409,551	5,066,715	5,127,425
Services	834,132	1,005,429	951,639	1,010,670	1,081,587
Capital Outlay	207,488	170,040	-	-	-
Total	**10,830,248**	**10,062,871**	**9,569,850**	**10,470,952**	**10,560,572**

Facilities Operations

	2015 Actual	2016 Actual	2017 Actual	2018 Budget	2019 Proposed
Base Salaries & Wages	983,813	979,862	838,376	1,023,458	1,087,723
Overtime	44,009	48,340	51,837	50,000	50,610
Severance	-	16,619	877	67,370	68,600
Pension	140,720	138,360	121,584	148,966	158,174
Employment Taxes & Medical	310,571	321,902	286,333	351,967	365,662
Other Personnel Expenses	2,030	4,941	4,617	5,166	5,166
Salary Savings & Other Reimbursements	-	-	-	(60,000)	(60,000)
Supplies	355,218	310,869	338,739	299,740	327,354
Services	2,346,948	1,787,643	2,190,229	1,956,793	1,579,015
Capital Outlay	206,526	12	-	-	-
Total	**4,389,835**	**3,608,548**	**3,832,592**	**3,843,460**	**3,582,304**

Natural Resources

	2015 Actual	2016 Actual	2017 Actual	2018 Budget	2019 Proposed
Base Salaries & Wages	3,448	-	-	-	-
Pension	483	-	-	-	-
Employment Taxes & Medical	32	-	-	-	-
Services	64,309	-	-	-	-
Total	**68,273**	-	-	-	-

Department of Public Service

Expenditure Summary by Category

Recreation

	2015 Actual	2016 Actual	2017 Actual	2018 Budget	2019 Proposed
Base Salaries & Wages	288,105	281,302	237,395	299,086	310,221
Overtime	10,301	12,403	20,792	15,000	15,000
Pension	40,223	40,525	35,139	43,975	45,531
Employment Taxes & Medical	98,414	115,230	95,626	98,150	97,692
Other Personnel Expenses	734	1,281	1,289	1,400	1,400
Supplies	48,651	57,363	129,206	39,537	49,787
Services	1,275,742	938,945	1,179,233	847,359	619,067
Capital Outlay	-	22,995	-	-	-
Other Non-Personnel Expenses	3,445	6,763	21,926	5,000	5,000
Operating Transfers	246,000	246,000	300,000	300,000	150,000
Total	**2,011,614**	**1,722,806**	**2,020,605**	**1,649,507**	**1,293,698**

Parks & Forestry

	2015 Actual	2016 Actual	2017 Actual	2018 Budget	2019 Proposed
Base Salaries & Wages	2,706,096	2,585,284	2,400,222	3,079,395	3,263,909
Overtime	336,675	339,553	282,609	281,479	280,859
Severance	183,529	10,674	48,248	92,789	104,355
Pension	408,389	400,802	383,451	467,816	492,990
Employment Taxes & Medical	1,054,664	1,082,119	977,297	1,112,809	1,165,551
Other Personnel Expenses	6,051	9,884	7,592	6,421	6,871
Salary Savings & Other Reimbursements	(52,264)	(3,114)	(1,096)	-	-
Supplies	351,231	302,888	182,818	396,745	302,298
Services	4,185,788	4,047,246	3,823,322	5,059,037	4,375,360
Capital Outlay	334,310	882,364	271,233	-	-
Other Non-Personnel Expenses	5,874	277,292	276,836	276,850	276,837
Total	**9,520,343**	**9,934,990**	**8,652,534**	**10,773,341**	**10,269,030**

Grand Total	**69,051,170**	**69,195,887**	**64,109,341**	**68,357,140**	**66,402,256**

Department of Public Service

Budgeted FTE History

Transportation

	2017 Budget	2018 Budget	2019 Proposed
Administrative Operations Officer	1.00	1.00	1.00
Clerk Specialist 1	1.00	1.00	1.00
Commissioner-Public Services	1.00	1.00	1.00
Drafter	2.00	2.00	1.00
Engineering Associate	3.00	3.00	2.00
Equipment Operator	2.00	2.00	2.00
Intermediate Traffic Technician	1.00	1.00	1.00
Painter	2.99	3.00	3.00
Professional Engineer	0.00	1.00	1.00
Secretary 2	1.00	1.00	1.00
Senior Professional Engineer	2.00	2.00	2.00
Senior Storekeeper	1.00	1.00	1.00
Senior Traffic Signal Technician	3.00	3.00	3.00
Senior Traffic Technician	3.00	3.00	3.00
Sign Painter	2.00	2.00	2.00
Sign Poster	2.00	2.00	2.00
Staff Professional Engineer	1.00	0.00	1.00
Superintendent-Sign Shop	1.00	1.00	1.00
Superintendent-Traffic Signals	1.00	1.00	1.00
Supervisor-Instrumentation	1.00	1.00	1.00
Supervisor-Traffic Signs And Painting	1.00	1.00	1.00
Traffic Signal Technician	11.00	11.00	11.00
Traffic Technician	1.00	1.00	2.00
Utility Worker	3.00	3.00	3.00
Total	**47.99**	**48.00**	**48.00**

Department of Public Service

Streets, Bridges & Harbor

	2017 Budget	2018 Budget	2019 Proposed
Administrative Operations Officer	1.00	1.00	1.00
Administrator-Public Services 1	1.00	1.00	1.00
Bridge Mechanic	9.00	9.00	9.00
Bridge Operator	5.00	5.00	5.00
Building And Grounds Maintenance Worker	0.00	1.00	1.00
Clerk Specialist 1	5.00	5.00	5.00
Clerk Specialist 2	1.00	1.00	1.00
Commissioner-Public Services	1.00	2.00	1.00
Director-Public Services	1.00	1.00	1.00
Engineering Associate	3.00	2.00	1.00
Equipment And Records Technician	1.00	1.00	1.00
General Foreman-Streets	10.00	10.00	10.12
Gis Analyst 1	0.00	0.00	1.00
Heavy Equipment Operator	46.00	46.00	0.00
Heavy Equipment Operator 1	0.00	0.00	6.00
Heavy Equipment Operator 2	0.00	0.00	40.00
Maintenance Worker I	72.00	71.00	69.40
Manager-Administrative Services	1.00	1.00	1.00
Manager-Public Services	2.00	3.00	4.00
Professional Engineer	0.00	1.00	1.00
Safety And Training Specialist	0.00	0.00	1.00
Secretary 2	1.00	1.00	1.00
Secretary 3	1.00	1.00	1.00
Senior Bridge Mechanic	3.00	3.00	3.00
Senior Building & Grounds Maint	0.00	1.00	0.00
Senior Building And Grounds Maintenance Work	0.00	0.00	1.00
Senior Professional Engineer	1.00	1.00	1.00
Senior Storekeeper	2.00	2.00	2.00
Senior Utility Worker	11.00	11.00	0.00
Staff Professional Engineer	1.00	1.00	1.00
Storekeeper	1.00	1.00	1.00
Street Maintenance Technician	0.00	0.00	11.11
Superintendent-Streets	1.00	1.00	1.00
Supervisor-Bridge Maintenance	1.00	1.00	1.00
Supervisor-Street Operations	1.00	1.00	1.00
Trades Mechanic	1.00	0.00	0.00
Total	**184.00**	**186.00**	**185.63**

Department of Public Service

Waste Disposal

	2017 Budget	2018 Budget	2019 Proposed
Administrative Specialist	1.00	1.00	1.00
Automotive Repair Technician	1.00	0.00	0.00
Heavy Equipment Mechanic	0.00	0.00	1.00
Intermediate Clerk	1.00	1.00	1.00
Landfill Equipment Operator	6.00	6.00	6.00
Manager-Public Services	1.00	1.00	1.00
Senior Professional Engineer	0.00	0.00	1.00
Staff Professional Engineer	1.00	1.00	0.00
Superintendent-Waste Disposal	1.00	1.00	1.00
Tandem Truck Driver	1.00	1.00	1.00
Utility Worker	1.00	1.00	1.00
Total	**14.00**	**13.00**	**14.00**

Fleet Operations

	2017 Budget	2018 Budget	2019 Proposed
Administrative Specialist	0.60	0.60	0.60
Administrator-Public Services 1	1.00	1.00	1.00
Automotive Repair Technician	29.00	29.00	29.00
Automotive Service Worker	16.00	16.00	16.00
Clerk Specialist 1	1.00	1.60	1.60
Clerk Specialist 2	2.00	2.00	2.00
Commissioner-Public Services	0.60	0.60	0.60
Equipment And Records Technician	1.00	2.00	1.00
Motor Equipment Technician	1.00	1.00	2.00
Secretary 2	0.60	0.60	0.60
Supervisor-Automotive Maintenance	5.00	5.00	5.00
Supervisor-Vehicle Parts	1.00	1.00	1.00
Utility Worker	1.00	1.00	1.00
Vehicle Parts Storekeeper	3.00	3.00	3.00
Welder-Blacksmith	1.00	1.00	1.00
Total	**63.80**	**65.40**	**65.40**

Department of Public Service

Facility Operations

	2017 Budget	2018 Budget	2019 Proposed
Administrative Specialist	0.40	0.40	0.40
Administrator-Public Services 1	1.00	1.00	1.00
Building And Grounds Maintenance Worker	3.00	3.00	3.00
Carpenter	3.00	3.00	3.00
Clerk Specialist 1	0.00	0.40	0.40
Clerk Specialist 2	1.00	1.00	1.00
Commissioner-Public Services	0.40	0.40	0.40
Electrician	2.00	2.00	2.00
Painter	2.00	2.00	2.00
Plumber-Steamfitter	1.00	1.00	2.00
Secretary 2	0.40	0.40	0.40
Senior Building And Grounds Maintenance Work	1.00	1.00	1.00
Senior Storekeeper	1.00	1.00	1.00
Supervisor-Maintenance And Repair	2.00	2.00	2.00
Trades Mechanic	2.00	2.00	2.00
Utility Worker	1.00	1.00	1.00
Total	**21.20**	**21.60**	**22.60**

Department of Public Service

Recreation

	2017 Budget	2018 Budget	2019 Proposed
Administrative Technician 2	0.00	0.00	1.00
Athletic Activities Coordinator	1.00	1.00	1.00
Building And Grounds Maintenance Worker	1.00	2.00	2.00
Manager-Public Services	0.00	1.00	1.00
Mayor'S Assistant 2	1.00	1.00	0.00
Recreation Aide	2.00	0.00	0.00
Recreation Technician	1.00	0.00	0.00
Supervisor-Recreation	1.00	1.00	1.00
Total	**7.00**	**6.00**	**6.00**

Department of Public Service

Parks & Forestry

	2017 Budget	2018 Budget	2019 Proposed
Administrative Specialist	1.00	1.00	1.00
Administrative Technician	0.00	0.00	1.00
Administrative Technician 2	0.00	0.00	1.00
Administrator-Administrative Services 1	0.00	0.00	0.00
Building And Grounds Maintenance Worker	8.00	7.00	8.00
Cemeteries Maintenance Worker	1.00	1.00	2.00
Chief Horticulturist	1.00	0.00	0.00
Clerk Specialist 1	3.00	0.00	0.00
Clerk Specialist 2	3.00	2.00	2.00
Commissioner-Public Services	1.00	1.00	1.00
Equipment Repair Technician	3.00	3.00	3.00
Foreman-Cemeteries	0.00	1.00	1.00
Foreman-Parks	2.00	3.00	3.00
Forestry Crew Leader	9.00	8.00	9.00
Forestry Inspector	2.00	2.00	1.00
Landscape Maintenance Worker	0.00	3.00	4.00
Manager-Public Services	1.00	1.00	1.00
Secretary 2	1.00	1.00	1.00
Senior Equipment Repair Technician	1.00	1.00	1.00
Senior Landscape Maintenance Worker	0.00	2.00	2.00
Superintendent-Parks	1.00	1.00	1.00
Supervisor-Forestry	3.00	3.00	3.00
Tandem Truck Driver	1.00	1.00	1.00
Tree Maintenance Worker	1.00	1.00	1.00
Tree Service Worker	24.00	20.00	20.00
Utility Worker	5.00	6.00	5.00
Weed Control Coordinator	1.00	0.00	0.00
Total	**73.00**	**69.00**	**73.00**
Grand Total	**410.99**	**409.00**	**414.63**

Department of Public Utilities

As a customer-service organization, the Department of Public Utilities provides services which exceed expectations in regards to safe, economical and superior drinking water, drainage and waste water services, and an environmentally safe community.

The City owns and operates a waterworks system as a self-supporting enterprise that produces an average of approximately 66.7 million gallons of water per day, with a peak flow of 93.4 million gallons of water per day, for approximately 130,000 residential, commercial/institutional and industrial customers in the City and certain surrounding areas in Northwest Ohio and Southeast Michigan. The City estimates that approximately 500,000 people are served by the Water System. Water is drawn from Lake Erie, treated at the City's Collins Park Water Treatment Plant, which has a capacity of 120 million gallons of water per day, and then distributed through approximately 1,165 miles of water lines, over 50% of which were installed before 1930. The estimated replacement cost of the Water System is approximately $1.362 billion. The Water System is operated by the Division of Water Treatment and the Division of Water Distribution of the City's Department of Public Utilities.

The City has maintained and used reserves to pay the costs of routine, ongoing maintenance, repairs, replacements of portions of the Water System. The City has spent an average of approximately $21.7 million annually for replacements, improvements and extensions for the Water System over the past 10 years. In 2013 and 2016 the City issued over $250,000,000 of Water System Revenue Improvement and Refunding Bonds to fund a portion of these costs.

The City also owns and operates a sanitary sewage collection and treatment system as a self-supporting enterprise that annual collects and treats approximately 66.1 million gallons of wastewater per day from approximately 98,496 residential, commercial, institutional and industrial customers in the City and approximately 5,285 such customers outside of the City. The City estimates that approximately 320,000 people are served by the Sewer System. Wastewater is collected by local and interceptor sanitary sewers owned by the City. The local sewers serving 72% of the City's sewered area carry only sanitary sewage, while the remaining 28% of the City's sewered area is served by combined sewers that carry sanitary sewage and, in wet weather, storm water. The local sewers flow into interceptor sewers that carry the wastewater to the City's treatment plant for treatment. [1]

The Department of Public Utilities includes the following divisions: Public Utilities Administration, Water Treatment, Water Distribution, Engineering Services, Water Reclamation, Sewer and Drainage Services and Environmental Services. The divisions are primarily supported by the Water and Sewer and Storm Water Funds, with very little General Fund support.

1. City of Toledo Annual Information Statement

Department of Public Utilities

The Division of Public Utilities Administration provides comprehensive billing, collections and customer service in an efficient, cost-effective, and responsive manner to residents, businesses, and governmental jurisdictions within the greater Toledo metropolitan areas. Utilities Administration provides the primary administrative fiscal and operational control functions for the department. It consists of the sections of Accounting, Billing, Customer Service, Legal, DPU/SAP Support, Records, Engage Toledo, Administrative Support, Toledo Public Power (TPP) and the Toledo Waterways Initiative (TWI).

The Division of Water Treatment is responsible for the effective production, filtration, and quality control of water for the City of Toledo. The division's responsibility starts at the source of raw water, Lake Erie, and extends throughout the treatment process. This division operates and maintains the largest softening plant on Lake Erie which filters an average of 120 million gallons of water per day. In 2014 the division began replacing and upgrading the water plant and component facilities. These major capital projects are bond funded.

The Water Distribution division uses the most responsive and efficient methods possible to supply uninterrupted water service to the citizens of Toledo and metropolitan areas. The division constructs, installs, repairs and maintains fire hydrants, water taps, water meters and the underground assets associated with the conveyance of water.

Engineering Services provides planning, engineering and construction administration for major infrastructure improvements and assists in supporting other operating divisions with their engineering needs. The division is responsible for coordinating the replacement and upgrade of the city's utility distribution and transportation systems. This includes water lines, sanitary sewers and storm water facilities, public sidewalks, pedestrian ramps, streets and alleys. In addition, Engineering Services is responsible for street lighting, plan reviews, inspection of construction within the public rights of way and open space planning.

The Division of Water Reclamation works to protect and enhance public health, property and the environment through the efficient and progressive treatment of wastewater in compliance with the state of Ohio and national standards. The major function of Water Reclamation is the operation and maintenance of the Bay View Wastewater Treatment Plant. The facility provides treatment services to an area of approximately 100 square miles, of which 84 miles are located within the City of Toledo. The population of the service area is approximately 320,000 people.

The Division of Sewer and Drainage Services operates and maintains the sanitary sewer, storm sewer and ditch drainage systems, providing innovative, cost effective, uninterrupted service to the citizens of the City of Toledo. There are five sections in the division: Cleaning, Construction, Ditch Maintenance, Engineering and Inspection, and Administration. Together these sections are responsible for maintaining sanitary sewer and storm sewer drainage systems. This involves routine cleaning and repair, maintaining the proper flow of the City's 64 miles of open ditch drainage systems and providing direct support to field personal engaged in the cleaning and repair of storm and sanitary sewers and ditches.

Department of Public Utilities

The Environmental Services division's goal is to ensure environmentally safe air and water for the Toledo metropolitan area. The division takes pride in serving as an environmental consultant for the City's other departments and divisions. The division performs, coordinates and oversees environmental site assessments and environmental cleanup projects for city owned parcels and city redevelopment projects. The division promotes a better understanding and awareness of the challenges that exist in air and water pollution in Toledo through numerous community outreach programs such as Clean Your Streams Day and the Household Hazardous Materials Program.

Funding Sources:
The Department of Public Utilities is primarily supported by the Water, Sewer and Storm Water Operating funds, with minimal General Fund support.

The Division of Public Utilities Administration is supported primarily by the Utility Administrative Services Fund. This fund receives revenues from the water, sewer and storm water utilities. Additionally, support for the Engage Toledo office, which in 2019 is budgeted under Utilities Administration, comes from assessed and general fund dollars.

The Division of Water Treatment is funded 100% with water operating dollars.

The Division of Water Distribution is funded by the Water Operating Fund, Utility Administrative Services Fund, and the Sewer Operating Fund.

The Division of Engineering Services receives support from several funds. This includes SCM&R, capital improvement, sewer operating, water operating and general fund dollars.

The Division of Water Reclamation is funded largely with sewer operating dollars. A small portion of funding comes from the Storm Water Fund.

The Division of Sewer & Drainage Services is supported by the Sewer Operating and Storm Water Operating Funds. Additionally, a small amount of water operating funding supports operations.

The Division of Environmental Services receives support from general and utility operating fund dollars, as well as state grant awards. The division annually receives state water and air grants that support personnel and other services. The General Fund provides a local match for these dollars.

Department of Public Utilities

2019 Highlights:

Utilities Administration
The 2019 budget supports 97.65 FTEs with a total labor cost of $7,772,666. Non-labor budget totals $18,652,404 and supports administrative functions including the SAP billing system and postage and mailing expenditures. The division has implemented a cost-effective on-line billing function to allow customers to view their bills and make payments electronically in "real time."

Water Treatment
The division's 2019 budget supports 104.00 FTEs with a total labor cost of $8,568,560. Of the division's supply and services budget of $19,138,170 a total of $11,650,000 is allocated for chemicals and spent lime disposal.

Water Distribution
In 2019 the Division of Water Distribution is supported 69.32% by the Water Operating Fund, 22.61% by the Utility Administrative Services Fund, and 8.00% by the Sewer Operating Fund. The division's total budget of proposes $9,780,467 for labor related expenditures.

Engineering Services
The budget for Engineering Service funds supports 67.00 FTEs with a total labor cost of $6,318,343. Non-personnel expenditures for supplies and services total $1,796,579. In 2019, Engineering Services proposes an additional General Fund positions in order to support increased construction inspection activates. This increase cost will be offset by increased permit fee revenues.

Water Reclamation
The 2019 budget for Water Reclamation supports 117.00 FTEs with a total labor cost of $9,752,901. Non-personnel expenditures account for 47.39% of total budget and include bulk treatment chemicals, spent lime disposal and electricity costs for the plant. Combined, these three items total over $5,200,000.
The 2019 budget supports the completion of the Toledo Waterways Initiative (TWI) Oakdale Storage Basin construction, and the beginning phases of the TWI Ottawa River Storage Basin.

Sewer & Drainage Services
The Division of Sewer and Drainage Services 2019 budget supports 124.00 FTEs. Labor expenditures represent 60.67% of the total budget.

Environmental Services
The 2019 Environmental Services budget funds 47.00 FTEs across several funds. Labor expenditures account for the largest portion of the division's total budget at 80.41% of the total.

Department of Public Utilities

Expenditure Summary by Fund*

	2015 Actual	2016 Actual	2017 Actual	2018 Budget	2019 Proposed
General	358,147	334,105	368,878	454,973	648,172
Street Construction, Maintenance & Repair	5,326,053	1,750,208	941,841	1,048,973	1,117,257
Operation Grants	2,404,944	3,424,857	1,519,234	1,227,338	1,009,906
Expendable Trusts	24,645	17,699	19,358	-	-
Special Assessment	424,738	380,954	348,205	461,797	465,864
Capital Improvement	25,254,221	23,806,038	23,353,526	2,451,015	2,437,797
Franklin Park/Westfield Municipal Public Improvement TIF	964,984	70,619	1,637,751	-	-
Special Assessment Improvement	118,014	95,288	344,456	151,740	152,843
Water	72,721,228	85,741,910	86,787,944	46,265,874	47,696,160
Sewer	76,705,089	82,940,529	79,898,198	40,438,435	43,124,516
Storm Water	9,352,261	7,114,498	6,701,790	7,656,625	8,059,680
Utility Administration	15,111,755	16,948,215	16,288,052	13,481,862	14,860,614
Toledo Public Power	661,422	543,328	710,058	830,813	831,000
Storeroom & Printshop	-	36,926	(36,926)	-	-
Total	**209,427,501**	**223,205,175**	**218,882,365**	**114,469,446**	**120,403,808**

Exependiture Summary by Category - All Funds and Divisions*

	2015 Actual	2016 Actual	2017 Actual	2018 Budget	2019 Proposed
Base Salaries & Wages	27,974,705	28,339,071	27,603,542	34,308,377	35,694,764
Overtime	2,257,629	2,216,441	2,294,097	2,148,352	2,433,723
Severance	116,117	280,555	442,470	1,001,637	1,501,670
Pension	4,112,108	4,196,704	4,111,399	5,051,784	5,252,762
Employment Taxes & Medical	9,963,218	10,049,774	9,116,900	11,282,594	11,267,464
Other Personnel Expenses	177,259	246,600	276,163	325,981	335,860
Salary Savings & Other Reimbursements	(416,727)	(898,862)	(44,287)	-	-
Supplies	11,675,759	10,541,334	11,871,408	13,225,190	13,592,855
Services	144,867,082	151,486,064	149,411,335	44,527,186	46,062,996
Capital Outlay	3,650,369	9,170,509	9,923,108	60,000	1,222,875
Other Non-Personnel Expenses	4,824,982	3,088,360	3,585,606	2,235,574	2,738,415
Operating Transfers (net)	225,000	4,488,625	290,625	302,770	300,425
Total	**209,427,501**	**223,205,175**	**218,882,365**	**114,469,446**	**120,403,808**

*Net operating transfers for the Water, Sewer and Storm Water enterprise funds.

Department of Public Utilities

Expenditure Summary by Category

Utilities Administration	2015 Actual	2016 Actual	2017 Actual	2018 Budget	2019 Proposed
Base Salaries & Wages	2,933,809	3,516,167	3,734,122	4,875,821	5,185,387
Overtime	78,341	122,126	83,453	116,457	122,709
Severance	35,087	3,365	112,190	46,632	123,008
Pension	414,647	506,042	509,833	695,638	731,064
Employment Taxes & Medical	1,153,627	1,410,173	1,340,358	1,646,626	1,594,349
Other Personnel Expenses	8,085	11,690	12,858	15,951	16,151
Supplies	451,414	342,702	398,276	610,940	933,610
Services	17,379,620	17,507,758	16,781,218	17,024,464	17,707,194
Capital Outlay	-	-	231,066	60,000	-
Other Non-Personnel Expenses	11,172	11,113	10,546	11,413	11,600
Operating Transfers	4,565,807	5,921,000	5,769,156	-	-
Total	**27,031,609**	**29,352,135**	**28,983,076**	**25,103,942**	**26,425,072**

Water Treatment	2015 Actual	2016 Actual	2017 Actual	2018 Budget	2019 Proposed
Base Salaries & Wages	4,220,671	4,438,320	4,427,415	5,255,086	5,387,496
Overtime	666,228	565,315	569,635	453,395	469,030
Severance	18,400	352	41,998	45,675	147,242
Pension	663,429	670,733	668,345	793,186	810,397
Employment Taxes & Medical	1,478,726	1,533,913	1,406,842	1,707,298	1,698,452
Other Personnel Expenses	34,772	44,984	45,690	55,607	55,943
Supplies	7,494,756	6,220,652	6,291,695	7,882,300	7,860,800
Services	33,937,807	46,750,394	46,655,055	11,559,928	11,277,930
Capital Outlay	192,176	3,738,371	3,714,360	-	-
Other Non-Personnel Expenses	1,367,383	596,644	596,644	1,000,000	1,500,000
Operating Transfers (net)	(1,928,933)	(671,375)	(2,601,455)	152,770	150,425
Total	**48,145,416**	**63,888,302**	**61,816,224**	**28,905,245**	**29,357,714**

Department of Public Utilities

Expenditure Summary by Category

Water Distribution	2015 Actual	2016 Actual	2017 Actual	2018 Budget	2019 Proposed
Base Salaries & Wages	5,275,142	5,062,766	4,948,201	5,939,408	6,152,474
Overtime	498,339	415,687	385,684	421,057	407,000
Severance	51,097	29,573	92,325	240,160	345,956
Pension	783,850	749,062	747,075	881,977	906,730
Employment Taxes & Medical	2,159,851	1,969,999	1,812,716	2,160,765	2,153,024
Other Personnel Expenses	42,729	45,654	44,195	63,400	62,850
Salary Savings & Other Reimbursements	(223,521)	(237,146)	(35,738)	-	-
Supplies	991,770	1,157,959	2,339,963	1,289,050	1,337,500
Services	2,032,450	1,995,423	1,805,805	1,654,906	1,893,135
Capital Outlay	3,355,563	1,043,725	2,429,723	-	1,222,875
Total	**14,967,268**	**12,232,701**	**14,569,948**	**12,650,723**	**14,481,543**

Engineering Services	2015 Actual	2016 Actual	2017 Actual	2018 Budget	2019 Proposed
Base Salaries & Wages	3,261,053	3,546,391	3,165,477	3,940,325	4,109,210
Overtime	188,378	251,514	211,484	212,100	220,425
Severance	5,300	55,219	44,193	193,864	242,950
Pension	471,212	515,937	458,385	577,844	602,187
Employment Taxes & Medical	948,220	1,058,236	797,442	1,112,484	1,118,709
Other Personnel Expenses	3,251	18,798	18,659	22,778	24,862
Salary Savings & Other Reimbursements	(72,183)	(670,670)	(7,050)	-	-
Supplies	137,002	122,497	98,260	108,220	108,150
Services	50,559,732	34,843,718	35,357,499	1,364,483	1,388,429
Capital Outlay	-	350,118	679,594	-	-
Other Non-Personnel Expenses	621,734	513,673	203,915	300,000	300,000
Total	**56,123,698**	**40,605,431**	**41,027,858**	**7,832,098**	**8,114,922**

Department of Public Utilities

Expenditure Summary by Category

Water Reclamation	2015 Actual	2016 Actual	2017 Actual	2018 Budget	2019 Proposed
Base Salaries & Wages	5,477,515	4,991,604	4,731,974	6,057,028	6,149,652
Overtime	324,863	347,660	456,047	359,277	520,128
Severance	5,883	66,629	103,214	83,016	118,762
Pension	779,182	747,691	729,253	888,968	920,739
Employment Taxes & Medical	1,777,103	1,834,478	1,582,223	1,908,429	1,914,402
Other Personnel Expenses	74,983	86,250	124,543	125,299	129,218
Salary Savings & Other Reimbursements	-	-	(1,500)	-	-
Supplies	1,606,700	1,480,595	1,675,002	2,073,970	2,065,100
Services	35,757,648	44,104,223	43,889,314	7,483,579	7,929,615
Capital Outlay	-	3,137,469	1,685,601	-	-
Other Non-Personnel Expenses	2,353,943	1,966,930	2,774,501	752,651	755,305
Operating Transfers (net)	(2,173,660)	(731,000)	(2,605,927)	75,000	75,000
Total	**45,984,160**	**58,032,529**	**55,144,246**	**19,807,217**	**20,577,921**

Sewer & Drainage Services	2015 Actual	2016 Actual	2017 Actual	2018 Budget	2019 Proposed
Base Salaries & Wages	4,463,356	4,445,398	4,419,845	5,550,243	5,947,989
Overtime	476,564	474,486	567,526	517,066	620,431
Severance	349	113,508	48,550	277,691	337,269
Pension	673,384	668,380	682,919	830,619	891,844
Employment Taxes & Medical	1,769,141	1,700,683	1,615,614	1,965,093	2,009,177
Other Personnel Expenses	10,720	14,780	14,792	24,796	29,786
Salary Savings & Other Reimbursements	(117,791)	8,955	-	-	-
Supplies	907,928	1,095,436	990,614	1,168,890	1,195,795
Services	3,305,461	3,256,240	3,534,031	4,779,806	4,933,290
Capital Outlay	(10,050)	872,977	1,051,486	-	-
Other Non-Personnel Expenses	467,550	-	-	171,510	171,510
Operating Transfers (net)	(238,214)	(30,000)	(271,149)	75,000	75,000
Total	**11,708,398**	**12,620,842**	**12,654,227**	**15,360,715**	**16,212,090**

Department of Public Utilities

Expenditure Summary by Category

Environmental Services	2015 Actual	2016 Actual	2017 Actual	2018 Budget	2019 Proposed
Base Salaries & Wages	2,343,159	2,338,426	2,176,508	2,690,466	2,762,556
Overtime	24,916	39,653	20,269	69,000	74,000
Severance	-	11,910	-	114,599	186,483
Pension	326,402	338,860	315,589	383,552	389,801
Employment Taxes & Medical	676,551	542,293	561,705	781,899	779,351
Other Personnel Expenses	2,719	24,444	15,427	18,150	17,050
Salary Savings & Other Reimbursements	(3,231)	-	-	-	-
Supplies	86,190	121,494	77,598	91,820	91,900
Services	1,894,364	3,028,308	1,388,413	660,021	933,405
Capital Outlay	112,680	27,848	131,277	-	-
Other Non-Personnel Expenses	3,200	-	-	-	-
Total	**5,466,951**	**6,473,234**	**4,686,786**	**4,809,507**	**5,234,546**
Grand Total	**209,427,501**	**223,205,175**	**218,882,365**	**114,469,446**	**120,403,808**

Department of Public Utilities

Budgeted FTE History

Utility Administrative Services

	2017 Budget	2018 Budget	2019 Proposed
Administrative Analyst 2	0.00	0.00	1.00
Administrative Analyst 3	8.00	7.00	5.00
Administrative Analyst 4	4.25	5.25	5.00
Administrative Operations Officer	0.00	0.00	1.00
Administrator-Administrative Services 2	1.00	1.00	1.00
Administrator-Public Services 1	1.00	1.00	1.00
Administrator-Public Services 2	1.00	1.00	1.00
Clerk Specialist 1	21.00	21.00	20.00
Clerk Specialist 2	42.00	40.00	34.65
Commissioner-Administrative Services	1.00	1.00	1.00
Commissioner-Public Services	2.00	2.00	2.00
Customer Service Contact Center Team Leader	0.00	2.00	3.00
Deputy Director-Public Services	0.00	0.00	1.00
Director-Public Services	1.00	1.00	1.00
Industrial Accounts Clerk	2.00	2.00	2.00
Legal Technician	4.00	4.00	4.00
Mail Clerk	1.00	1.00	1.00
Manager-Public Services	2.00	2.00	2.00
Safety & Training Technician	0.00	0.00	1.00
Safety And Training Specialist	1.00	1.00	1.00
Secretary 2	1.00	1.00	1.00
Secretary 3	1.00	1.00	1.00
Senior Real Estate Specialist	1.00	1.00	1.00
Supervisor-Utility Accounting	1.00	1.00	1.00
Supervisor-Utility Administration	4.00	4.00	4.00
Utility Accounts Technician	1.00	1.00	1.00
Total	**101.25**	**101.25**	**97.65**

Department of Public Utilities

Water Treatment

	2017 Budget	2018 Budget	2019 Proposed
Administrative Operations Officer	1.00	1.00	1.00
Administrator-Public Services 1	1.00	1.00	1.00
Administrator-Public Services 2	6.00	6.00	6.00
Chief Chemist/Bacteriologist	1.00	1.00	1.00
Clerk Specialist 1	0.00	1.00	1.00
Clerk Specialist 2	2.00	2.00	2.00
Electrician	4.00	4.00	2.00
Engineering Technician	1.00	1.00	0.00
Gis Analyst 1	0.00	0.00	1.00
Instrumentation Technician	0.00	0.00	2.00
Laboratory Technician	0.00	0.00	1.00
Millwright	4.00	4.00	3.00
Painter	2.00	2.00	2.00
Plumber-Steamfitter	2.00	2.00	2.00
Secretary 2	1.00	1.00	1.00
Senior Chemist/Bacteriologist	10.00	10.00	10.00
Senior Electrician	3.00	3.00	3.00
Senior Professional Engineer	2.00	2.00	2.00
Senior Storekeeper	1.00	1.00	1.00
Senior Trades Mechanic	0.00	0.00	1.00
Senior Water Control Room Operator	7.00	7.00	8.00
Senior Water Treatment Maintenance Worker	6.00	6.00	6.00
Staff Professional Engineer	2.00	2.00	2.00
Storekeeper	1.00	1.00	1.00
Superintendent-Pump Station	1.00	1.00	1.00
Supervisor-Instrumentation	1.00	1.00	1.00
Supervisor-Storeroom	0.00	1.00	1.00
Supervisor-Water Reclamation Storeroom	1.00	0.00	0.00
Supervisor-Waterworks Maintenance	2.00	2.00	2.00
Systems Specialist	1.00	1.00	1.00
Utility Worker	13.00	13.00	12.00
Water Control Room Operator	20.00	20.00	19.00
Water Treatment Maintenance Worker	8.00	7.00	7.00
Total	**104.00**	**104.00**	**104.00**

Department of Public Utilities

Water Distribution

	2017 Budget	2018 Budget	2019 Proposed
Administrative Specialist	1.00	1.00	1.00
Administrator-Administrative Services 2	1.00	1.00	1.00
Administrator-Public Services 2	1.00	1.00	1.00
Clerk Specialist 1	1.00	1.00	1.00
Clerk Specialist 2	9.00	9.00	9.00
Construction Technician	1.00	1.00	1.00
Engineering Technician	1.00	1.00	1.00
Equipment Repair Technician	1.00	1.00	1.00
Foreman-Meter Shop	1.00	1.00	0.00
Foreman-Water Distribution System	5.00	6.00	5.00
General Foreman-Water Distribution System	3.00	3.00	3.00
Heavy Equipment Operator	8.00	8.00	0.00
Heavy Equipment Operator 2	0.00	0.00	9.00
Manager-Public Services	1.00	1.00	1.00
Meter Reader	11.00	11.00	11.00
Professional Engineer	0.00	0.00	1.00
Secretary 2	1.00	1.00	1.00
Senior Professional Engineer	1.00	1.00	1.00
Senior Storekeeper	1.00	1.00	1.00
Supervisor-Meter Reading And Inspection	1.00	1.00	1.00
Supervisor-Utility Administration	1.00	1.00	1.00
Supervisor-Utility Field Services	0.00	0.00	1.00
Utility Service Locator	1.00	1.00	1.00
Utility Worker	1.00	1.00	0.00
Water Emergency Repair Worker	5.00	5.00	5.00
Water Loss Equipment Technician	14.00	14.00	14.00
Water Service Technician	22.00	22.00	22.00
Watermain And Service Repair Worker	42.00	40.00	40.00
Total	**135.00**	**134.00**	**134.00**

Department of Public Utilities

Engineering Services

	2017 Budget	2018 Budget	2019 Proposed
Administrative Specialist	1.00	1.00	1.00
Administrator-Administrative Services 1	1.00	1.00	1.00
Administrator-Public Services 2	3.00	3.75	4.00
Clerk Specialist 1	2.00	2.00	0.00
Clerk Specialist 2	1.00	1.00	2.00
Construction Technician	9.00	12.00	12.00
Engineering Associate	6.00	6.00	6.00
Engineering Technician	4.00	4.00	4.00
Gis Analyst 1	0.00	2.50	3.00
Professional Engineer	2.00	3.00	3.00
Public Services Officer 3	1.00	1.00	1.00
Secretary 2	1.00	1.00	1.00
Senior Construction Technician	5.00	4.00	5.00
Senior Drafter	4.00	4.00	4.00
Senior Engineering Aide	2.00	2.00	2.00
Senior Park Planner	1.00	1.00	1.00
Senior Professional Engineer	5.05	6.00	6.00
Staff Professional Engineer	6.00	7.00	7.00
Supervisor-Surveyor	1.00	1.00	1.00
Supervisor-Utilities	1.00	1.00	1.00
Surveyor	1.00	1.00	1.00
Surveyor Associate	0.00	1.00	1.00
Total	**57.05**	**66.25**	**67.00**

Department of Public Utilities

Water Reclamation

	2017 Budget	2018 Budget	2019 Proposed
Administrative Analyst 4	0.75	0.75	0.00
Administrative Operations Officer	1.00	1.00	1.00
Administrator-Public Services 2	4.00	4.00	3.00
Automotive Repair Technician	1.00	1.00	1.00
Chemist-Bacteriologist	3.00	3.00	3.00
Chief Electrician	1.00	1.00	0.00
Data Communications Specialist	2.00	2.00	3.00
Electrician	3.00	3.00	3.00
Intermediate Clerk	1.00	1.00	1.00
Process Control Analyst	1.00	1.00	1.00
Professional Engineer	2.00	2.00	2.00
Safety And Training Specialist	0.00	0.00	1.00
Secretary 2	1.00	1.00	1.00
Senior Chemist/Bacteriologist	1.00	1.00	1.00
Senior Clerk	1.00	1.00	1.00
Senior Electrician	3.00	3.00	3.00
Senior Process Control Analyst	1.00	1.00	1.00
Senior Professional Engineer	1.95	1.00	1.00
Senior Storekeeper	1.00	1.00	1.00
Senior Supervisor-Water Reclamation Maintenance	3.00	3.00	3.00
Senior Supervisor-Water Reclamation Operations	1.00	0.00	0.00
Senior Water Reclamation Maintenance Worker	14.00	14.00	14.00
Staff Professional Engineer	3.00	3.00	2.00
Storekeeper	1.00	1.00	1.00
Superintendent - Water Treatment Plant	0.00	1.00	0.00
Superintendent-Water Treatment Plant	0.00	0.00	1.00
Supervisor-Instrumentation	1.00	1.00	1.00
Supervisor-Water Reclamation Operations	5.00	5.00	5.00
Supervisor-Water Reclamation Storeroom	1.00	1.00	1.00
Systems Specialist	1.00	1.00	1.00
Tandem Truck Driver	1.00	1.00	1.00
Trades Mechanic	1.00	1.00	1.00
Utility Worker	8.00	6.00	8.00
Water Reclamation Crane Opertor	0.00	0.00	1.00
Water Reclamation Maintenance Worker	12.00	14.00	14.00
Water Reclamation Operator	35.00	35.00	35.00
Total	**116.70**	**115.75**	**117.00**

Department of Public Utilities

Sewer & Drainage Services

	2017 Budget	2018 Budget	2019 Proposed
Administrative Operations Officer	1.00	1.00	1.00
Administrator-Public Services 2	1.00	1.00	1.00
Building And Grounds Maintenance Worker	0.00	0.00	1.00
Clerk Specialist 1	4.00	4.00	4.00
Clerk Specialist 2	1.00	1.00	1.00
Construction Inspector	3.00	3.00	3.00
Engineering Technician	2.00	2.00	1.00
Foreman-Sewer Construction And Maintenance	8.00	8.00	8.00
General Foreman-Sewer Maintenance	2.00	2.00	2.00
Gis Analyst 1	0.00	0.00	1.00
Heavy Equipment Operator	20.00	20.00	0.00
Heavy Equipment Operator 2	0.00	0.00	20.00
Manager-Public Services	1.00	1.00	1.00
Professional Engineer	1.00	1.00	0.00
Public Services Officer 3	0.00	0.00	1.00
Secretary 2	1.00	1.00	1.00
Senior Professional Engineer	1.00	1.00	1.00
Senior Sewer & Drainage Service Worker	0.00	0.00	14.00
Senior Storekeeper	1.00	1.00	1.00
Senior Utility Worker	3.00	3.00	0.00
Sewer & Drainage Service Worker	0.00	0.00	51.00
Sewer Construction And Repair Worker	14.00	14.00	0.00
Sewer Maintenance Worker	47.00	47.00	0.00
Storekeeper	1.00	1.00	1.00
Supervisor-Utilities	1.00	1.00	1.00
Telespection Technician	2.00	2.00	2.00
Utility Service Locator	0.00	0.00	1.00
Utility Worker	6.00	6.00	6.00
Total	**121.00**	**121.00**	**124.00**

Department of Public Utilities

Environmental Services

	2017 Budget	2018 Budget	2019 Proposed
Administrative Analyst 2	0.00	0.00	1.00
Administrative Specialist	1.00	1.00	1.00
Administrator-Public Services 2	2.00	2.00	2.00
Chemist-Bacteriologist	1.00	1.00	1.00
Clerk Specialist 1	2.00	1.00	1.00
Clerk Specialist 2	0.00	1.00	1.00
Engineering Associate	6.00	6.00	5.00
Environmental Services Technician	5.00	5.00	6.00
Environmental Specialist	7.00	7.00	7.00
Industrial Waste Control Specialist	2.00	3.00	2.00
Public Services Officer 3	4.00	4.00	4.00
Secretary 2	1.00	1.00	1.00
Senior Accountant	1.00	1.00	0.00
Senior Chemist/Bacteriologist	3.00	3.00	3.00
Senior Environmental Specialist	9.00	9.00	9.00
Staff Professional Engineer	2.00	2.00	2.00
Supervisor-Utility Accounting	0.00	0.00	1.00
Total	**46.00**	**47.00**	**47.00**
Grand Total	**681.00**	**689.25**	**690.65**

Safety Administration

The Safety Administration budget includes funding for criminal justice services, including dog warden services and Criminal Justice Coordinating Council fees.

Funding Sources:
Safety Administration is funded 100% by the General Fund.

2019 Highlights:
The 2019 budget for Safety Administration funds 25.00% of the salary for the Deputy Chief of Staff who is also the Safety Director.

Expenditure Summary by Fund

	2015 Actual	2016 Actual	2017 Actual	2018 Budget	2019 Proposed
General	10,723,368	6,702,075	2,439,164	2,537,876	2,402,548
Total	**10,723,368**	**6,702,075**	**2,439,164**	**2,537,876**	**2,402,548**

Expenditure Summary by Category

	2015 Actual	2016 Actual	2017 Actual	2018 Budget	2019 Proposed
Base Salaries & Wages	-	48,442	9,225	27,590	28,400
Pension	-	6,027	1,295	3,863	3,976
Employment Taxes & Medical	-	8,529	2,338	4,723	4,672
Services	10,723,368	6,639,077	2,426,305	2,501,700	2,365,500
Total	**10,723,368**	**6,702,075**	**2,439,164**	**2,537,876**	**2,402,548**

Budgeted FTE History

	2017 Budget	2018 Budget	2019 Proposed
Chief Of Staff/Safety Director	0.10	0.00	0.00
Deputy Chief Of Staff	0.00	0.25	0.25
Grand Total	**0.10**	**0.25**	**0.25**

Toledo Police

Toledo Police Department enhances the quality of life in Toledo by working in partnership with the community to preserve life, enforce the law, provide quality services, reduce the fear of crime, and promote joint problem-solving for safe, secure neighborhoods. The Police Department is committed to working with the community to identify and solve problems as an aid in the reduction of crime. The department's policing practices and tactics complement the needs of Toledo neighborhoods. Toledo Police Officers work to:

- Prevent or reduce crime and disorder and proactively enforce the law through patrol and answering calls for service
- Apprehend violators of the law through investigation and the collection of evidence
- Safeguard property and return lost or stolen property to the rightful owner
- Preserve individual rights through mediation, advice, and preventative presence and enforcement
- Provide for the safe flow of traffic throughout the city through enforcement of traffic laws
- Maintain a high degree of police-community interaction
- Ensure a high level of departmental and individual performance through training and supervisory control
- Provide employee safety and well-being through training, equipment and supply acquisition and administrative and technical support; 911 dispatching; and repository of criminal records and property

Funding Sources:
The Toledo Police Department is funded 96.46% by the General Fund. The department also has CIP funding for lease obligations, funding from municipal tow lot operations, and SCM&R.

2019 Highlights:
The 2019 Police Department budget supports 708.35 FTEs, including a budgeted class of 40 new officers scheduled to start in July. Labor costs constitute the largest portion of the department’s budget at 88.77% of the total.

The 2019 supplies and services budget of $7,777,286 will support current operations, as well as programs and initiatives such as continued support of Data Driven Policing.

Toledo Police

Expenditure Summary by Fund

	2015 Actual	2016 Actual	2017 Actual	2018 Budget	2019 Proposed
General	74,456,812	76,535,451	77,928,638	80,573,145	84,831,360
Street Construction, Maintenance & Repair	63,394	114,636	123,789	174,323	174,436
Operation Grants	2,027,694	1,739,374	870,213	-	-
Expendable Trusts	385,715	109,118	178,957	-	-
Capital Improvement	1,835,000	358,264	3,144,674	748,200	748,184
Municipal Tow Lot	1,581,591	1,994,322	1,962,612	2,065,210	2,497,890
Information & Communication Technology	-	-	(175)	-	-
Total	**80,350,207**	**80,851,165**	**84,208,708**	**83,560,878**	**88,251,870**

Expenditure Summary by Category

	2015 Actual	2016 Actual	2017 Actual	2018 Budget	2019 Proposed
Base Salaries & Wages	47,697,536	47,776,745	48,088,523	48,821,311	51,315,984
Overtime	2,801,899	2,863,285	3,247,109	2,797,550	2,974,000
Severance	586,874	1,364,165	1,169,539	951,920	1,067,210
Pension	9,445,737	9,484,098	9,585,140	9,769,062	10,283,320
Employment Taxes & Medical	9,540,381	10,322,289	9,341,353	11,899,576	12,144,678
Other Personnel Expenses	447,883	446,700	421,688	505,648	556,448
Supplies	1,575,562	1,608,226	2,159,638	1,412,244	1,410,219
Services	5,865,562	5,769,797	6,035,679	5,548,407	6,367,067
Capital Outlay	135,589	16,245	2,247,186	-	-
Other Non-Personnel Expenses	1,452,869	69,615	848,352	748,200	748,184
Operating Transfers	800,315	1,130,000	1,064,500	1,106,960	1,384,760
Total	**80,350,207**	**80,851,165**	**84,208,708**	**83,560,878**	**88,251,870**

Toledo Police

Budgeted FTE History

Position Proper Text	2017 Budget	2018 Budget	2019 Proposed
Administrative Analyst 1	2.00	1.00	1.00
Administrative Analyst 4	1.00	1.00	1.00
Administrative Specialist	2.00	2.00	2.00
Administrative Technician 1	2.00	2.00	2.00
Administrator-Public Services 2	1.00	1.00	1.00
Clerk Specialist 2	1.00	1.00	1.00
Criminalist	0.00	2.00	2.00
Director-Public Services	1.00	1.00	1.00
Identification Technician	2.00	2.00	0.00
Police - Secretary	1.00	1.00	1.00
Police Captain	7.00	6.00	6.00
Police Data Control Clerk	0.00	1.00	1.00
Police Data Entry Clerk	6.00	5.75	6.00
Police Deputy Chief - Pro Tem	3.00	3.00	3.00
Police Lieutenant	27.00	28.00	28.00
Police Officer	480.27	488.70	506.73
Police Records Clerk	38.75	39.00	42.00
Police Sergeant	94.00	97.00	97.00
Secretary 1	0.93	0.75	1.00
Secretary 3	1.00	0.62	0.62
Senior Criminalist	1.00	1.00	1.00
Traffic Aide	3.00	3.00	3.00
Utility Worker	1.00	1.00	1.00
Grand Total	**675.94**	**688.83**	**708.35**

Toledo Fire and Rescue

Mission Statement:
The mission of the Toledo Fire and Rescue Department is the protection of the community from fire and other emergencies through education, fire prevention code enforcement, emergency disaster planning, and the response of highly trained personnel.

Since 1837, Toledo Firefighters have been protecting the citizens of Toledo first as volunteers, then in 1868 as paid Firefighters. The first fire station was located on Cherry St. in 1837. Much has changed since those early years. Now, the Toledo Fire and Rescue Department has 19 fire stations located strategically throughout the city staffed by over 475 Firefighters. In addition to responding to fires, all Toledo Firefighters are trained Emergency Medical Technicians with approximately 200 also being certified paramedics. Each year the Toledo Fire Department responds to over 55,000 emergency incidents. These runs include fire, medical, hazardous materials incidents, water rescue, confined space rescue, and homeland security.

The Toledo Fire and Rescue Department is organized into the following bureaus:

Fire Communications Bureau – dispatches all emergency and non-emergency incidents for the department; coordinate communications between field operations personnel, staff and outside agencies such as City Line (CLICK), other city emergency personnel, the airport and the National Weather Service; maintain a record of all radio communications for Police and Fire departments. The Radio Service Section repairs and maintains the 800 Mhz radio system and all radio communication equipment used by police, fire and public works.

Emergency Medical Services (EMS) –monitor and assist in the EMT recertification for all members, coordinate with Lucas County personnel to staff City of Toledo paramedic rigs, maintain accreditation as an EMS training program, schedule and monitor attendance at mandatory paramedic continuing education, provide Q/A, Q/I for ALS and BLS response, order, distribute and maintain EMS supplies, review and recommend revisions to EMS protocols, acquire and maintain EMS records, maintain certification as an American Heart Training Center, review and revise BLS protocols, work with community agencies to secure appropriate care for 9-1-1 abusers, locate and acquire State and Federal EMS grants. This bureau acts as a liaison with the following community and governmental organizations and agencies: Lucas County EMS, Ohio Division of Public Safety, Toledo Parks and Recreation, Toledo Environmental Services, Toledo Human Resources, Toledo Public Schools, Boys and Girls Club, Juvenile Diabetes, Race for the Cure, City Athletic League, and Area Hospitals.

Toledo Fire and Rescue

Field Operations - responds to over 55,000 incidents annually that include all fires, medical emergencies, confined space and high angle rescues, hazardous material emergencies, water (dive) rescues, flooding emergencies and any homeland security concerns. Field Operations monitors the fire ground for safety concerns; maintain and investigate internal affair files; investigate and review firefighter injuries, oversee our limited duty policy that manages on the job and off the job long-term injuries and illnesses, publish annual report and bi-monthly newsletter. The bureau interacts with the City departments of Law, Human Resources and Police.

Fire Prevention Bureau (FPB) – inspection of buildings, structures, and premises for fire hazards and the enforcement of the Fire Prevention Codes; distribution of smoke detectors; repository for all fire reports; fire investigation; public education of fire safety especially with the young and elderly; review plans for new buildings and alterations to existing buildings for code compliance; part of the permit issuing process. Inspects buildings that require annual permits, educational and institutional (day care, nursing homes, hospitals) occupancies. This bureau interacts with the following city departments and governmental agencies: Building Inspection, Plan Commission, Water Department, Traffic Engineering, Health Department, Lucas County Building Regulations, State of Ohio Industrial Commission and Fire Marshal.

Special Operations Bureau – responsible for the department's preparedness and ability to recognize and respond appropriately to traditional and non-traditional threats within our community; oversee specialized training in confined space rescue, high angle rope rescue, water rescue, dive rescue, and vehicle accident extrication; regional coordinator of the Northwest Ohio Urban Search and Rescue (USAR); involved in the following grants: Urban Area Security Initiative, Metropolitan Medical Response System (MMRS), Regional Medical Response System(RMRS), and State Homeland Security; coordinates RMRS & MMRS steering committees; leadership positions with Ohio Medical Technical Advisory Committee, Ohio Haz Mat/Decon Technical Advisory Committee, Ohio USAR Technical Advisory Committee. This bureau interacts with the Police Department, Ohio Emergency Management Agency (OEMA), Lucas County Emergency Management Agency (LCEMA) as well as nearly all of the top management of all City departments and City administration. Coordinate mutual aid agreements with 22 surrounding communities.

Fire Investigation Unit - investigates the origin, cause and circumstances of fires that are of undetermined or incendiary in nature. Members of the Fire Investigation Unit are trained Arson Investigators with police powers. The Fire Investigation Unit is also tasked with investigating fires where there is serious injury or death in accordance with the laws of the City of Toledo and the State of Ohio.

Professional Standards Bureau - maintains the highest level of integrity and professionalism for all employees of the department. The Professional Standards Bureau will respond to any credible information concerning misconduct by department employees, and is charged with the responsibility of investigating any serious allegations of misconduct involving an employee. Through the use of various investigative techniques, the Professional Standards Bureau gathers the necessary information needed to determine the truth surrounding an allegation. The employee's rights are important and are protected through any investigation, along with the integrity and confidentiality of the investigation itself.

Toledo Fire and Rescue

Training Bureau – provides fire training for new recruits, coordinates and provides regular continuing fire training for all firefighters, provide re-entry training for firefighters who have been off work or away from regular fire duties for more than 6 months, provides initial EMT-B training for all members of the department, provide refresher training for all EMT-B's, provide CPR training for all members, develop and update department training manual, provides the department's testing and evaluations of tools and equipment. Provides paramedic training for department personnel. This bureau works out of 2 training centers, one located across from the Airport and both University of Toledo Medical Center and Scott Park Campus; provides training on Self-Contained Breathing Apparatus (SCBA) with the Sewer and Police departments as well as the Lucas County Sheriff's Office. The Training Bureau also interacts with the Ohio Fire Academy through the State Fire Marshal's office.

Funding Sources:
The Fire Department is funded 98.78% by the General Fund. The department also receives capital improvement funding for lease payments on fire engines and ambulances.

2019 Highlights:
The 2019 Fire & Rescue Department budget supports 658.94 FTEs, including a class of 40 firefighters budgeted to start in February. Labor costs constitute the largest portion of the department's budget at 93.22% of the total.

Budget for supplies and services totals $4,316,914 and supports current operating expenditures including training, contractual tuition obligations, building maintenance and fleet and fuel costs.

Toledo Fire and Rescue

Expenditure Summary by Fund

	2015 Actual	2016 Actual	2017 Actual	2018 Budget	2019 Proposed
General	67,063,188	68,233,391	68,572,386	71,293,401	76,591,689
Operation Grants	262,574	111,608	123,474	-	-
Expendable Trusts	121,769	48,896	34,522	-	-
Capital Improvement	5,655,495	2,485,060	1,497,696	1,140,860	943,684
Total	**73,103,026**	**70,878,955**	**70,228,079**	**72,434,261**	**77,535,373**

Expenditure Summary by Category

	2015 Actual	2016 Actual	2017 Actual	2018 Budget	2019 Proposed
Base Salaries & Wages	40,940,368	41,348,768	41,796,287	42,986,598	45,775,091
Overtime	2,797,391	2,854,906	2,959,107	2,373,860	3,085,764
Severance	524,568	628,183	687,825	891,818	698,519
Pension	9,792,187	9,847,708	9,966,879	10,220,942	10,974,154
Employment Taxes & Medical	8,066,347	9,024,804	8,489,046	10,021,776	11,508,227
Other Personnel Expenses	510,092	533,549	573,211	560,960	565,020
Salary Savings & Other Reimbursements	(1,541)	-	(109)	-	(332,000)
Supplies	1,244,727	905,464	983,360	843,110	763,750
Services	4,103,624	3,384,259	3,279,834	3,394,337	3,553,164
Capital Outlay	3,628,020	914,212	11,615	-	-
Other Non-Personnel Expenses	1,497,242	1,437,101	1,481,024	1,140,860	943,684
Total	**73,103,026**	**70,878,955**	**70,228,079**	**72,434,261**	**77,535,373**

Toledo Fire and Rescue

Budgeted FTE History

	2017 Budget	2018 Budget	2019 Proposed
Administrative Analyst 2	0.00	0.00	1.00
Administrative Specialist	1.00	1.00	1.00
Administrative Technician 1	0.00	0.00	1.00
Administrative Technician 2	1.00	1.00	0.00
Building And Grounds Maintenance Worker	1.00	1.00	1.00
Chief Financial Officer	0.00	0.00	1.00
Clerk Specialist 1	1.00	0.00	0.00
Clerk Specialist 2	2.00	2.00	3.00
Director-Public Services	1.00	1.00	1.00
Fire - Maintenance Bureau	1.00	1.00	1.00
Fire Battalion Chief	11.00	18.00	16.00
Fire Battalion Chief (Medic)	6.00	0.00	0.00
Fire Building Maintenance Supervisor	1.00	0.00	0.00
Fire Captain	16.00	14.00	13.00
Fire Captain (Medic 8%)	1.00	1.00	1.00
Fire Captain (Medic)	17.00	17.00	19.00
Fire Captain Maintenance Supervisor (Medic)	0.00	1.00	1.00
Fire Communications Specialist	17.00	22.00	22.00
Fire Deputy Chief	4.00	4.00	4.00
Fire Fighter	196.92	207.50	209.94
Fire Fighter/Paramedic	185.00	180.00	194.00
Fire Fighter/Paramedic (8%)	3.50	3.00	3.00
Fire Inspector	6.00	6.00	6.00
Fire Lieutenant	49.00	43.00	43.00
Fire Lieutenant (Medic 8%)	1.00	1.00	0.00
Fire Lieutenant (Medic)	34.00	41.00	42.00
Fire Plans Examiner	1.00	0.00	0.00
Fire Plans Examiner 1	0.00	1.00	1.00
Fire Plans Examiner 2	0.00	1.00	1.00
Mayor'S Assistant 2	1.00	1.00	0.00
Medical Quality Control Billing Clerk	0.00	1.00	1.00
Police Communications Specialist 1	31.00	31.00	31.00
Police Communications Specialist 2	30.00	30.00	30.00
Secretary 2	2.00	0.50	1.00
Secretary 3	1.00	0.00	1.00
Supervisor-Communications	7.00	7.00	8.00
Trades Mechanic	1.00	1.00	1.00
Grand Total	**630.42**	**639.00**	**658.94**

Non - Departmental

Non-departmental expenditures include those expenditures not allocated to a specific City department or division. These include operating transfers, utility payments for City owned buildings, street lighting costs, building and space rental and refuse and recycling collection services. Non-Departmental also includes the budgeted General Fund salary savings target for civilian positions across all departments.

Funding Sources:

Non-departmental expenditures are primarily General Fund. This includes the transfer to CIP based on income tax calculations.

Expenditure Summary by Fund

	2015 Actual	2016 Actual	2017 Actual	2018 Budget	2019 Proposed
General	51,666,007	53,064,533	54,247,534	55,656,512	57,536,502
Street Construction, Maintenance & Repair	203,867	288,791	390,721	355,250	355,250
Federal Grants	54,632	(54,632)	-	-	-
Operation Grants	30,282	(33,142)	-	-	-
Expendable Trusts	-	38,700	(38,700)	-	-
Special Assessment	3,468,582	3,464,635	3,240,519	3,957,000	3,975,000
Capital Improvement	-	-	460	-	-
Municipal Garage	-	-	6,687	-	-
Facility Operations	-	-	1,902	-	-
Total	**55,423,371**	**56,768,885**	**57,849,125**	**59,968,762**	**61,866,752**

Expenditure Summary by Category

Non-Departmental Services

	2015 Actual	2016 Actual	2017 Actual	2018 Budget	2019 Proposed
Base Salaries & Wages	39,290	(72,690)	(24,929)	300,000	300,000
Employment Taxes & Medical	47,418	58,077	27,713	100,000	100,000
Salary Savings & Other Reimbursements	-	-	-	(1,600,000)	(1,500,000)
Services	11,353,399	10,750,507	13,025,281	14,594,742	15,226,742
Operating Transfers	36,951,793	39,093,091	38,567,074	39,036,260	40,356,400
Total	**48,391,900**	**49,828,985**	**51,595,138**	**52,431,002**	**54,483,142**

General Fund Utilities

	2015 Actual	2016 Actual	2017 Actual	2018 Budget	2019 Proposed
Services	7,031,470	6,939,900	6,253,987	7,537,760	7,383,610
Total	**7,031,470**	**6,939,900**	**6,253,987**	**7,537,760**	**7,383,610**