



September 11, 2020

**Human Resources**

One Government Center  
Suite 1920  
Toledo, Ohio 43604  
phone 419-245-1500  
fax 419-245-1511

toledo.oh.gov

To: All Directors, Commissioners, Managers and Payroll Clerks

Thru: Wade Kapszukiewicz, Mayor  
Catherine Crosby, Chief of Staff  
Karen Poore, Deputy Chief of Staff and Director-Public Safety  
Abby Arnold, Deputy Chief of Staff

From: Tyrome Alexander, Director, Department of Human Resources

Subject: **Paid Holidays in 2021**

*TK  
9-11-2020*

This is to inform all concerned that the specific holidays that will be observed as paid holidays for non-uniformed employees of the City of Toledo for the year 2021 are as follows:

<b>New Year's Day</b>	<b>Friday</b>	<b>01/01/2021</b>
<b>Martin Luther King, Jr. Day</b>	<b>Monday</b>	<b>01/18/2021</b>
<b>President's Day</b>	<b>Monday</b>	<b>02/15/2021</b>
<b>Good Friday</b>	<b>Friday</b>	<b>04/02/2021</b>
<b>Memorial Day</b>	<b>Monday</b>	<b>05/31/2021</b>
<b>Independence Day</b>	<b>Monday</b>	<b>07/05/2021</b>
<b>Labor Day</b>	<b>Monday</b>	<b>09/06/2021</b>
<b>Columbus Day</b>	<b>Monday</b>	<b>10/11/2021</b>
<b>Veterans' Day</b>	<b>Thursday</b>	<b>11/11/2021</b>
<b>Thanksgiving Day</b>	<b>Thursday</b>	<b>11/25/2021</b>
<b>Day After Thanksgiving</b>	<b>Friday</b>	<b>11/26/2021</b>
<b>Christmas Eve</b>	<b>Thursday</b>	<b>12/23/2021</b>
<b>Christmas Day</b>	<b>Friday</b>	<b>12/24/2021</b>

**\*Note, the New Year's Day holiday for 2022 will be observed on December 31, 2021.**

All employees have two Discretionary Holidays. The Discretionary Holidays should be selected by the employee and scheduled with adequate notification to divisional/department heads so as not to disrupt the work force of the City.